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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR ARCHWILIO A LLYWODRAETHU	AUDIT AND GOVERNANCE COMMITTEE
DYDD MERCHER, 27 MHEFIN, 2018 am 2:00 y. p.	WEDNESDAY, 27 JUNE 2018 at 2.00 pm
YSTAFELL BWYLLGOR 1, SWYDDFEYDD Y CYNGOR, LLANGFNI	COMMITTEE ROOM 1, COUNCIL OFFICES, LLANGFNI
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

AELODAU / MEMBERS

Cynghorwyr / Councillors:-

PLAID CYMRU / THE PARTY OF WALES

John Griffith, Dylan Rees, Alun Roberts, Margaret M. Roberts

Y GRWP ANNIBYNNOL / THE INDEPENDENT GROUP

Gwilym O. Jones, Richard Griffiths

ANNIBYNNWYR MÔN / ANGLESEY INDEPENDENTS

R. Llewelyn Jones (*Is-Gadeirydd/Vice-Chair*), Peter Rogers (*Cadeirydd/Chair*)

AELODAU LLEYG / LAY MEMBERS

Dilwyn Evans, Jonathan Mendoza

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest by any Member or Officer in respect of any item of business.

2 MINUTES OF THE PREVIOUS MEETINGS (Pages 1 - 10)

To present the minutes of the previous meetings of the Audit and Governance Committee held on the following dates:

- 24 April, 2018
- 15 May, 2018 (election of Chair and Vice-Chair)

3 DRAFT STATEMENT OF ACCOUNTS 2017/18 AND DRAFT ANNUAL GOVERNANCE STATEMENT (Pages 11 - 154)

To present the report of the Head of Function (Resources) and Section 151 Officer.

4 INTERNAL AUDIT PROGRESS UPDATE REPORT (Pages 155 - 174)

To present the report of the Head of Audit and Risk.

(The report of the Head of Function (Council Business) with regard to GDPR is attached to the above)

5 INTERNAL AUDIT ANNUAL REPORT 2017/18 (Pages 175 - 194)

To present the report of the Head of Audit and Risk.

6 EXTERNAL AUDIT: WYLFA NEWYDD READINESS AND ITS IMPACT ON CORPORATE CAPACITY (Pages 195 - 208)

To present the report of External Audit.

7 FORWARD WORK PROGRAMME (Pages 209 - 214)

To present the report of the Head of Audit and Risk.

AUDIT AND GOVERNANCE COMMITTEE

Minutes of the meeting held on 24 April, 2018

PRESENT:	Councillor Peter Rogers (Chair) Councillors Richard Griffiths, Gwilym O. Jones, Alun Roberts, Margaret M. Roberts, Robin Williams Lay Members: Dilwyn Evans, Jonathan Mendoza
IN ATTENDANCE:	Head of Function (Resources) and Section 151 Officer Head of Audit and Risk (MP) Committee Officer (ATH)
APOLOGIES:	Councillors R.Llewelyn Jones, John Griffith (Portfolio Member for Finance)
ALSO PRESENT:	Gwilym Bury (Performance Audit Lead, Wales Audit Office), Wil Bevan (Manager, Deloitte) Chief Executive, Principal Internal Auditor (EW) Senior Internal Auditor (SJ), Senior Internal Auditor (EC)

1. DECLARATION OF INTEREST

No declaration of interest was received.

2. MINUTES OF THE 13TH FEBRUARY 2018 MEETING

The minutes of the previous meeting of the Audit and Governance Committee held on 13th February, 2018 were presented and were confirmed as correct.

Arising thereon -

- The Committee sought an update on the position with regard to schools' readiness in preparing for the implementation of the new General Data Protection Regulations in May, 2018; the Committee also sought clarification of whether a planned internal audit of this area scheduled for early in 2018/19 is sufficiently timely in terms of being able to highlight any problems with GDPR compliance.

The Head of Audit and Risk said that the internal audit is underway and the resultant draft findings are in the course of being discussed with the relevant Officer for verification and agreement prior to the final report being issued. It is Internal Audit's intention to report on the outcome of the audit and the level of assurance provided to the Committee's June meeting.

- The Committee sought an update on the position with regard to the First Follow-Up Review of the Corporate Procurement Framework which had identified two actions that had not been completed because of a lack of response by the relevant officers.

The Head of Audit and Risk informed the Committee that the Officer that made the response in relation to the Corporate Procurement Framework was an interim officer

covering Officer absence. The permanent Officer has since returned to work and has become aware of the outstanding recommendations and has actioned them.

3. ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE

The Annual Report of the Audit and Governance Committee for 2017/18 was presented for the Committee's endorsement. The report detailed the activities of the Audit and Governance during the year including progress on actions raised by the Committee during 2017/18 as at Appendix A to the report.

The Head of Audit and Risk reported that the Audit and Governance Committee is required under its terms of reference to report annually on its activities to the Full Council which requirement is fulfilled by the report above.

The Committee noted and accepted the overview of its activities provided by the Annual Report. The Committee sought an update on the position with regard to its Terms of Reference which it had been due to review back in September, 2017 but which task had since been deferred pending publication of updated CIPFA guidance.

The Head of Audit and Risk said that CIPFA has been postponing publication of its new guidance which has been completed as it has been awaiting the Home Office to issue its new Financial Code of Practice that impacts on police audit committees. CIPFA has now confirmed that the new guidance will be published during April, 2018 in any case. The Officer said that she would therefore review the Audit and Governance Committee's Terms of Reference against the updated CIPFA guidance and recommend any amendments as appropriate to the Committee at its June, 2018 meeting.

The Chair said that he wished to take the opportunity to thank both the Members and Officers who had contributed to and supported the Audit and Governance Committee in its activities during the past year. He emphasised the importance of the Committee's work and its particular relevance in the current economic climate in ensuring that the Council is run in a sound manner and that value for money is being obtained.

It was resolved to endorse the Annual Report of the Audit and Governance Committee for 2017/18 for submission to the County Council on 15 May, 2018.

NO ADDITIONAL ACTION WAS PROPOSED

4. EXTERNAL AUDIT – PERFORMANCE WORK PROGRAMME UPDATE

An update report on the External Audit Performance Work Programme including current and planned Wales Audit Office work both national and Anglesey specific was presented for the Committee's consideration.

Mr Gwilym Bury, WAO Performance Audit Lead referred specifically to the status of local reports and their planned publication. He said that with regard to work by other regulators, apart from the local school inspection programme, no inspection of the Isle of Anglesey Education Service has yet been announced. Similarly, Care Inspectorate Wales (formerly CSSIW) has not yet announced any local follow-up work in the Isle of Anglesey County Council.

The Committee noted the information presented. The Committee sought clarification of the determining factors in establishing the timescale for the publication of External Audit reports given that the issue date for some reports appears to be open-ended. Mr Gwilym Bury said that the timescale for publishing local reports is more specific as it involves

consulting with one local authority at a time. With national reports the timescale can be more indeterminate due to the need to consult not only with the 22 local authorities but also with Welsh Government, and depending on the area reviewed, with other relevant bodies as well.

The Committee noted with regard to the External Audit review of the Council's readiness to support the delivery of the Wylfa Newydd project that the approach taken by the Council has been to involve all Members from the outset in scrutinising the development and progression of the project rather than assigning the task to one or other of the scrutiny committees so that all Members are kept up to date and are able to provide challenge along key stages.

The Committee sought clarification with regard to financial audit work of the process for setting the fee payable to Deloitte as the Council's financial auditors. The Head of Function (Resources) said that Deloitte is contracted to and undertakes financial audit work at the Council on behalf of the Wales Audit Office; the fee payable to the Wales Audit Office includes payment for the financial audit work undertaken by Deloitte.

It was resolved to accept and to note the update on the External Audit Performance Work Programme.

NO ADDITIONAL ACTION WAS PROPOSED

5. EXTERNAL AUDIT – AUDIT PLAN 2018

The External Audit report incorporating the proposed Audit Plan for the 2017/2018 financial year was presented for the Committee's consideration. The Plan set out the audit approach, the key financial audit risks, a summary of performance audit and grant certification work along with the estimated fees.

Mr Wil Bevan, Manager, Deloitte reported specifically on the key financial audit risks identified at the planning stage of the audit, i.e. areas where the risk of material misstatement are considered to be significant and therefore requiring of special audit consideration. These are outlined in Exhibit 2 of the report which also sets out the proposed audit response in addressing the risks so highlighted. The Officer said that the financial audit is scheduled to be completed in June/July and to be signed off definitively in September.

The Committee noted the information. The Committee sought clarification of the position with regard to finalising the 2016/17 Housing Benefit Claim in relation to which additional work was stated as being required.

Mr Wil Bevan said that a significant qualification was issued in relation to the 2015/16 Housing Benefit Claim; consequently there is additional sample testing work that has to be completed under the Grant Audit Framework as required by the DWP in relation to the 2016/17 claim. This work is ongoing due mainly to the volume of work falling to the Council in looking at specific claims and also to the Auditor in reviewing them. The claim itself has been completed but there is substantive underlying work that needs to be done on testing the claim. The Head of Function (Resources) and Section 151 Officer said that the 2016/17 Housing Benefit Claim could not be finalised until the 2015/16 claim had been finalised – a delay ensued because of issues arising with the latter claim. There is also a capacity issue in that the Finance Service has one officer who has the detailed knowledge to assist the Auditors with this aspect of their work. The particular Officer is also involved in end of year financial management work which means that a skilled resource is removed from the process for a period at the end of the year and is unavailable to support the auditors. A

timetable has to be agreed with the auditors to complete this work. The Housing Benefit grant claim is a very complex claim and although the Finance Service's team that is engaged on completing the work to the DWP and auditors' satisfaction is small, the requirements are the same as for larger local authorities with far greater staff resources at their disposal. Any additional fee for the extra work undertaken will be agreed in discussions between the Section 151 Officer, the Wales Audit Office and Deloitte's Engagement Lead for Financial Audit.

The Committee noted that property valuations have been identified as a financial audit risk. The Committee sought clarification of whether the focus of the auditors' work with regard to property valuations is on the accuracy of the valuation in terms of the Council's assets or whether it is on value for money obtained in disposing of assets. Mr Wil Bevan said that the auditors' focus is on the valuation and on the inputs used in arriving thereat; given that property valuations include judgements and estimates and that the figure for land and building valuations as at March, 2018 was £288m, any changes in the judgements and estimates can have a material impact on the carrying value. The Head of Function (Resources) and Section 151 Officer said that the value of the Council's assets as provided for in the accounts is not equivalent to their market value e.g. if the Council's own housing stock was to be sold as untenanted properties their value would likely be greater than the carrying value on the Balance Sheet which reflects the fact that they are tenanted and cannot be sold as such. It is an accounting treatment of property that does not give the true value of the Council's assets.

The Committee noted with regard to Performance Audit that reference is made to changes in the statutory basis of the External Auditor's work for which it sought clarification. Mr Gwilym Bury confirmed that there are plans to introduce new legislation to replace the Local Government (Wales) Measure but until that happens the WAO as well as the council have to comply with the requirements of the Measure. In addition, the Well-being of Future Generations (Wales) Act 2015 has placed new responsibilities both on councils in requiring them to have regard to sustainability and to future generations in making strategic changes, and on the WAO in terms of assessing councils' compliance therewith.

It was resolved to accept the Audit Plan 2018 and to note its contents.

NO ADDITIONAL ACTION WAS PROPOSED.

6. INTERNAL AUDIT PROGRESS UPDATE

The report of the Head of Audit and Risk setting out the work of Internal Audit in the period since the last committee meeting was presented for the Committee's consideration.

The Head of Audit and Risk summarised the main considerations as follows –

- That one report has been finalised during the period which was in relation to **Project and Programme Management Arrangements** and specifically the governance of programme and project management. The high level audit review undertaken resulted in a Reasonable Assurance rating having found that much work has been undertaken to ensure that the Council's projects and programmes are governed appropriately with the establishment of two Corporate Programme Boards, the assistance provided by the corporate project managers and the project management methodology used and promoted corporately. Two moderate risks were raised for management attention, with the review having found that insufficient attention is being given to impact assessment and risk registers with no mention of these being made in minutes of meetings. Impact assessments should be used to ensure decisions are made with full awareness of how they may affect different sections of the community.

- That one follow-up review was finalised in the period relating to **School Transport**. The review confirmed that significant progress has been made towards improving School Transport arrangements and addressing the issues/risks raised in the Internal Audit review report. Eleven of the risks identified from the audit report have been fully addressed; three risks have been partially implemented or are in the progress of being implemented; these are subject to the issuing of identification badges to all school bus drivers in September 2018, the Capita ONE system to be in operation and the review of the school taxis' eligibility criteria together with the review of the school taxis' budget. Two risks remain outstanding which are centred around the next procurement process when the Transport Section will be reviewing its current contractors' terms and conditions. It is deemed that the Council has demonstrated good progress in addressing the issues and risks raised and as a result the assurance rating has increased to Reasonable Assurance.
- The withdrawal of the facility enabling managers to extend target implementation dates for risk/issues/recommendations without reference to Internal Audit has resulted in the anticipated dip in performance over the short-term. Notwithstanding, this is a more robust process for ensuring that risks are addressed and reduces the risk of "drift." Additionally, overall the Council has steadily improved its performance in implementing actions over the last 15 months with a significant year on year improvement as testified to by the graph at section 18 of the report. A more detailed report on all outstanding recommendations and issues/risks is presented to the Committee twice a year with the next report due in September, 2018.
- Due to a significant slippage of work from 2016/17 and the loss of two officers through retirement and resignation, the resource available to complete the Internal Audit Operational Plan for 2017/18 has reduced. Consequently, the Head of Audit and Risk has undertaken a risk assessment with Heads of Service and the Head of Function (Resources)/Section 151 Officer. Audit reviews have been prioritised to ensure resources are targeted to the areas of highest risk. The revised Annual Plan is attached to the report at Appendix A. To date, 79% of the revised plan has been completed with a further 21% currently work in progress – a combined total of 100%. Ninety-two percent of audits have been completed in time against a target of 90%. Eighty-one percent of Internal Audit's reports have been submitted to the targeted Audit and Governance Committee.
- That with regard to the Committee's planned review of its terms of reference, CIPFA has once again postponed publication of its updated guidance. The Committee is therefore asked to agree deferring its review to the following meeting.

The Committee noted the information presented and raised the following points –

- The Committee noted that the audit review of Project and Programme Management Arrangements found that little significance is given to impact assessments and to risk registers with no evidence to show that decisions are being made with full awareness of the content of the assessments. The Committee further noted that the risks raised by the review were assessed as moderate. The Committee sought clarification of whether in light of the audit review finding that not enough regard is had of the impact of projects when making decisions – which it deemed to be a not insignificant shortcoming - the risk rating should be elevated.

The Head of Audit and Risk said that the Council's risk management matrix is used to evaluate risks in terms of what the effect would be on the Council if a risk came to pass. The risks raised as a result of the review of Project and Programme Management were assessed as being firmly in the Yellow or Moderate category meaning they are not a major consideration. This is on the basis that the impact assessments and risk registers were being done but were not given the significance they should be given.

- The Committee sought clarification of whether the Council's Programme Management arrangements include measuring the outputs of various projects and assessing whether projects deliver the benefits originally envisaged of them.

The Head of Audit and Risk confirmed that post-implementation reviews are conducted at the end of every project. However, the focus of the audit review was on the governance of the Council's projects and programme management arrangements and although the review did include sampling a few projects to confirm that all elements were in place, it did not entail any compliance testing in terms of verifying actual outputs.

- The Committee noted with regard to the Follow-up review of School Transport that out of the outstanding actions including actions that have been partially implemented all target dates have been revised and extended based on updates received. The Committee sought assurance that this is acceptable to Internal Audit. The Head of Audit and Risk confirmed that Internal Audit is satisfied that the grounds for extending the timescales are reasonable. The Head of Function (Resources) and Section 151 Officer said that the Capita ONE system uses pupils' addresses via the GIS system to plot the optimum routes for school taxis and minibuses. Much work has been done in the past few months to verify addresses on the database. Given that it is expected there will be movement on the pupil database in September as pupils change schools the Authority is delaying work on the route plotting process until that time so as to avoid the revisions that would have to be done as a result of changes in the database. By gearing this work to September the Authority can start from a fresh base and plot the routes for the full the school year.
- The Committee noted that Identification Badges will be issued to all school bus drivers in September. The Committee sought clarification of the arrangements in place in the intervening period from April to September and whether the delay creates a risk that the Authority finds tolerable. The Head of Function (Resources) and Section 151 Officer confirmed that a vetting process is and has been in place which involves checks other than ID badges. The audit review identified that that process was capable of being improved and strengthened with the issuing of ID badges being one of the improvements to be introduced.
- With regard to the implementation of Management actions, the Committee sought assurance that any uncompleted red risks/issues are closely monitored. The Head of Audit and Risk confirmed that Red risks/issues tend to be raised in Limited Assurance reports; these reports are regularly followed up so that when the actions are due for implementation, Internal Audit will revisit the review. The Committee further noted that there could therefore be a three month period wherein red risks remain unactioned. The Head of Audit and Risk said that although technically this is possible, it is unlikely for Red risks to have as long an implementation date as three months unless it is a corporate issue which do have longer implementation dates than service specific actions/recommendations. The Officer said that the Committee is provided with a report on all outstanding issues and risks twice a year and will be next updated on this matter in September.
- The Committee noted that 79% of the revised Annual Internal Audit Plan for 2017/18 has been completed which it acknowledged as an achievement given that staff resources have reduced in the period. The Committee further noted however that this means that 21% or a fifth of the Plan remains to be completed some of which will likely roll forward into 2018/19 thereby adding to the service workload and potentially placing pressure on staff. The Committee sought assurance therefore that the Internal Audit Service is sufficiently resourced to be able to meet expectations both now and in the coming year.

The Head of Audit and Risk said that the 21% described as work in progress was at the beginning of April; since then some of this work has had to be postponed due to the unavailability of Council staff. The Operational Plan includes a contingency provision to enable the service to complete work from the previous year's plan; it is also the aim to complete unfinished work from the 2017/18 Plan by the end of April.

- The Committee sought clarification of whether the 2018/19 Operational Plan reflects the current staff level (there having been a reduction of 2 in the Internal Audit establishment one being an efficiency saving following a retirement and the other a vacancy following a resignation). The Committee also sought clarification of whether the priorities within the Plan will change while the service has a vacancy. The Head of Audit confirmed that with regard to the vacancy and depending on the speed of recruitment the 2018/19 Plan does include that Officer's time in full. She also confirmed that the Plan will change to reflect circumstances and said that the Internal Audit Annual Operational Plan is in any case a dynamic document; it is not a one-time only document but is regularly updated as the level and nature of risks change with some risks coming off and others coming onto the Corporate Risk Register. The Officer said that the approach to risk is changing with continuous assessment and prioritisation of risks replacing longer term plans, the thinking being that as risks are constantly changing, any plans that cover a period longer than a year are likely to become out of date very quickly. The Internal Audit Service will seek to allocate time to areas it is expected and needs to cover which are not risk based but on which External Audit places reliance e.g. key Financial Systems audits whilst the remainder of the plan will be risk focused. In the event that the Chief Audit Executive assesses that the service does not have the necessary resources to cover priority areas and/or current risks then a report would be brought to the Section 151 Officer and to the Committee.

It was resolved –

- **To note the Internal Audit Service's latest progress in relation to service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement, and to note also that the Audit and Governance Committee is satisfied with the assurance provided.**
- **To approve the postponement of the review of the Committee's terms of reference until the Chartered Institute of Public Finance and Accountancy (CIPFA) issues its new guidance document.**

NO ADDITIONAL ACTION WAS PROPOSED

7. FORWARD WORK PROGRAMME

The Committee's Forward Work Programme to February, 2019 was presented for consideration and review.

The Head of Audit and Risk informed the Committee that the Work Programme is likely to change following the review of the Committee's terms of reference.

It was resolved to accept and to note the Forward Work Programme without amendment.

**Councillor Peter Rogers
Chair**

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AUDIT AND GOVERNANCE COMMITTEE

Minutes of the meeting held on 15 May 2018

PRESENT: Councillors John Griffith, Richard Griffiths, G O Jones, Robert LI Jones, Dylan Rees, Alun Roberts and Margaret Murley Roberts, Peter S Rogers.

Lay Members: Dilwyn Evans, Johnathan Mendoza.

IN ATTENDANCE: Chief Executive,
Head of Function (Council Business)/Monitoring Officer,
Head of Democratic Services,
Committee Officer (MEH).

APOLOGIES: None

ALSO PRESENT: Councillor Dylan Rees – Chair of the County Council

1 DECLARATION OF INTEREST

None received.

2 ELECTION OF CHAIRPERSON

Councillor Peter S Rogers was elected Chairperson of the Audit and Governance Committee.

3 ELECTION OF VICE-CHAIRPERSON

Councillor Robert LI Jones was elected Vice-Chairperson of the Audit and Governance Committee.

**COUNCILLOR DYLAN REES
AS CHAIR OF THE COUNTY COUNCIL**

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ISLE OF ANGLESEY COUNTY COUNCIL		
REPORT TO:	AUDIT AND GOVERNANCE COMMITTEE	
DATE:	27 JUNE 2018	
SUBJECT:	STATEMENT OF ACCOUNTS 2017/18	
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN W. WILLIAMS – PORTFOLIO HOLDER (RESOURCES)	
HEAD OF SERVICE:	MARC JONES	
REPORT AUTHOR:	CLAIRE KLIMAZEWSKI	
TEL:	01248 751865	
E-MAIL:	ClaireKlimazewski@ynysmon.gov.uk	
LOCAL MEMBERS:	n/a	
A - Recommendation/s and reason/s		
1. It is recommended to note the Draft Statement of Accounts 2017/18 prior to review by External Audit		
B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
This report sets out the Financial Performance of the Council for the Financial Year 1 April 2017 to the 31 March 2018		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	No comments – supports the contents.
2	Finance / Section 151 (mandatory)	n/a– this is the Section 151 Officer's report.
3	Legal / Monitoring Officer (mandatory)	No comments.
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	

E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<ul style="list-style-type: none"> • Appendix A – Background. • Appendix B – Pre-Audit Statement of Accounts 2017/18 		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • Full working papers relating to information contained in the Statement of Accounts are retained within the Accountancy Section. • Revenue and Capital outturn reports, presented to the Executive Committee at regular intervals throughout the financial year. 		

1. Background

- 1.1** The Council has a statutory duty to approve and publish a Statement of Accounts for each financial year. The attached Draft Statement of Accounts is for the period 1 April 2017 to 31 March 2018 and is the pre-audit version. The Section 151 Officer is required to sign the 'Statement of Responsibilities for the Statement of Accounts' and this has to be completed before the 30 June 2018. The Statement of Accounts 2017/18 was completed well in advance of this date, in readiness for next year when the legal deadline for completion of the draft accounts changes to 15 June. The legal deadline for completion and signing of the Draft Accounts from 2020/21 and onwards reduces again to 31 May.
- 1.2** The Audit Committee is recommended to note the Draft Statement of Accounts prior to External Audit.
- 1.3** A final version of the Statement of Accounts will be presented to Council once the External Audit is completed. This should occur prior to the 30th September 2018 deadline and will be accompanied by the Independent Auditor's report. At that stage both the Section 151 Officer and the Chairman of the Isle of Anglesey County Council will be required to sign the final document.
- 1.4** The Statement of Accounts also contains the Annual Governance Statement 2017/18 which will be presented at the meeting on the 27th June 2018.

Ynys Môn

THE ISLE OF Anglesey

Draft Statement of Accounts 2017/18



Isle of Anglesey
County Council
Plan 2017 - 2022



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Narrative Report

The Statement of Accounts is produced annually to give electors, local taxpayers, members of the Council, employees and other interested parties clear information about the Council's finances. This narrative report, which is a key section of the accounts, aims to provide an effective guide to the most significant matters reported in the accounts. This is in order to provide a fair, balanced and easy to understand explanation of the Council's financial position and to assist in the interpretation of the financial statements. It also contains additional information about the Council in general and the main influences on the financial statements which link between the Council's activities and challenges and how these impact on its financial resources.

The narrative report is structured as follows:-

1. The Statutory Framework
2. About the Isle of Anglesey County Council
3. Overview and performance analysis
4. Main issues from the 2017/18 Accounts
5. Explanation of the Financial Statements

1. The Statutory Framework

The Council has a statutory duty to approve and publish a Statement of Accounts. The following pages relate to the Statement of Accounts for the Isle of Anglesey County Council for the year ended 31 March 2018.

The Accounts and Audit (Wales) Regulations 2014 came into force on 31 March 2015, as amended by the Accounts and Audit (Wales) (Amendment) Regulations 2018 for the accounts year 2015/16 and future periods. These regulations require Welsh Local Authorities to prepare a Statement of Accounts in accordance with these regulations and proper practices.

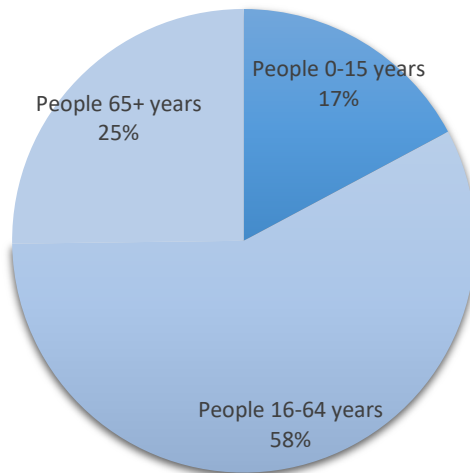
Regulation 25 of the Local Authorities (Capital Finance and Accounting) (Wales) Regulations 2003 (SI 2003/3239 (W.319), as amended) identifies proper practices for the preparation of the Statement of Accounts. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 and the Service Reporting Code of Practice 2017/18 issued by CIPFA, supported by International Financial Reporting Standards (IFRS). In addition, this narrative incorporates guidance from HM Treasury's Financial Reporting Manual (FRM), sections 5.2.1 to 5.2.10 as encouraged by the CIPFA code.

2. About The Isle of Anglesey County Council

The Isle of Anglesey County Council is a unitary authority and serves a population of 69,979, situated on the north coast of Wales with an area of 276 square miles. Anglesey is by far the largest island in Wales and the seventh largest in the British Isles. Anglesey is also the largest island in the Irish Sea by area, and the second most populous island in the British Isles.

Anglesey has a relatively older population than the Wales Average (20.4%) with 25.2% of the population aged 65+. This figure reflects in the Council's plan to support people to live well and for longer.

Age Structure of Anglesey



■ People 0-15 years ■ People 16-64 years ■ People 65+ years

The Council is responsible for ensuring a wide range of services is provided to the residents, businesses and visitors to the Island. These include education, safeguarding vulnerable children and adults, social care, public health, highways, leisure, culture, waste collection, planning, administration of housing, benefits, regeneration and community engagement. In addition to providing services, the Council is also responsible for the collection of local taxation in the form of Council Tax and Non-Domestic Rates on behalf of Welsh Government.

The Council is a politically-led organisation and has adopted a Leader and Cabinet model. It has 30 elected members representing 11 multi-member wards across the County. Following the election in May 2017 the Council has operated under a Plaid Cymru and The Independents Group coalition administration. The political make-up of the Council as at 31 March 2018 is shown below:-

Isle of Anglesey County Council's Political Groupings



Plaid Cymru

The Independent Group

Anglesey Independents

Welsh Labour

3. Overview

3.1 Statement from the Leader of the Council

As Leader of the Council, it is my responsibility to ensure that the important milestone of producing the Annual Statement of Accounts is achieved on time each year. The accounts provide a large amount of financial information on how the Council was funded and how it spent that money during 2017/18. It is important in terms of accountability for the Council to provide this information to residents, local Council Tax payers, businesses who pay the non-domestic rates and other stakeholders including the Welsh Government.

The Council's funding is a mixture of funding from the Welsh Government via the Revenue Support Grant and the Council's share of the Non Domestic Rates pool, local taxation through Council Tax and the fees and charges paid by the Council's customers. In 2017/18, the Council's net budget was £126.4m of which £33.5m came from Council Tax. The increase in Council Tax was 2.5%. For the first time, the Council charged an additional Council Tax premium of 25% on long-term empty properties and second homes. This generated an additional £949k in Council Tax income.

The results of the year highlight the growing financial pressure which the Council faces. Increasing numbers of looked after children was the main factor in the overspend of £1.78m, although other services, notably Education, also experienced budget pressures. The overall revenue position at the end of the financial year resulted in a reduction of £1.78m in the Council's general reserves. The total balance on the Council's General Reserve is £6.352m. The HRA general reserve is £7.405m, there is a balance of £1.869m in school balances and £11.910m in other designated reserves at 31 March 2018.

The future for public sector funding still remains uncertain and in particular what impact the decision to leave the European Union will have on the UK economy. It is anticipated that the Council will experience further reductions in funding from Welsh Government over the next three years and the Council's Medium Term Financial Strategy has identified the continued need to reduce annual revenue expenditure over this period. Having a healthy level of reserves and balances will help in the short-term, but it is not a sustainable source of funding. Therefore, the Council is currently reviewing all the services it delivers and looking at alternative methods of delivery which will allow the services to continue but at a lower cost. This will include working more in partnership with Town and Community Councils, Community and Voluntary Organisations and Third Sector Organisations.

2017/18 was my first year as Leader and the Council's plans for the 5-year period up until the next County Council election are set out in the Council's Corporate Plan. Although the financial situation will limit what the Council can achieve over the coming years, the Plan sets out our commitment to three key objectives and future investment will be directed to ensure the Plan is delivered. The Council is also working with other Councils and partners across North Wales to secure additional Government funding which will deliver economic growth across the region.

The financial standing of an organisation is seen as a key indicator of the overall standard of corporate governance. I am confident that, through the continued sound financial management, the Council will continue to be financially strong and sustainable into the future

Llinos Medi Huws
Leader of the Council

May 2018

3.2 Key purpose and activities of the Council

The Corporate Plan was approved by Council 27 September 2017. It is a plan that sets a target to work towards. It is ambitious, however, it is realistic.

The plan informs the decision making process at all levels in the Council and

- Sets the framework we use to plan, drive and deliver our services;
- Influences how and the way that we shape our budget annually; and
- Helps to monitor progress and assess what we achieve annually.

The key theme throughout the plan is the ambition to work collaboratively with our fellow citizens, communities and partners to ensure high quality services that will improve the quality of life for everyone on the Island.

The priorities that the Authority has set itself during this period are, to:

- Create the conditions for everyone to achieve their long-term potential;
- Support vulnerable adults and families and keep them safe, healthy and as independent as possible;
- Working in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment.

The plan has been developed and shaped by the views of local people, our partners as well as by local and national political priorities such as the Well-being Agenda.

Public services across Wales and the UK are continuing to plan for cuts in funding that we receive, and there will be more difficult decisions ahead about the services that we provide and how we provide them. We will continue to take those decisions in consultation with local people and with the best interest of Anglesey and its people at heart.

The Council will continue to look for ways to improve services, making them more efficient and of the best quality. These improvements include continuing to modernise the way we work.

There are many challenges ahead but, by working together with the people and communities of Anglesey, every effort will be made to deliver on this new plan.

3.2.1 Financial Scenario

In common with all Local Authorities in Wales, the Isle of Anglesey County Council needs to manage a situation whereby the costs and demands of services are growing but the amount of funding available is reducing year-on-year. Against this backdrop, the Council needs to manage growing demands for services, inflationary pressures, a need to invest in the local economy to promote growth and a desire to continually improve services.

The Council has responded to the reduction in funding by making substantial savings in the last three years and continues to ensure, wherever possible, these are found through improving efficiency rather than impacting on services.

The key focuses for the Medium Term Financial Plan are:-

- Redesigning services to intervene earlier, reducing costly reactive services;
- Reviewing all services to ensure that they are delivered in the most effective manner;

- To make the best of property and land to drive efficiency and growth;
- To refocus services to support local growth;
- To have mature conversations with communities to prioritise what matters to them and encourage involvement in solving local problems;
- To root out duplication between services and pursue economies of scale.

3.3 Key achievements, issues and risks affecting the Council

During 2017/18, work began on these priorities with the following key achievements achieved during the financial year:-

1. Work was completed on two new primary schools (Ysgol Cybi and Ysgol Rhyd y Llan) under the Welsh Government's 21st century schools programme. This saw six small primary schools closing with the pupils transferring to two new schools during 2017.
2. Work has commenced on the refurbishment of Ysgol Parc y Bont and Ysgol Brynsiencyn under the Welsh Government's 21st century schools programme. The work is expected to be completed during 2018/19.
3. The building of Llangefni Extra Care with a Registered Social Landlord is progressing; this is the start of the transforming the delivery of Adult Social Care. The building will be available to residents from summer 2018.
4. Phase 1 of the refurbishment of Market Hall in Holyhead was completed and funding has been secured to undertake Phase 2. The work that will be undertaken to complete Phase 2 will begin in 2018/19.
5. Despite the continued reduction in central government funding, the Council delivered £2.44m of revenue savings in 2017/18 and identified a further £2.52m in setting the 2018/19 budget. Although this has required an above-inflation increase in Council Tax, Anglesey's Band D equivalent continues to be one of the lowest in Wales.
6. The reduction in Revenue Support Grant from Welsh Government is expected to continue in 2019/20 and there is still uncertainty as to the position beyond 2019/20. This combined with increasing demand for services in particular social care, will put the council under considerable financial pressure. In previous years, the Council has been able to maintain a high level of general balances but in 2017/18 these balances fell and are currently just above the minimum level set by the Council. As the financial pressures increase, the risk that these balances continue to fall is high and that they will not provide the level of financial security the Council requires.
7. Increasing numbers of Looked-After-Children and other social care demands are a considerable risk to the Council's balances due to the high cost of placements for individuals with complex needs.
8. The UK leaving the European Union (EU) could lead to a number of risks. The Council will no longer receive European grant funding and there is no certainty on any replacement funding. The impact on the economy from leaving the EU could also impact on the Council as weaker economic growth will reduce the Welsh Government's ability to increase funding for Local Government.
9. The Council operates as a going-concern. A Welsh Government Consultation Green paper, Strengthening Local Government, Delivery for People was published in March 2018. This proposes that the North Wales Councils reduce from six to three with Isle of Anglesey County Council merging with Gwynedd County Council. This could occur voluntarily or by compulsory mergers. These proposals could change but the current planned timescales are either 2022 or 2026 depending on which option is chosen.

10. The Isle of Anglesey has several large private sector organisations proposing to invest heavily in the Island. One of these is the planned construction of a new Nuclear power station in the North of the island. A summary of the potential developments is provided on the website at <http://www.anglesey.gov.uk/business/energy-island-isle-of-anglesey-north-wales>. Each one of the developments present exciting opportunities for the Island particularly in respect to creation of jobs. There is a risk that any of these proposals might not go ahead which would be lost opportunities for the economy, visitors and citizens of Anglesey. The Council is working in partnership with many of these organisations to support the progression of these within the powers and duties of the Council. These will help with achieving the Council's key priorities such as economic development.
11. The Council is currently working in partnership with the 5 other North Wales authorities on the North Wales Growth Bid. The bid, if successful, will attract over £300m of UK and Welsh Government funding along with private sector investment. As with any large scale funding projects, there are risks surrounding project delivery and financing any borrowing that is required.

3.4 Summary of Performance

3.4.1 Revenue Expenditure

The Statement of Accounts sets out the Council's spending and funding in line with accounting requirements. The Council measures financial performance against planned activity in the form of the Council's management accounts. In 2017/18, the Council reported an overspend of £1.78m against a planned activity of £126.2m (net budget) and achieved £1.704m of savings. The table below reflects the final budget for 2017/18 and actual income and expenditure against it.

Services	Annual Budget £'000	Outturn £'000	Variance £'000
Lifelong Learning	48,237	49,013	776
Adults' Services	22,541	22,687	146
Children's Services	8,293	10,075	1,782
Housing	1,034	1,087	53
Highways, Waste & Property	14,099	13,932	(167)
Regulation	4,275	4,329	54
Transformation	3,932	3,745	(187)
Resources	2,933	3,096	163
Council Business & Corporate Finance	20,813	19,969	(844)
Total Council Fund	126,157	127,933	1,776

The impact of an overspend means that the Council reduced its General reserves by £1.78m.

The presentation above reflects how costs are categorised, monitored and managed within the Council. The following Accounts report the same expenditure and income but in a different format to comply with the statutory external reporting requirements. This incorporates additional costs such as depreciation or changes in the value of property, which, under regulation, is not chargeable to useable reserves in the year.

3.4.2 Capital Expenditure

The capital programme supports the Council's wider objective to deliver services and to support economic growth. In 2017/18, the Council approved a Capital Programme for non-housing services of £30.614m and approved a Capital Programme for the HRA of £9.889m. Capital commitments were brought forward from 2016/17 of £6.435m, of which £1.758m related to the 21st century schools programme, £2.984m relating to the HRA and £1.693m relating to the General Fund. During the financial year, a further £5.734m worth of Schemes were added to the programme, mostly funded by extra Capital Grants, although £2.566m related to Equal Pay funded by Unsupported Borrowing, after the Authority received a Capitalisation Direction. This brings the capital budget for 2017/18 to £52.672m.

The programme has made steady progress in year, achieving a delivery rate of 55.73%. It is expected that the remaining schemes will be delivered over the coming few years.

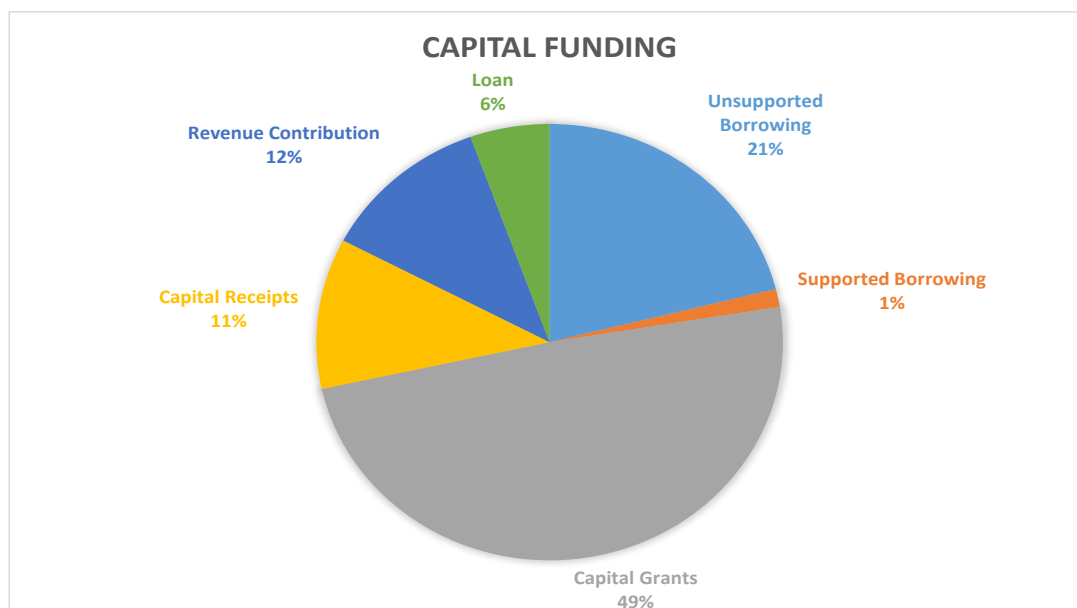
From this total spend of £29.355m, £16.282m was capitalised and added to the value of assets in the Council's Balance Sheet. The remainder was charged to the Comprehensive Income and Expenditure Statement as it was either in support of assets that are not in direct Council ownership (£3.724m) or did not increase the value to the capital assets (£9.349m).

The table below analyses the expenditure that has been capitalised:-

Scheme	Amount (£'000)
Band A 21st Century School – Ysgol Cybi	978
Band A 21st Century School – Ysgol Rhyd y Llan	2,161
Band A 21st Century School – Ysgol Parc y Bont	550
Band A 21st Century School – Ysgol Bro Rhosyr / Aberffraw	1,540
Band A 21st Century School – Ysgol Llangefni: Corn Hir, Bodffordd and Henblas	4
New Planning System	15
Llangefni Strategic Infrastructure	624
Holyhead Strategic Infrastructure	11
Highways County Prudential Borrowing	895
Llangefni Link Road	3,606
Beaumaris Flood Alleviation	46
Street Lighting	896
Road Safety Capital	163
Vehicles	365
Telehandler	66
Smallholdings	537
ICT - MS Licensing	116
ICT - Server Storage	22
EDMS System	89
ICT – Core Infrastructure	142
ICT - Replacement Servers	4
ICT – Projects	78
ICT – Desktop Refresh	99
ICT – Legacy System	19
Market Hall, Holyhead	1,024
Canolfan Byron	152
Community Care Information System (CCIS)	31
Residential Site for Gypsies and Travellers	119
Vehicles – HRA	158
Acquisition of Property	1,772
Total	16,282

Funded By:	£'000
Unsupported Borrowing	3,434
Supported Borrowing	216
Capital Grant	8,001
Capital Receipts	1,817
Revenue Contribution	1,918
Loan	896
Total	16,282

A note of the Authority's current borrowing facilities and capital borrowing



As at 31 March 2018, the Authority had £117.029m of External Borrowing. At this time, the Authority's Capital Financing Requirement (CFR), which essentially is a measure of the Council's underlying borrowing need, was £136.866m. In the Treasury Management Statement for 2017/18, the Authorised Borrowing Limit approved by the Council was £170m, therefore, the Authority is well within its borrowing limit.

A summary of the Authority's internal and external sources of funds available to meet its capital expenditure plans and other financial commitments

As at 31 March 2018, the Authority's internal sources of funds were cash deposits at bank of £7.319m. The external borrowing figure was £117.029m and further external borrowing will be required to meet its future capital expenditure plans.

3.4.3 Balance Sheet

The Council's Balance Sheet demonstrates a good financial position at the end of 2017/18 with a net value of £186.583m. This is an increase of £21.764m from last year, mainly due to increases in the value of non-current assets such as Council Dwellings, Property, Plant and Equipment and the two new 21st Century Schools which become operational during the year.

The details of the Council's long-term and short-term assets and liabilities are shown in the Balance Sheet as at 31 March 2018 on page 17.

Reserves

The £21.764m increase in the Council's net worth set out above is the result of a £25.253m increase in unusable reserves and a £3.489m decrease in usable balances (including the HRA).

4. Main Issues impacting on the 2017/18 Accounts

The Council set a net budget of £126.2m for 2017/18 to be funded from a combination of Council Tax Income, NDR and general grants. The budget included a requirement to achieve a savings figure of £2.44m, which was incorporated into the individual service budgets. The outturn position was an overspend of £1.8m. The overspend is made up of departmental under or overspends, unused contingencies and any other one-off items identified during the financial year.

Pensions

Teachers' Pension Scheme - Teachers employed by the Council are members of the Teachers' Pension Scheme, administered by the Department for Education. The scheme provides teachers with specified benefits upon their retirement and the Council contributes towards the costs by making contributions based on a percentage of members' pensionable salaries.

Local Government Pension Scheme - As part of the terms and conditions of employment of its officers and other employees, the Council offers retirement benefits by participating in the Gwynedd Pension Fund administered by Gwynedd Council. This is a funded scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets. Benefits will not actually be payable until employees retire but the Council has a commitment to make the payments to the Pension Fund that need to be disclosed at the time that the employees earn their future entitlement.

The current economic climate continues to have an impact on the net Pensions Liability. One of the significant changes on the Balance Sheet relates to the Council's pensions' reserve, where the Council's liability has reduced from £105.509m to £104.632m, a reduction of £0.877m. It is important to note that the increased liability in the pension position is based on actuarial valuations. The Council's actual payments to the Pension Fund are reviewed every three years as part of the triennial valuation of the Pension Fund. An investment strategy is then determined which aims to recover any deficits over the period as determined by the Pension Fund's Actuary (Hymans Robertson LLP).

The Movement-in-Reserves Statement and the Comprehensive Income and Expenditure Statement show the pensions benefits earned in the year, adjusted as necessary to reflect that part of the pensions costs that is not met from Council Taxpayers.

Provisions

Total provisions held by the Council amounted to £5.462m at 1 April 2017. During the year, the balance reduced by £2.136m to £3.326m. The reduction mainly relates to the reversal of the provision for Equal Pay of £2.663m. These costs have been funded from capital instead following approval from Welsh Government. The insurance provision was reduced to £0.265m in accordance with estimated need. Three new short-term provisions were created during the year amounting to £0.430m in total, to provide for future expected costs which might arise from a past obligation.

Details of the movements in provisions are shown in note 27 to the Accounts.

5. Explanation of the Financial Statements

The Statement of Accounts sets out details of the Council's income and expenditure for the financial year 2017/18 and its Balance Sheet as at 31 March 2018. These statements include the General Fund and the Housing Revenue Account (HRA). They set out the respective responsibilities of the Council and the Council's Head of Function (Resources), who is the designated Section 151 Officer.

Core Financial Statements:-

The Statement of Accounts includes the core financial statements, which are:-

1. **The Comprehensive Income and Expenditure Statement (CIES)** – shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation.
2. **Expenditure and Funding Analysis (EFA)** – shows the information in the CIES but also provides the accounting adjustments which are cancelled out in Note 7 to ensure that these adjustments are not funded by Council Tax Payers. The first column of the Expenditure and Funding Analysis provides the real impact of the year's financial performance on the Council and HRA's balances and reserves.
3. **The Movement in Reserves Statement (MIRS)** – shows the movement in the year of reserves held by the Council, analysed between 'usable and unusable' reserves. The statement shows the true economic cost of providing the Authority's services and how those costs are funded from the various reserves.
4. **The Balance Sheet** – shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Authority. The net assets are matched by reserves held by the Authority.
5. **The Cash Flow Statement** – shows the changes in cash and cash equivalents of the Council during the reporting period.
6. **The Notes** – the notes to the core Financial Statements provide more details about the Council's accounting policies and items contained in the statements.

Supplementary Financial Statements

1. **The Statement of Responsibilities for the Statement of Accounts** – explains the responsibilities of the Council and the Section 151 Officer.
2. **The Housing Revenue Account (HRA)** is a record of revenue expenditure and income relating to the Council's housing stock. Its primary purpose is to ensure that expenditure on managing tenancies and maintaining dwellings is balanced by rents charged to tenants. The Housing Revenue Account is ring-fenced from the Council's General Fund.
3. **Auditor's Opinion** - as the Council's appointed External Auditor by the Auditor General for Wales, Deloitte LLP will carry out the statutory audit on behalf of the Auditor General following the Section 151 Officer signing and dating the Statement of Accounts. They then issue an opinion as to whether the Accounts need to be qualified or are unqualified. The deadline for this opinion is 30 September following the year-end.
4. **Changes in Accounting Policy**
There are no material changes to accounting treatment required for 2017/18.

THE STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Isle of Anglesey County Council's responsibilities

The Isle of Anglesey County Council is required to:-

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Head of Function (Resources) who is also the designated Section 151 Officer;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- approve the Statement of Accounts.

The Section 151 Officer's responsibilities

The Section 151 Officer is responsible for the preparation of the Council's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ("The Code").

In preparing this Statement of Accounts, the Section 151 Officer has:-

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with CIPFA Local Authority Code of Practice.

The Section 151 Officer has also:-

- kept proper accounting records, which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

Certificate

I certify that this Statement of Accounts gives a true and fair view of the financial position of the Isle of Anglesey County Council at the accounting date and its income and expenditure for the year ended 31 March 2018.

Signed: _____

**Richard Marc Jones CPFA
HEAD OF FUNCTION (RESOURCES) AND SECTION 151 OFFICER**

Signed _____

**Councillor Dylan Rees
CHAIRMAN ISLE OF ANGLESEY COUNTY COUNCIL**

Dated: 25 September 2018

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COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT FOR YEAR ENDED 31 MARCH 2018

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. The Council raises taxation to cover expenditure in accordance with regulations, which may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

2017/18			Services	Note	2016/17		
Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000			Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
82,870	(14,508)	68,362	Lifelong Learning		64,482	(13,974)	50,508
34,598	(10,505)	24,093	Adult Services		32,130	(9,054)	23,076
10,476	(710)	9,766	Children's Services		8,902	(466)	8,436
4,686	(3,768)	918	Housing		5,993	(3,906)	2,087
29,469	(8,404)	21,065	Highways, Property and Waste		29,431	(7,625)	21,806
12,685	(5,950)	6,735	Regulation and Economic Development		11,694	(6,284)	5,410
7,504	(209)	7,295	Transformation		4,433	(223)	4,210
28,175	(19,276)	8,899	Resources		28,461	(19,598)	8,863
2,215	(353)	1,862	Council Business		1,994	(458)	1,536
544	(707)	(163)	Corporate and Democratic Costs		2,321	(194)	2,127
613	(9)	604	Corporate Management		892	(11)	881
260	-	260	Non-distributed costs		97	-	97
10,711	(16,538)	(5,827)	Housing Revenue Account (HRA)		10,137	(16,285)	(6,148)
224,806	(80,937)	143,869	Deficit on Continuing Operations		200,967	(78,078)	122,889
		23,148	Other operating expenditure	12			23,042
		8,628	Financing and investment income and expenditure	13			8,861
		(146,937)	Taxation and non-specific grant Income	14			(145,252)
		28,708	Deficit on Provision of Services				9,540
		(43,059)	Surplus on revaluation of non-current assets	11c, 15 & 17			(7,631)
		(7,413)	Re-measurement of net Pension liability	11ch & 41			7,333
		(50,472)	Other Comprehensive Income and Expenditure				(298)
		(21,764)	Total Comprehensive Income and Expenditure				9,242

EXPENDITURE AND FUNDING ANALYSIS 2017/18

2017/18			Services	2016/17		
Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments between Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement		Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments between Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
£'000	£'000	£'000		£'000	£'000	£'000
47,270	21,092	68,362	Lifelong Learning	46,832	3,676	50,508
22,788	1,305	24,093	Adult Services	22,379	697	23,076
10,014	(248)	9,766	Children's Services	8,955	(519)	8,436
763	155	918	Housing	1,087	1,000	2,087
16,581	4,484	21,065	Highways, Property and Waste	17,631	4,175	21,806
3,894	2,841	6,735	Regulation and Economic Development	3,954	1,456	5,410
4,110	3,185	7,295	Transformation	3,897	313	4,210
8,615	284	8,899	Resources	8,788	75	8,863
1,722	140	1,862	Council Business	1,536	-	1,536
145	(308)	(163)	Corporate and Democratic Costs	2,495	(368)	2,127
604	-	604	Corporate Management	881	-	881
-	260	260	Non-distributed costs	-	97	97
(6,608)	781	(5,827)	Housing Revenue Account (HRA)	(7,806)	1,658	(6,148)
109,898	33,971	143,869	Net Cost of Services	110,629	12,260	122,889
(106,409)	(8,752)	(115,161)	Other Income and Expenditure	(107,593)	(5,756)	(113,349)
3,489	25,219	28,708	(Surplus) or Deficit on the Provision of Services	3,036	6,504	9,540
(31,345)			Opening General Fund and HRA balance at 1 April	(34,381)		
3,489			Less Deficit on General Fund and HRA Balance in Year	3,036		
(27,856)			Closing Council Fund Balances and HRA Balance at 31 March	(31,345)		

MOVEMENT IN RESERVES STATEMENT FOR YEAR ENDED 31 MARCH 2018

This Statement shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The 'Surplus/(Deficit) on the provision of services' line shows the true economic cost of providing the Council's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. This is different from the statutory amounts required to be charged to the Council Fund Balance for Council Tax setting purposes and the Housing Revenue Account for rent setting purposes. The 'Net Increase/(Decrease) before transfers to earmarked reserves' line shows the in-year movement on the Council Fund and Housing Revenue Account balances before any discretionary transfers to or from earmarked reserves are made by the Council.

	Council Fund Balance £'000	Earmarked Council Fund Reserves (Note 8) £'000	HRA Balance (Supplementary Financial Statements) £'000	Capital Receipts Reserve (Note 10) £'000	Schools Balances (Note 9) £'000	Capital Grants Unapplied (Note 14) £'000	HRA Earmarked Reserve (Note 8) £'000	Total Usable Reserves £'000	Total Unusable reserves (Note 11) £'000	Total Reserves (of the Council) £'000
Balance 1 April 2016	8,886	15,991	7,042	-	2,462	-	-	34,381	139,680	174,061
Movement in reserves during the year										
Surplus/(Deficit) on provision of services	(8,384)	-	(1,156)	-	-	-	-	(9,540)	-	(9,540)
Other Comprehensive Income and Expenditure	-	-	-	-	-	-	-	-	298	298
Total Comprehensive Income and Expenditure	(8,384)	-	(1,156)	-	-	-	-	(9,540)	298	(9,242)
Adjustments between accounting basis and funding basis under regulations (Note 7)	4,846	-	1,658	-	-	-	-	6,504	(6,504)	-
Net Increase/(Decrease) before Transfers to Earmarked Reserves	(3,538)	-	502	-	-	-	-	(3,036)	(6,206)	(9,242)
Transfers to/(from) Earmarked Reserves (Note 8)	3,007	(2,634)	-	-	(373)	-	-	-	-	-
Increase/(Decrease) In Year	(531)	(2,634)	502	-	(373)	-	-	(3,036)	(6,206)	(9,242)
Balance 31 March 2017	8,355	13,357	7,544	-	2,089	-	-	31,345	133,474	164,819
Movement in reserves during the year										
Surplus/(Deficit) on provision of services	(27,788)	-	(920)	-	-	-	-	(28,708)	-	(28,708)
Other Comprehensive Income and Expenditure	-	-	-	-	-	-	-	-	50,472	50,472
Total Comprehensive Income and Expenditure	(27,788)	-	(920)	-	-	-	-	(28,708)	50,472	21,764
Adjustments between accounting basis and funding basis under regulations (Note 7)	24,111	-	781	327	-	-	-	25,219	(25,219)	-
Net Increase/(Decrease) before Transfers to Earmarked Reserves	(3,677)	-	(139)	327	-	-	-	(3,489)	25,253	21,764
Transfers to/(from) Earmarked Reserves (Note 8)	1,674	(1,447)	-	(7)	(220)	-	-	-	-	-
Increase/(Decrease) In Year	(2,003)	(1,447)	(139)	320	(220)	-	-	(3,489)	25,253	21,764
Balance 31 March 2018	6,352	11,910	7,405	320	1,869	-	-	27,856	158,727	186,583

BALANCE SHEET AS AT 31 MARCH 2018

The Balance Sheet shows the value of the assets and liabilities recognised by the Council as at the Balance Sheet date. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. Reserves are reported in two categories. The first category of reserves is usable reserves, i.e. those reserves that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that can only be used to fund capital expenditure or repay debt). The second category of reserves is those that the Council is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses, where amounts would only become available to provide services if the assets are sold (for example the Revaluation Reserve); and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

	Note	31 March 2018 £'000	31 March 2017 £'000
Property, plant and equipment	15	388,928	363,736
Heritage assets	17	3,645	3,454
Investment property	18	5,791	6,092
Intangible assets	19	756	606
Long-term investments	44	1	1
Long-term debtors	24	1,830	646
Long-term Assets		400,951	374,535
Short-term investments	44	5	5
Assets held for sale	21	2,442	3,524
Inventories	23	385	367
Short-term debtors	24	24,594	20,199
Cash and cash equivalents	25	7,789	14,940
Current Assets		35,215	39,035
Short-term borrowing	44	(12,413)	(7,672)
Short-term creditors	26	(18,251)	(18,112)
Short-term provisions	27	(695)	(2,831)
Capital grants receipts in advance	37	(3,897)	(273)
Current Liabilities		(35,256)	(28,888)
Long-term creditors	26	(151)	(166)
Long-term provisions	27	(2,631)	(2,631)
Long-term borrowing	44	(106,913)	(111,557)
Other long-term liabilities	41	(104,632)	(105,509)
Long-term Liabilities		(214,327)	(219,863)
Net Assets		186,583	164,819
Usable reserves	MIRS	27,856	31,345
Unusable reserves	11	158,727	133,474
Total Reserves		186,583	164,819

CASH FLOW STATEMENT – FOR YEAR ENDED 31 MARCH 2018

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the financial year. The statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from the recipients of services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources that are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Council.

	Note	2017/18 £'000	2016/17 £'000
Net Deficit on the provision of services		(28,708)	(9,540)
Adjustments to net surplus or deficit on the provision of services for non- cash movements	28	35,350	33,924
Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities	28	(14,583)	(18,593)
Net cash flows from operating activities		(7,941)	5,791
Net cash flows from investing activities	29	(10,745)	(14,595)
Net cash flows from financing activities	30	11,535	6,120
Net (decrease)/increase in cash and cash equivalents		(7,151)	(2,684)
Cash and cash equivalents at the beginning of the financial year	25	14,940	17,624
Cash and cash equivalents at the end of the financial year	25	7,789	14,940

NOTES TO THE ACCOUNTS

Expenditure and Funding Analysis

The Expenditure and Funding Analysis aims to show the real impact of the year's financial performance on the Council's balances. The Comprehensive Income and Expenditure Statement (CIES) includes many accounting adjustments such as depreciation which, by law, are not allowed to be funded by Council Tax as these are not true costs which affect Council usable balances.

The CIES shows a deficit on the provision of services of £28.708m. However, statutory accounting adjustments of £25.219m are cancelled out in the separate financial statements called the Expenditure and Funding Analysis and the Movement in Reserves Statement. This helps to identify usable Council balances without these accounting adjustments. The impact of these statutory accounting adjustments are shown in the unusable reserves column in the Movement in Reserves Statement.

The CIES and the removal of accounting adjustments, when added together, show the impact for the year on Council funds.

	£'000
Total Council (including HRA) usable Reserves and Balances at 1 April 2017	31,345
Deficit on the Provision of Services 2017/18 – CIES	(28,708)
Adjustments to remove impact of accounting adjustments which do not affect the Council Fund – Expenditure and Funding Analysis and Note 7	25,219
Less Total Increase/(Decrease) in Reserves	(3,489)
Total Council (including HRA) Balances at 31 March 2018	27,856

This shows that, when the accounting adjustments are cancelled out, the true impact on the Council's cost of services (including the Housing Revenue Account) is reduced to £3.489m for the year, resulting in an overall balance of usable reserves of £27.856m. This has also reduced from 2016/17 as earmarked reserves have been used to fund costs for which the original reserves were earmarked.

The Movement in Reserves Statement decrease in the year shows that the General Council Reserve reduced by £2.003m for 2017/18 resulting in a total general reserve of £6.352m. The Housing Revenue Account generated a deficit of £139k, with the total HRA balance at 31 March 2018 of £7.405m.

However, £1.674m of earmarked reserves were used as mentioned above. This includes School balances which were also reduced by £0.220m resulting in an overall reduction in usable reserves.

Note 1a - Note to the Expenditure and Funding Analysis

2017/18

Adjustments from General Fund to Arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes £'000	Net Change for the Pensions Adjustments £'000	Other Differences £'000	Total Adjustments £'000
Lifelong Learning	20,430	1,064	(402)	21,092
Adult Services	344	935	26	1,305
Children's Services	-	(271)	23	(248)
Housing	8	150	(3)	155
Highways, Property and Waste	4,078	490	(84)	4,484
Regulation and Economic Development	2,351	537	(47)	2,841
Transformation	2,934	276	(25)	3,185
Resources	16	270	(2)	284
Council Business	1	116	23	140
Corporate and Democratic Costs	-	(308)	-	(308)
Corporate Management	-	-	-	-
Non-distributed costs	-	260	-	260
Housing Revenue Account (HRA)	524	229	28	781
Net Cost of Services	30,686	3,748	(463)	33,971
Other Income and Expenditure from the Funding Analysis	(8,923)	2,789	(2,618)	(8,752)
Difference between General Fund and HRA (Surplus) or Deficit and the Comprehensive Income and Expenditure Statement (Surplus) or Deficit	21,763	6,537	(3,081)	25,219

2016/17

Adjustments from General Fund to Arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes £'000	Net Change for the Pensions Adjustments £'000	Other Differences £'000	Total Adjustments £'000
Lifelong Learning	3,189	167	320	3,676
Adult Services	1,161	149	(613)	697
Children's Services	21	(540)	-	(519)
Housing	978	23	(1)	1,000
Highways, Property and Waste	4,070	80	25	4,175
Regulation and Economic Development	1,336	91	29	1,456
Transformation	280	41	(8)	313
Resources	16	46	13	75
Council Business	1	19	(20)	-
Corporate and Democratic Costs	9	(377)	-	(368)
Corporate Management	-	-	-	-
Non-distributed costs	-	97	-	97
Housing Revenue Account (HRA)	1,586	38	34	1,658
Net Cost of Services	12,647	(166)	(221)	12,260
Other Income and Expenditure from the Funding Analysis	(9,679)	3,320	603	(5,756)
Difference between General Fund and HRA (Surplus) or Deficit and the Comprehensive Income and Expenditure Statement (surplus) or Deficit	2,968	3,154	382	6,504

NOTE 1b – SEGMENTAL INCOME

Services	2017/18 Income from Services £'000	2016/17 Income from Services £'000
Lifelong Learning	(1,458)	(1,399)
Adult Services	(4,671)	(4,411)
Children's Services	-	-
Housing	(13)	(8)
Highways, Property and Waste	(2,738)	(2,109)
Regulation and Economic Development	(2,574)	(2,404)
Transformation	-	(19)
Resources	(159)	(307)
Council Business	(331)	(422)
Corporate and Democratic Costs	(43)	(189)
Corporate Management	(9)	(11)
Non-distributed costs	-	-
Housing Revenue Account (HRA)	(119)	(82)
Total Income	(12,115)	(11,361)

NOTE 2a – ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT HAVE NOT YET BEEN ADOPTED

The Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (the Code) requires disclosure of the expected impact of any accounting standards that have been issued but not yet adopted.

The standards which have been issued but not yet adopted by the CIPFA code and will be introduced in the CIPFA 2018/19 code are:-

- IFRS 9 Financial Instruments;
- IFRS 15 Revenue from Contracts with Customers, including amendments to IFRS 15 clarifications to IFRS Revenues from Contracts with Customers;
- Amendments to IAS 12 Income Taxes: Recognition of Deferred Tax Assets for Unrealised losses;
- Amendments to IAS 7 Statement of Cash Flows: Disclosure Initiative.

The standards which will be adopted in 2018/19 are unlikely to have a material impact on the Statement of Accounts 2017/18.

NOTE 2b – ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED AND HAVE BEEN ADOPTED

The Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 introduced two new requirements for Councils to comply with updated reporting standards that have been adopted. The relevant changes relate to the following standards, all of which will, where they apply, be amended for accounts produced for financial periods starting after 1 April 2017:-

- Amendment to the reporting of pension fund scheme transaction costs;
- Amendment to the reporting of investment concentration.

These are unlikely to have a material impact on the information provided in the financial

statements.

NOTE 3 – CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES

In applying the accounting policies set out in Note 51, the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:-

- The Accounts have been prepared on a going concern basis, which assumes that the functions and services provided by the Council will continue in operational existence for the foreseeable future.
- The Council has determined that a number of assets which are used for social or economic development purposes are not solely held for income generation or capital appreciation purposes and, therefore, do not meet the definition of investment properties. As a consequence, these assets are shown as Non-Current Assets - Property, Plant and Equipment within the Balance Sheet. In accordance with current guidance regarding the treatment of certain types of schools, only the value of the land for Voluntary-Controlled schools is included in the Balance Sheet where the voluntary body has significant control over the building. As the Council does not own these types of schools, and does not have access to them for valuation purposes, the value of the buildings is excluded from the Balance Sheet. In addition to this, as regards Voluntary-Aided and Foundation Schools, neither the value of land nor the buildings, are included on the Balance Sheet.
- Capital and revenue grants are reviewed regularly to assess whether the terms and conditions attached to the respective grants have been met. If the terms and conditions have been met, they will be recognised within the Comprehensive Income and Expenditure Statement in the year. If not, they will be carried within the Balance Sheet within creditors until such time as either the terms and conditions associated with the grant are met or the grant is repaid to the grant provider should the terms and conditions not be met. This treatment can result in material balances being carried in the Balance Sheet as deferred income.
- The group requirements have been reviewed using the criteria outlined in the relevant accounting standards and Code of Practice; the Council has not identified any companies or organisations that would require it to complete group accounts.
- There is a high degree of uncertainty about future levels of funding for local government. However, the Council has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Council might be impaired as a result of a need to close facilities and reduce levels of service provision.

NOTE 4a - ASSUMPTIONS MADE ABOUT FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION UNCERTAINTY

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be different from the assumptions and estimates.

The following items in the Council's Balance Sheet at 31 March 2018 may be considered to be most vulnerable for estimating error in the forthcoming financial year:-

Non-Current Assets - Property, Plant and Equipment – Assets are depreciated over useful lives in accordance with standard accounting practices. Any difference between the depreciation applied and actual deterioration to assets will naturally reflect in future spending patterns. Information relating to Property, Plant and Equipment is contained in Note 15 on page 33.

Where an item of Property, Plant and Equipment (Non-Current Asset) has major components

whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Applying this in practice requires three judgements to be made, to establish if:-

- The economic useful life is significantly different from the other components of the asset i.e. 15 years or more;
- The value of the asset is £2m or greater and the component is over 25% of the total value of the asset;
- The economic useful life is significantly different but the value represents less than 25% of the total value of the asset, the component will be separately identified if, in the valuer's opinion, it is deemed to be material e.g. where the value of a component is, say, £3m (10%) of the depreciating asset that has a total value of £30m.

If the depreciating asset is part of a wider group held for the same purpose, for example, leisure centres, this recommended policy on componentisation will be applied to the total of this wider group and not to each individual depreciating asset within the group.

Council Housing - The Council's Housing stock is valued under a standard methodology, part of which requires the application of an adjustment factor to allow for the difference between rents and yields on private sector and social housing. There is currently no published adjustment factor for Wales and, therefore, the Council has selected the most comparable of the English regions and applied the published factor for that, which was 41%. Should a specific factor be published, either for Wales as a whole or on a regional basis, then this will be applied.

Provisions – The Council has made provision for a series of uncertainties which could result in significant costs in later years. These principally relate to after-care costs for the Penhesgyn landfill site and potential liabilities arising from insurance claims. Full details are contained in Note 27.

Pensions Liability – The Pension Liability position, as contained within the accounts, is based on a number of complex assessments and judgements relating to discount rates, projected salary increases, changes in retirement ages, mortality rates and expected returns on pension assets. A firm of consulting actuaries is engaged by the administering Council to provide expert advice on the assumptions to be applied. Further details are contained in Note 41.

Doubtful Debts Impairment/Allowance – As at 31 March 2018, the Council had a short-term net debtor balance of £24.594m. A review of arrears balance suggested that impairment for doubtful debts of £5.377m was appropriate. Any differences between the impairment level applied and the actual arrears position will naturally reflect in future spending patterns. Doubtful Debts impairments are contained within the figures for Short-Term Debtors contained in Note 24 on page 41.

Fair Value Measurement - Fair value measurement will be in accordance with IFRS13 Fair Value Measurement as reported in the CIPFA Code of Practice 2017/18. In most cases, fair value is a market-based measurement. IFRS13 provides more direction and clarity in relation to valuation of assets and liabilities. However, where there is no observable market to value against, this will involve professional judgement. When the fair values of financial assets and financial liabilities cannot be measured based on quoted prices in active markets (i.e. Level 1 inputs), their fair value is measured using valuation techniques (e.g. quoted prices for similar assets or liabilities in active markets). Where possible, the inputs to these valuation techniques are based on observable data but, where this is not possible, judgement is required in establishing fair values. These judgements typically include considerations such as uncertainty and risk. However, changes in the assumptions used could affect the fair value of the Authority's assets and liabilities. The depreciated replacement cost (DRC) model is used to measure the fair value of some of the Authority's investment properties..

Where Level 1 inputs are not available, the Authority employs relevant experts to identify the most appropriate valuation techniques to determine fair value (for example for investment properties, the Authority's Senior Valuation Officer).

The significant unobservable inputs used in the fair value measurement include management assumptions regarding rent growth, vacancy levels (for investment properties) and discount rates – adjusted for regional factors (for both investment properties and some financial assets). Significant changes in any of the unobservable inputs would result in a significantly lower or higher fair value measurement for the investment properties and financial assets.

NOTE 4b - PRIOR PERIOD ADJUSTMENTS, CHANGES IN ACCOUNTING POLICIES AND ESTIMATES AND ERRORS

The following items were reclassified during 2017/18.

- 1) Ysgol Parc Y Bont, valued at £0.932m was removed from the Council's Balance Sheet in 2015/16 as the school was Voluntary Controlled, in response to CIPFA Guidance on accounting for Voluntary Controlled Schools. However, the school has since had significant investment from the Council and Welsh Government as part of the 21st Century Schools programme. It is now clear that while the school is Voluntary Controlled, the Council has significant control over the asset. Therefore, the school has been added back to the Balance Sheet at a value of £1.290m. This includes an investment of £0.550m for an extension and refurbishment work as part of the 21st Century School programme. The prior year has not been restated as the evidence that the school should be returned as a Council asset emerged during 2017/18.
- 2) The treatment of accrued interest i.e. interest payable on borrowing from the PWLB relating to 2017/18 but which is due to be paid in 2018/19, is being treated differently from last year in the 2017/18 accounts in order to more closely reflect the CIPFA Code of Practice. An amount of £2.119m of accrued interest in the previous year was added as a short-term creditor in the balance sheet. In 2017/18 accrued interest of £2.297m has been added to short-term liability instead of creditors in accordance with the code. The figures for 2016/17 have been amended by increasing short-term liability by £2.119m and reducing short-term creditors by the same amount along with the associated notes.

NOTE 5 – MATERIAL ITEMS OF INCOME AND EXPENDITURE

There are no material items of income or expenditure that have not been disclosed elsewhere in the accounts.

NOTE 6 – EVENTS AFTER BALANCE SHEET DATE

The Statement of Accounts was authorised for issue by the Council's Section 151 Officer on 25 September 2018. Events taking place after this date are not reflected in the financial statements or notes.

Where events taking place before this date provided information about conditions existing at 31 March 2018, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

The following events between 31 March 2018 and 25 September 2018 have occurred which affect the Council and are important to highlight to readers of the Statement of Accounts:-

NOTE 7 – ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS

2017/18	Usable Reserves				Movement in Unusable Reserves £'000
	Council Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Capital Grants Unapplied	
	£'000	£'000	£'000	£'000	
Adjustments primarily involving the Capital Adjustment Account:					
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:					
Charges for depreciation, impairment and amortisation of non-current assets	9,298	3,082	-	-	(12,380)
Revaluation losses on Property, Plant and Equipment	18,298	-	-	-	(18,298)
Movements in the market value of Investment Properties loss/(gain)	152	-	-	-	(152)
Capital grants and contributions unapplied credited to the Comprehensive Income and Expenditure Statement	(9,110)	(2,691)	-	-	11,801
Revenue expenditure funded from capital under statute	2,567	-	-	-	(2,567)
Derecognition - replaced parts	1,766	7,582	-	-	(9,348)
Carrying amount of non-current assets sold	4,362	-	-	-	(4,362)
Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:					
Minimum Revenue Provision for Capital Funding	(3,638)	(850)	-	-	4,488
Capital expenditure charged against the Council Fund and HRA balances	-	(6,600)	-	-	6,600
Adjustments involving the Capital Receipts Reserve:					
Proceeds from Sale of Non-Current Assets	(2,782)	-	2,782	-	-
Use of the Capital Receipts Reserve to finance capital expenditure	-	-	(2,455)	-	2,455
Use of capital reserve to finance capital expenditure	-	-	-	-	-
Other Capital Receipts	-	-	-	-	-
Adjustments involving the Financial Instruments Adjustment Account:					
Amounts by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	45	20	-	-	(65)
Adjustments involving the Pensions Reserve:					
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement (see Note 41)	17,917	230	-	-	(18,147)
Employer's pensions contributions and direct payments to pensioners payable in the year	(11,610)	-	-	-	11,610
Adjustment involving Unequal Back-Pay Adjustment Account					
Amounts charged to CIES that are different from the cost of settlements chargeable in year in accordance with statutory requirements	(2,663)	-	-	-	2,663
Adjustment involving the Accumulating Compensated Absences Adjustment Account					
Adjustments in relation to short-term compensated absences	(491)	8	-	-	483
Total Adjustments	24,111	781	327	-	(25,219)

2016/17	Usable Reserves				Movement in Unusable Reserves £'000
	Council Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Capital Grants Unapplied	
	£'000	£'000	£'000	£'000	
Adjustments primarily involving the Capital Adjustment Account:					
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:					
Charges for depreciation, impairment and amortisation of non-current assets	8,557	3,849	-	-	(12,406)
Revaluation losses on Property, Plant and Equipment	819	-	-	-	(819)
Movements in the market value of Investment Properties loss/(gain)	(298)	-	-	-	298
Capital grants and contributions unapplied credited to the Comprehensive Income and Expenditure Statement	(10,629)	(2,727)	-	-	13,356
Revenue expenditure funded from capital under statute	1,685	-	-	-	(1,685)
Derecognition - replaced parts	2,605	6,884	-	-	(9,489)
Carrying amount of non-current assets sold	6,935	326	-	-	(7,261)
Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:					
Minimum Revenue Provision for Capital Funding	(3,632)	(867)	-	-	4,499
Capital expenditure charged against the Council Fund and HRA balances	(244)	(5,058)	-	-	5,302
Adjustments involving the Capital Receipts Reserve:					
Proceeds from Sale of Non-Current Assets	(4,416)	(821)	5,237	-	-
Use of the Capital Receipts Reserve to finance capital expenditure	-	-	(5,237)	-	5,237
Use of capital reserve to finance capital expenditure	-	-	-	-	-
Other Capital Receipts	-	-	-	-	-
Adjustments involving the Financial Instruments Adjustment Account:					
Amounts by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	91	44	-	-	(135)
Adjustments involving the Pensions Reserve:					
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement (see Note 41)	12,158	38	-	-	(12,196)
Employer's pensions contributions and direct payments to pensioners payable in the year	(9,042)	-	-	-	9,042
Adjustment involving Unequal Back-Pay Adjustment Account					
Amounts charged to CIES that are different from the cost of settlements chargeable in year in accordance with statutory requirements	512	-	-	-	(512)
Adjustment involving the Accumulating Compensated Absences Adjustment Account					
Adjustments in relation to short-term compensated absences	(255)	(10)	-	-	265
Total Adjustments	4,846	1,658	-	-	(6,504)

NOTE 8 – EARMARKED RESERVES

	Balance as at 01/04/2016 £'000	Transfers In 2016/17 £'000	Transfers Out 2016/17 £'000	Balance as at 31/03/2017 £'000	Transfers In 2017/18 £'000	Transfers Out 2017/18 £'000	Balance as at 31/03/2018 £'000
Capital - Revenue contributions unapplied	899	-	-	899	238	-	1,137
Penhesgyn Waste Landfill Site Reserve	2,000	-	-	2,000	-	-	2,000
Restricted Reserves	7,883	2,719	(3,943)	6,659	1,408	(2,133)	5,934
Invest-to-save	-	1,000	(29)	971	-	(318)	653
Job Evaluation	2,770	-	(2,770)	-	-	-	-
Equal Pay	865	513	(318)	1,060	-	(246)	814
Recycling	324	73	-	397	112	(387)	122
Insurance Fund	1,250	356	(235)	1,371	-	(121)	1,250
Total	15,991	4,661	(7,295)	13,357	1,758	(3,205)	11,910

Purpose of Earmarked Revenue Reserves

Capital - Revenue contributions unapplied - to fund capital expenditure in future years. This has been created to ensure committed capital expenditure, including expenditure which has slipped from previous years, is fully financed.

Penhesgyn Waste Landfill Site Reserve – this reserve has been set up to fund remodelling work relating to groundwork and the culvert at the landfill site.

Restricted Reserves – specific earmarked reserves within service areas.

Invest-to-save – this reserve has been created to fund invest-to-save projects where the reserves will be invested in projects which will lead to efficiency savings in the future.

Equal Pay – this reserve is to fund costs arising from equal pay claims such as legal fees and claims.

Recycling - resources ring-fenced solely for the purpose of waste recycling projects.

Insurance Fund - the Council runs an internal insurance account which pays for self-insured losses and which receives 'premiums' from service accounts. The known losses at year-end are provided for. This reserve is the surplus on the internal insurance account plus interest on balances and is intended to cover claims which have been incurred but have not been reported.

NOTE 9 – SCHOOLS BALANCES

These balances are reserved for each school's use in pursuance of its educational objectives.

	Balance 1 April 2016 £'000	Addition / (Reduction) for 2016/17 £'000	Balance 31 March 2017 £'000	Addition / (Reduction) for 2017/18 £'000	Balance 31 March 2018 £'000
Community and Voluntary Primary Schools	1,716	(294)	1,422	(181)	1,241
Community Secondary Schools	304	(76)	228	182	410
Community Special School	166	(10)	156	(77)	79
Foundation Primary School	276	7	283	(144)	139
Total	2,462	(373)	2,089	(220)	1,869

At 31 March 2018, all schools had balances in surplus apart from 3 primary schools (4 as at 31 March 2017) and 1 secondary school (1 as at 31 March 2017), which had a combined deficit of £0.24m (£0.26m as at 31 March 2017). Copies of the Section 52 Statements, which each Council is required to prepare after the end of each financial year under Section 52(2) of the School Standards and Framework Act 1998, can be obtained from the Accountancy Section, Resources Function, County Offices, Llangefni, Anglesey, LL77 7TW.

NOTE 10 – CAPITAL RECEIPTS RESERVE

These are cash receipts from the sale of Council assets. These are used to fund capital expenditure in the year. A balance of £320k will be carried forward to 2018/19 to help fund next year's capital programme.

	2017/18 £'000	2016/17 £'000
Balance 1 April	-	-
Capital Receipts in year (net of reduction for administration costs)	2,782	5,237
	2,782	5,237
Less:		
Receipts set aside to repay debt	-	-
Capital Receipts used for financing	(2,455)	(5,237)
Other	(7)	-
Balance 31 March	320	-

NOTE 11 – UNUSABLE RESERVES

	31/03/2018 £'000	31/03/2017 £'000
a) Capital Adjustment Account	134,474	151,541
b) Financial Instruments Adjustment Account	(451)	(385)
c) Revaluation Reserve	130,135	91,772
ch) Pensions Reserve	(104,633)	(105,509)
d) Unequal Pay Reserve	-	(2,663)
dd) Accumulating Compensated Absences Adjustment Account	(799)	(1,282)
Total Unusable Reserves	158,726	133,474

a) Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with costs such as depreciation, impairment losses and amortisations that are charged to the Comprehensive Income and Expenditure Statement and postings from the Revaluation Reserve to convert fair value figures to historic cost.

The Account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and enhancement. The Account contains accumulated gains and losses on Investment Properties. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 7 on page 25 provide details of the source of all the transactions posted to the Account, apart from those involving the Revaluation Reserve.

Capital Adjustment Account	2017/18		2016/17	
	£'000	£'000	£'000	£'000
Balance at 1 April		151,541		142,604
Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement:				
Charges for depreciation and amortisation of non-current assets	(12,380)		(12,406)	
De-recognised assets	(9,348)		(9,489)	
Revaluation losses on Property, Plant and Equipment	(18,298)		(819)	
Revenue expenditure funded from capital under statute	(2,567)		(1,685)	
Amounts of non-current assets written off on disposal or sale (including impairment) as part of the gain/(loss) on disposal to the Comprehensive Income and Expenditure Statement	(4,362)		(7,261)	
		(46,955)		(31,660)
Adjusting amounts written out of the Revaluation Reserve		4,695		11,904
Net written out amount of the cost of non-current assets consumed in the year		(42,260)		(19,756)
Capital financing applied in the year:				
Use of the Capital Receipts Reserve to finance new capital expenditure	2,456		5,237	
Use of capital reserve	-		244	
Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	11,801		13,356	
Statutory provision for the financing of capital investment charged against the Council Fund and HRA balances	4,488		4,499	
Capital expenditure charged against the Council Fund and HRA balances	6,600		5,059	
		25,345		28,395
Movements in the market value of Investment Properties charged to the Comprehensive Income and Expenditure Statement		(152)		298
Balance at 31 March		134,474		151,541

b) Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account (FIAA) absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provision. The Council uses the Account to manage premiums paid and penalties charged on the early redemption of loans. Premiums and Penalties are charged to the Comprehensive Income and Expenditure Statement when they are incurred, but reversed out of the Council Fund Balance to the FIAA in the Movement in Reserves Statement. Over time, the charge is posted back to the Council Fund Balance in accordance with statutory arrangements for spreading the burden on Council Tax. In the Council's case, this period is the unexpired term that was outstanding on the loans when they were redeemed.

Financial Instruments Adjustment Account	2017/18	2016/17
	£'000	£'000
Balance at 1 April	(385)	(250)
Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	(66)	(135)
Balance at 31 March	(451)	(385)

c) Revaluation Reserve

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its Property, Plant and Equipment and Heritage Assets.

The balance is reduced when assets with accumulated gains are:-

- revalued downwards or impaired and the gains are lost;
- used in the provision of services and the gains are consumed through depreciation; or
- disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created.

Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

Revaluation Reserve	2017/18 £'000	2016/17 £'000
Balance at 1 April	91,772	96,046
Revaluation of assets and impairment losses not charged to the Deficit on the Provision of Services	43,058	7,630
Difference between fair value depreciation and historical cost depreciation	(1,933)	(1,629)
Revaluation balances on assets scrapped or disposed of	(2,762)	(10,275)
Balance at 31 March	130,135	91,772

ch) Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions.

Pensions Reserve	2017/18 £'000	2016/17 £'000
Balance at 1 April	(105,509)	(95,022)
Re-measurement of net defined liability	9,858	(7,334)
Reversal of items relating to retirement benefits debited or credited to the Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	(18,147)	(12,195)
Prepayment to reduce Pension Deficit	(2,445)	-
Employers' pension contribution and direct payment to pensioners payable in the year	11,610	9,042
Balance at 31 March	(104,633)	(105,509)

The Council accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's

contributions to pension funds or, eventually, pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve, therefore, shows a substantial difference in the benefits earned by past and current employees and the resources the Council has set aside to meet them.

The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

d) Unequal Pay Reserve

The Back-Pay Account compensates for the differences between the rate at which the Council provides for the potential costs of back-pay settlements in relation to Equal Pay cases and the ability under statutory provisions to defer the impact on the General Fund Balance until such time as cash might be paid out to claimants. The Unequal Pay Unusable Reserve, similar to the Equal Pay Provision in note 27, has been reduced to nil as Equal Pay costs paid in 2017/18 have been funded from capital following a Capitalisation Directive from Welsh Government. Some smaller residual costs will be funded from the Equal Pay earmarked reserve. Therefore, the Unequal Pay Unusable Reserve and the Equal Pay Provision are no longer required.

Unequal Pay Reserve	2017/18 £'000	2016/17 £'000
Balance at 1 April	(2,663)	(2,151)
(Increase)/Decrease in provision for back-pay in relation to Equal Pay cases	2,663	(512)
Cash settlements paid in the year	-	-
Balance at 31 March	-	(2,663)

dd) Accumulating Compensated Absences Adjustment Account

The Accumulating Compensated Absences Adjustment Account absorbs the differences that would otherwise arise on the Council Fund Balance from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the Council Fund Balance is neutralised by transfers to or from the Account.

Accumulating Compensated Absences Adjustment Account	2017/18 £'000	2016/17 £'000
Settlement or cancellation of accrual made at the end of the preceding year	(1,282)	(1,547)
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	483	265
Amounts accrued at the end of the current year	(799)	(1,282)

NOTE 12 – OTHER OPERATING EXPENDITURE

	2017/18 £'000	2016/17 £'000
Precept paid to North Wales Police Authority	7,674	7,264
Precept paid to Community Councils	1,230	1,179
(Surplus)/ Losses on the disposal of non-current assets (Including De-recognition)	10,909	11,404
Levies	3,335	3,195
Total	23,148	23,042

NOTE 13 – FINANCING AND INVESTMENT INCOME AND EXPENDITURE

13a

	2017/18 £'000	2016/17 £'000
Interest payable and similar charges	5,863	6,003
Net interest on the defined liability	2,789	3,321
Interest receivable and similar income	(31)	(54)
Income and Expenditure in relation to investment properties and changes in their fair value	7	(409)
Total	8,628	8,861

13b

	2017/18 £'000	2016/17 £'000
Income/Expenditure from Investment Properties:		
Income including rental income	(331)	(359)
Expenditure	164	140
Net Expenditure/Income from investment properties	(167)	(219)
Deficit on sale of Investment Properties:		
Proceeds from sale	(105)	(145)
Carrying amount of investment properties sold	128	253
Deficit on sale of Investment Properties	23	108
Changes in Fair Value of Investment Properties	152	(298)
Total	7	(409)

NOTE 14 - TAXATION AND NON-SPECIFIC GRANT INCOME

	2017/18 £'000	2016/17 £'000
Council Tax Income	42,484	39,968
Non-Domestic Rates Redistribution	23,002	21,309
Revenue Support Grant	69,650	70,619
Other Government Grants	-	-
Capital Grants Applied To Fund Capital Expenditure	11,801	13,356
Total	146,937	145,252

NOTE 15 – NON-CURRENT ASSETS - PROPERTY, PLANT AND EQUIPMENT- (PPE)

2017/18	Property, Plant and Equipment							
	Council Dwellings	Land and Buildings	Infrastructure Assets	Vehicles, Plant and Equipment	Community Assets	PPE Under Construction	Surplus Assets	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cost or Valuation								
At 1 April 2017	109,028	186,600	85,528	11,768	9	13,895	2,185	409,013
Adjustment opening balance	-	-	-	-	-	-	-	-
Additions (Note 20)	9,354	3,185	2,000	1,059	-	9,735	-	25,333
Revaluation inc./(decr.) to Rev. Reserve	35,650	(1,549)	-	-	-	-	136	34,237
Revaluation inc./(decr.) to (Surplus) / Deficit on the Prov. of Services	-	(19,334)	-	-	-	-	(25)	(19,359)
De-recognition - Disposals	-	(2,351)	-	-	-	-	(9)	(2,360)
De-recognition - other	-	-	-	-	-	-	-	-
De-recognition - replaced parts	(7,582)	(1,766)	-	-	-	-	-	(9,348)
Reclassification	-	15,088	3,089	-	-	(19,129)	952	-
Reclassifications & Transfers from Assets Held for Sale	-	-	-	-	-	-	254	254
Reclassification to Assets Held for Sale	-	(917)	-	-	-	-	(371)	(1,288)
Reclassified from Investment Property	-	21	-	-	-	-	-	21
Reclassified to Investment Property	-	-	-	-	-	-	-	-
Balance as at 31 March 2018	146,450	178,977	90,617	12,827	9	4,501	3,122	436,503
Depreciation and Impairment								
At 1 April 2017	3,577	10,595	23,482	7,556	-	-	67	45,277
Adjustment Cost and Depreciation	-	-	-	-	-	-	-	-
Depreciation Charge	2,812	5,213	3,211	880	-	-	14	12,130
Depreciation written out to Revaluation Reserve	(2,812)	(5,599)	-	-	-	-	(10)	(8,421)
Depreciation written out to Surplus or Deficit on the Provision of Services	-	(1,148)	-	-	-	-	(3)	(1,151)
De-recognition - Disposals	-	(260)	-	-	-	-	-	(260)
Reclassification	-	-	-	-	-	-	-	-
Reclassification to Assets Held for Sale	-	-	-	-	-	-	-	-
Reclassification to Investment Property	-	-	-	-	-	-	-	-
Balance as at 31 March 2018	3,577	8,801	26,693	8,436	-	-	68	47,575
Net Book Value								
Balance as at 31 March 2018	142,873	170,176	63,924	4,391	9	4,501	3,054	388,928
Balance as at 31 March 2017	105,451	176,005	62,046	4,212	9	13,895	2,118	363,736

2016/17	Property, Plant and Equipment							
	Council Dwellings	Land and Buildings	Infrastructure Assets	Vehicles, Plant and Equipment	Community Assets	PPE Under Construction	Surplus Assets	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cost or Valuation								
At 1 April 2016	107,741	188,334	76,353	10,659	9	3,759	1,187	388,042
Adjustment Cost and Depreciation	-	-	(549)	-	-	549	-	-
Additions (Note 20)	8,511	3,971	8,287	1,109	-	11,024	-	32,902
Revaluation inc./ (decr.) to Rev. Reserve	-	1,122	-	-	-	-	248	1,370
Revaluation inc./ (decr.) to Surplus / Deficit on the Prov. of Services	-	(1,294)	-	-	-	-	(27)	(1,321)
De-recognition - Disposals	(340)	(1,219)	-	-	-	-	(115)	(1,674)
De-recognition - Other	-	(1,595)	-	-	-	-	-	(1,595)
De-recognition - replaced parts	(6,884)	(2,605)	-	-	-	-	-	(9,489)
Reclassifications	-	(31)	1,437	-	-	(1,437)	31	-
Reclassifications & Transfers from Assets Held for Sale	-	-	-	-	-	-	751	751
Reclassified to Assets Held for Sale	-	(83)	-	-	-	-	(100)	(183)
Reclassified to Surplus Assets	-	-	-	-	-	-	210	210
Reclassified to Investment Property	-	-	-	-	-	-	-	-
Balance as at 31 March 2017	109,028	186,600	85,528	11,768	9	13,895	2,185	409,013
Depreciation and Impairment								
At 1 April 2016	-	10,339	20,637	6,722	-	-	60	37,758
Adjustment Cost and Depreciation	-	-	-	-	-	-	-	-
Depreciation Charge	3,591	4,964	2,845	834	-	-	12	12,246
Depreciation written out to Revaluation Reserve	-	(3,700)	-	-	-	-	(7)	(3,707)
Depreciation written out to Surplus or Deficit on the Provision of Services	-	(634)	-	-	-	-	(3)	(637)
De-recognition - Disposals	(14)	(358)	-	-	-	-	-	(372)
Reclassification to Assets Held for Sale	-	(5)	-	-	-	-	5	-
Reclassification to Surplus Assets	-	(11)	-	-	-	-	-	(11)
Reclassification to Investment Property	-	-	-	-	-	-	-	-
Balance as at 31 March 2017	3,577	10,595	23,482	7,556	-	-	67	45,277
Net Book Value								
Balance as at 31 March 2017	105,451	176,005	62,046	4,212	9	13,895	2,118	363,736
Balance as at 31 March 2016	107,741	177,995	55,716	3,937	9	3,759	1,127	350,284

Revaluations

The Council has £392.573m recognised as Property, Plant and Equipment and Heritage Assets on its Balance Sheet as at 31 March 2018. The Council has now adopted a five-year rolling programme for the valuation of its land and property. However, PPE assets with a fair value of £500k or more are revalued each year. The programme is constructed in such a way as to ensure that entire classes of assets within its land and property portfolio greater than £500k are revalued in a single year. The valuations are undertaken by the Council's in-house valuation team who are members of the Royal Institute of Chartered Surveyors (RICS). The valuations have been completed in accordance with IFRS13. Non-property assets have not been revalued as the Council has judged that the carrying value of these assets is approximate to fair value, given their relatively short useful economic lives and the relative value of these assets.

NOTE 16 - SIGNIFICANT CAPITAL COMMITMENTS

At 31 March 2018, the Council had entered into a number of contracts for the construction or enhancement of Property, Plant and Equipment giving rise to significant capital commitments of £10.637m in 2017/18 and future years as shown in the table below. Similar commitments to 31 March 2017 were £4.862m. The significant increase is the result of progress being made in the continued rollout of the Authority's 21st Century Schools programme and progress with the Llangefni Link Road and the refurbishment of Market Hall Holyhead. The 21st Century Schools programme and the Link Road will receive significant funding from Welsh Government.

	Commitment into 2018/19 & future years as at 31 March 2018 £'000	Commitment into 2017/18 & future years as at 31 March 2017 £'000
21st Century Schools - Dwynwen	4,609	790
Llangefni Link Road - Section 3	748	1,388
Market Hall Holyhead - Phase II	2,045	-
Llangefni Strategic Infrastructure	2,485	247
Planned Maintenance Contracts - HRA	750	2,437
Total	10,637	4,862

NOTE 17 – HERITAGE ASSETS

2017/18

	Art Collection and Civic Regalia £'000	Heritage Land & Buildings £'000	Total Heritage Assets £'000
Cost or Valuation			
At 1 April 2017	1,834	1,960	3,794
Additions	-	-	-
Disposal	-	-	-
Revaluation	276	14	290
Accumulated Depreciation written out	-	(64)	(64)
At 31 March 2018	2,110	1,910	4,020
Accumulated Depreciation and Impairment			
At 1 April 2017	-	340	340
Depreciation Charge	-	99	99
Accumulated Depreciation written out	-	(64)	(64)
At 31 March 2018	-	375	375
Net Book Value			
At 31 March 2018	2,110	1,535	3,645
At 31 March 2017	1,834	1,620	3,454

2016/17

	Art Collection and Civic Regalia £'000	Heritage Land & Buildings £'000	Total Heritage Assets £'000
Cost or Valuation			
At 1 April 2016	1,834	1,644	3,478
Additions	-	-	-
Disposal	-	-	-
Revaluation	-	316	316
Reclassification from Investment Property	-	-	-
At 31 March 2017	1,834	1,960	3,794
Accumulated Depreciation and Impairment			
At 1 April 2016	-	284	284
Depreciation Charge	-	56	56
At 31 March 2017	-	340	340
Net Book Value			
At 31 March 2017	1,834	1,620	3,454
At 31 March 2016	1,834	1,360	3,194

Revaluation of Heritage Assets

A number of Land & Buildings assets have been identified as meeting the definition of Heritage Assets. At 31 March 2018, there were four such assets (unchanged from 31 March 2017):-

Beaumaris Gaol
 Beaumaris Courthouse
 Melin Llynnon Mill
 Pilot Cottages, Ynys Llanddwyn

The revaluation of these assets follows the Council's standard revaluation procedures for land and property. The Heritage Assets were last revalued in 2017/18.

A valuation for the Art Collections was obtained during 2017/18 and the resulting value has been reflected in the 2017/18 Accounts. The valuation is based on a representative sample of the collections. The valuation was carried out by Bonhams of London, a firm of international Art Auctioneers and Valuers. The value of the Art Collections has increased by £0.271m to £2.047m.

NOTE 18 – INVESTMENT PROPERTIES

a) Investment Properties

	2017/18 £'000	2016/17 £'000
Balance at start of the year	6,092	5,983
Additions:		
- Subsequent expenditure	-	-
Disposals	(128)	(254)
Net gains/(losses) from fair value adjustments	(152)	298
Transfers:		
- (to)/from Asset held for Sale	-	275
- (to)/from Property, Plant and Equipment	(21)	(210)
Balance at end of the year	5,791	6,092

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal. The Council has no contractual obligations to purchase, construct or develop investment property or carry out repairs, maintenance or enhancement to existing investment properties.

b) Fair Value Measurement of Investment Properties

2017/18 Fair Value Hierarchy

Recurring fair value measurements using:	Quoted prices in active markets for identical assets (Level 1)	Other significant observable inputs (level 2)	Significant unobservable inputs (level 3)	Fair Value as at 31 March 2018
	£'000	£'000	£'000	£'000
Retail Properties	-	136	-	136
Office units	-	832	-	832
Commercial units	-	4,823	-	4,823
Total	-	5,791	-	5,791

2016/17 Fair Value Hierarchy

Recurring fair value measurements using:	Quoted prices in active markets for identical assets (Level 1)	Other significant observable inputs (level 2)	Significant unobservable inputs (level 3)	Fair Value as at 31 March 2017
	£'000	£'000	£'000	£'000
Retail Properties	-	552	-	552
Office units	-	182	-	182
Commercial units	-	5,358	-	5,358
Total	-	6,092	-	6,092

c) Valuation approaches used in the valuation of Investment Properties

Retail

The fair value for the retail properties has been based on the market approach using current market conditions and recent sales prices and other relevant information for similar assets in the local Authority area. Market conditions are such that similar properties are actively purchased and sold and the level of observable inputs is significant, leading to the properties being categorised at Level 2 in the fair value hierarchy.

Investment Properties

The office and commercial units located in the Local Authority area are measured using the income approach, by means of the depreciated replacement cost method, where the agreed cash flows from the properties are discounted (using a market-derived discount rate) to establish the present value of the net income stream. Yields have been derived from comparable observable valuations/sales. The Authority's investment properties are, therefore, categorised as Level 2 in the fair value hierarchy as the measurement technique uses observable inputs to determine the fair value measurements. In estimating the fair value of the Authority's investment properties, the highest and best use of the properties is their current use.

The fair value of the Authority's investment property is measured annually at each reporting period. All valuations are carried out internally in accordance with the methodologies and base for estimations set out in the professional standards of the Royal Institute of Chartered Surveyors. The Authority's valuations experts work closely with finance officers, reporting directly to the Section 151 Officer on a regular basis regarding all valuation matters.

NOTE 19 – INTANGIBLE ASSETS

The Council accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware item within Property, Plant and Equipment.

The carrying amount of intangible assets is amortised on a straight-line basis. The amortisation of £147k charged to revenue in 2017/18 was charged to the IT Administration cost centre Transformation line of the Net Expenditure of Services.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Council. The useful lives assigned to the major software suites used by the Council are five years.

The Movement in Intangible Assets for the Year is as follows:-

	2017/18 £'000	2016/17 £'000
Balance at start of year:		
Gross carrying amounts	1,538	1,247
Accumulated amortisation	(932)	(830)
Net carrying amount at start of year	606	417
Additions	297	291
Amortisation for the financial year	(147)	(102)
Net carrying amount at end of year	756	606
Comprising:		
Gross carrying amounts	1,835	1,538
Accumulated amortisation	(1,079)	(932)
Net carrying amount at end of year	756	606

NOTE 20 - CAPITAL EXPENDITURE AND FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below, together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically that has yet to be financed.

The net movement in the Capital Financing Requirement illustrates the change in the underlying need for the Council to borrow during the year to fund capital investment which has not been funded immediately from resources such as grants, capital receipts and direct funding from revenue.

	2017/18 £'000	2016/17 £'000
Opening Capital Financing Requirement	134,014	127,656
Capital Invested in Year		
Property, Plant and Equipment	25,334	32,902
Intangible Assets	297	291
Heritage Assets	-	-
Revenue Expenditure Funded from Capital Under Statute (REFCUS)	3,724	3,447
Total	29,355	36,640
Source of Finance		
Capital receipts	(2,457)	(5,237)
Reserve	-	(8)
Government Grants and Contributions	(11,801)	(13,356)
Revenue Provisions	(6,600)	(5,058)
Loan	-	(148)
Insurance	-	(236)
REFCUS Grants	(1,157)	(1,784)
Minimum Revenue Provision and Set Aside	(4,488)	(4,455)
Total	(26,503)	(30,282)
Net Increase/(Decrease) in Capital Financing Requirement	2,852	6,358
Closing Capital Financing Requirement	136,866	134,014
Explanation of Movement in Year		
Increase in underlying need to borrow supported by Government assistance	402	6,223
Increase in underlying need to borrow unsupported by Government assistance	6,043	4,590
Loan	895	-
Minimum Revenue Provision and Voluntary Set Aside	(4,488)	(4,455)
Net Increase/(Decrease) in Capital Financing Requirement	2,852	6,358

NOTE 21 – ASSETS HELD FOR SALE

	Current		Non-Current	
	31 March 2018 £'000	31 March 2017 £'000	31 March 2018 £'000	31 March 2017 £'000
Balance outstanding at start of year	3,524	6,388	-	-
Assets newly classified as held for sale:				
Transferred from Property, Plant and Equipment during the year	1,288	172	-	-
Transfer to Property, Plant and Equipment	(254)	(751)	-	-
Transfer to Investment Property	-	(275)	-	-
Costs of Assets Sold	(2,135)	(4,111)	-	-
Revaluation	19	2,101	-	-
Balance outstanding at year-end	2,442	3,524	-	-

NOTE 22 – LEASES

Operating Leases

The Council had leased 3 properties at 31 March 2018 for its homelessness function (2 properties at 31 March 2017) and the lease rentals for the year totalled £0.077m (£0.045m 2016/17).

The Council also holds certain items of plant and equipment under operating leases or rental agreements within schools and other Council departments. The charge to revenue for these items is £0.135m in 2017/18 (£0.158m in 2016/17).

NOTE 23 – INVENTORIES

In undertaking its work, the Council holds reserves of inventories together with amounts of uncompleted work (work in progress). The figure shown in the Balance Sheet may be subdivided as follows:-

	31 March 2018 £'000	31 March 2017 £'000
Work in Progress	-	-
Central Stores - Building Maintenance Unit	152	140
Gofal Môn - Social Services Supplies	97	87
Other - Stationery and other consumables, fuel and goods held for resale	136	140
Total	385	367

NOTE 24 - DEBTORS

	Long-Term Debtors		Short-Term Debtors	
	31 March 2018 £'000	31 March 2017 £'000	31 March 2018 £'000	31 March 2017 £'000
Government Departments	-	-	9,941	7,064
NDR and Council Tax	-	-	4,001	3,595
Other Local Authorities	1,222	-	1,629	1,277
Rents	-	-	263	134
Employee Loans	211	248	166	153
Health Service/Public Bodies	-	-	1,875	1,333
VAT	-	-	1,156	1,560
Trusts	-	-	615	853
Bodies external to Central Government	-	-	81	26
Other	397	398	4,867	4,204
Total	1,830	646	24,594	20,199

The above debtors' figures are net of bad debt provisions totalling £5.377m in 2017/18 (£5.653m in 2016/17), which can be analysed as follows:-

	31 March 2018 £'000	31 March 2017 £'000	Movement in Year
Council Tax	1,455	1,571	(116)
NDR	585	731	(146)
Rents	506	560	(54)
Trade Debtors	2,831	2,791	40
Total	5,377	5,653	(276)

NOTE 25 - CASH AND CASH EQUIVALENTS

Cash and cash equivalents at the end of the financial year as shown in the Statement of Cash- Flows can be reconciled to the related items in the Balance Sheet as follows:-

	31 March 2018 £'000	31 March 2017 £'000
Cash and Bank balances	7,789	14,940
Bank Overdraft	-	-
Total	7,789	14,940

NOTE 26 – CREDITORS

	Long-Term Creditors		Short-Term Creditors	
	31 March 2018 £'000	31 March 2017 £'000	31 March 2018 £'000	31 March 2017 £'000
Government Departments	-	-	3,003	4,011
Other Authorities	-	-	1,591	1,554
Trust Balances	-	-	935	1,033
Health Service/Public Bodies	-	-	239	107
Accumulated Absences	-	-	799	1,282
Bodies External to central Government	-	-	37	-
Receipts in advance	-	-	129	1,009
Other	151	166	11,518	9,116
Total Creditors	151	166	18,251	18,112

NOTE 27 - PROVISIONS

	Balance at 1 April 2016 £'000	Increase in Provisions during year £'000	Utilised during year £'000	Balance at 31 March 2017 £'000	Increase in Provisions during year £'000	Utilised during year £'000	Balance at 31 March 2018 £'000
Insurance Claims Provision	259	366	(457)	168	535	(438)	265
Penhesgyn Waste Site	2,512	217	(98)	2,631	229	(229)	2,631
Termination Benefits	23	-	(23)	-	-	-	-
Job Evaluation	126	-	(126)	-	-	-	-
Equal Pay	2,151	512	-	2,663	-	(2,663)	-
Caterlink Pension Provision	-	-	-	-	75	-	75
Home Carers Travel Provision	-	-	-	-	159	-	159
Supreme Court Judgement - Nursing Care	-	-	-	-	196	-	196
Total	5,071	1,095	(704)	5,462	1,194	(3,330)	3,326
Short-Term Provisions	2,559	878	(606)	2,831	965	(3,101)	695
Long-Term Provisions	2,512	217	(98)	2,631	229	(229)	2,631
Total	5,071	1,095	(704)	5,462	1,194	(3,330)	3,326

Purpose of Main Provisions

Insurance Claims Provision

The Council's external insurance policies have excess deductible amounts, which mean that the first part of any loss or claim under these policies is self-insured and protected by means of a stop-loss. The Council's general and education properties are not externally insured against the following perils: escape of water from any tank or pipe, flood, impact, theft, accidental damage, subsidence, ground heave, landslip. With the exception of theft and accidental damage, losses resulting from these perils are normally funded from the insurance reserve. The balance on the insurance provision is the expected liability for the self-insured element of known claims which had not been settled at year-end.

Penhesgyn Waste Site

The provision is for the aftercare of the areas of the site formerly used for landfill. There is no defined timescale for this work to be completed although, for management purposes, a time span of 30 years on an ongoing basis until there is evidence that there is no further contamination at the site.

Equal Pay

This is a provision for ongoing legal claims against the Council in relation to Equal Pay. However, this is offset by the unequal pay unusable reserve, which cancels this provision to zero in the Council Fund. The Equal Pay Provision similar to related Unequal Pay Unusable Reserve in note 11, has been reduced to nil as Equal Pay costs paid in 2017/18 have been funded from capital following a Capitalisation Directive from Welsh Government. Some smaller residual costs will be funded from the Equal Pay earmarked reserve. Therefore, the Equal Pay Provision and the Unequal Pay Unusable Reserve are no longer required.

Other Short-term Provisions created in 2017/18

Three new short-term provisions were created in 2017/18 for liabilities the Council is likely to incur due to past events, for which there is uncertainty about the amount or timing of any payment. Therefore, best estimates have been used for these. There is a provision of £75k for Caterlink Pension costs following the transfer of staff under TUPE. A provision of £159k has been created in relation to Home Carers Travel. Finally, a provision of £196k has been set up for Nursing Care costs following a Supreme Court Judgement.

NOTE 28 – CASH FLOW FROM OPERATING ACTIVITIES

	2017/18 £'000	2016/17 £'000
Adjustment to surplus or deficit on the Provision of Services for non-cash movements		
Depreciation and Impairment	12,233	12,302
Downward/(upwards) revaluations and non-sale de-recognitions	18,298	10,307
Amortisation	147	102
(Increase)/Decrease in Inventories	(18)	85
(Increase)/Decrease in Debtors	(5,579)	3,202
Increase/(Decrease) in impairments for Bad Debts	(276)	239
Increase/(Decrease) in Creditors	(1,995)	(1,792)
Increase/(Decrease) in Capital Grants receipts in advance	3,624	(1,029)
Transactions within the CIES relating to retirement benefits	6,537	3,154
Carrying amount of non-current assets and non-current assets held for sale, sold or de-recognised	4,363	7,261
Contributions to/(from) Provisions	(2,136)	391
Movement in value of investment properties - Impairment and downward revaluations (and non-sale de-recognitions)	152	(298)
Total	35,350	33,924
Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities		
Proceeds from the sale of Property, Plant and Equipment, investment property and assets held for sale	(2,782)	(5,237)
Capital grants included in "Taxation and non-specific grant income"	(11,801)	(13,356)
Total	(14,583)	(18,593)

NOTE 29 – CASH FLOW FROM INVESTING ACTIVITIES

	2017/18 £'000	2016/17 £'000
Purchase of Property, Plant and Equipment, Heritage Assets, Investment Properties and Intangible Assets	(25,333)	(33,193)
Short-Term Investments (not considered to be cash equivalents)	5	5
Proceeds from the sale of Property, Plant and Equipment, investment property and assets held for sale	2,782	5,237
Capital Grants and Contributions Received	11,801	13,356
Net Cash flows from Investing Activities	(10,745)	(14,595)

NOTE 30 – CASH FLOW FROM FINANCING ACTIVITIES

	2017/18 £'000	2016/17 £'000
Cash Receipts from Short and Long-Term Borrowing	11,173	6,198
Difference between cash paid and received as part of NDR Pool 2016/17	129	(276)
Cash movements on Houses into Homes agency schemes	218	-
Other	15	198
Net Cash flows from Financing Activities	11,535	6,120

	2017/18 £'000	2016/17 £'000
Interest Received	(31)	(54)
Interest Paid	5,862	6,003

NOTE 31 – NATURE OF EXPENSES NOTE

The Comprehensive Income and Expenditure Statement provides financial information in relation to expenditure and income per service. This nature of expenses note provides financial information per type of expenditure rather than by service.

	2017/18 £'000	2016/17 £'000
Expenditure		
Employee benefits	88,442	89,160
Other services expenses	123,058	115,282
Support services recharge	926	11,636
Depreciation, amortisation, impairment	12,380	12,406
Interest Payments	8,651	9,324
Precepts and levies	12,239	11,638
Loss / (Gain) on disposal of assets	10,909	11,404
Total Expenditure	256,605	260,850
Income		
Fees, charges and other service income	(29,700)	(55,484)
Interest and investment income	(24)	(462)
Income from council tax, non-domestic rates	(146,936)	(145,252)
Government grants and contributions	(51,237)	(50,112)
Total Income	(227,897)	(251,310)
(Surplus) or Deficit on the Provision of Services	28,708	9,540

NOTE 32 – TRADING OPERATIONS

The Council has no Trading Operations.

NOTE 33 - MEMBERS' ALLOWANCES

A total of £0.660m (£0.681m in 2016/17) was paid in respect of allowances to Council Members during the year as follows:-

	2017/18 £'000	2016/17 £'000
Basic and Special responsibility allowances	539	547
Chairman and Deputy Chairman's Allowance	6	6
Pension Costs	51	57
National Insurance Costs	41	43
Travel Costs	7	6
Subsistence	1	3
Miscellaneous	15	19
Total	660	681

In addition, the Council spent £14,648 on expenses for lay members (£7,281 in 2016/17).

NOTE 34 – OFFICERS' REMUNERATION

The number of employees whose actual remuneration paid was more than £60k but not more than £150k in 2017/18, excluding pension contributions but including severance pay, is as follows:-

Officer Remuneration	Non-Schools 2017/18 Number of Employees	Non-Schools 2016/17 Number of Employees	Schools 2017/18 Number of Employees	Schools 2016/17 Number of Employees
£60,000 to £64,999	4	2	4	3
£65,000 to £69,999	1	3	1	-
£70,000 to £74,999	3	4	3	3
£75,000 to £79,999	1	-	1	3
£80,000 to £84,999	1	1	2	1
£85,000 to £89,999	2	2	-	-
£90,000 to £94,999	-	-	-	-
£95,000 to £99,999	-	-	-	-
£100,000 to £104,999	-	-	-	-
£105,000 to £109,999	-	-	-	-
£110,000 to £114,999	1	1	-	-
Total	13	13	11	10

There are no officers whose remuneration exceeds £115k.

The following table provides details of remuneration paid to senior employees who are employed on a permanent basis and whose annual salaries and other benefits exceed £60k per annum. Senior employees whose remuneration exceeds £150k per annum are also named individually to comply with statutory requirements:-

Senior Officer Remuneration	Salary, Fees and Allowances £'000	Expenses Allowances £'000	Pension Contribution £'000	Total £'000
Chief Executive *	123	1	21	145
Assistant Chief Executive	87	1	16	104
Assistant Chief Executive	87	2	16	105
Head of Council Business	75	-	14	89
Head of Resources and Section 151 Officer	83	1	15	99
Head of Profession - (HR)	64	-	12	75
Head of Housing	69	1	12	82
Head of Regulation and Economic Development	73	1	14	88
Head of Lifelong Learning	73	-	14	87
Head of Children's Services	66	-	13	79
Head of Adult Services	72	-	13	86
Head of Highways, Property and Waste	67	2	12	81
Head of Corporate Transformation	61	-	11	73
Chief Planning Officer - Energy Island	-	-	-	-
Total	1,000	9	183	1,193

* Note: Returning Officer element of Chief Executive salary is £9,785.

Comparative figures for 2016/17 are shown in the following table:-

Senior Officer Remuneration	Salary, Fees and Allowances £'000	Expenses Allowances £'000	Compensation for loss of Office £'000	Pension Contribution £'000	Total £'000
Chief Executive *	121	2	-	22	145
Assistant Chief Executive	86	1	-	16	103
Assistant Chief Executive	86	2	-	16	104
Head of Council Business	75	-	-	14	89
Head of Resources and Section 151 Officer	82	1	-	15	98
Head of Profession HR	63	-	-	12	75
Head of Housing	66	1	-	12	79
Head of Regulation and Economic Development	72	2	-	13	87
Head of Lifelong Learning	72	2	-	13	87
Head of Children's Services	56	-	-	14	70
Head of Adult Services	72	-	-	13	85
Head of Highways, Property and Waste	66	1	-	12	79
Head of Corporate Transformation	66	-	-	12	78
Chief Planning Officer - Energy Island	61	-	-	11	72
Total	1,044	12	-	195	1,251

* Note: Within the Chief Executive's salaries, fees and allowances a Returning Officer payment of £9,105 is included.

The remuneration ratio of the Chief Executive to the median remuneration of all employees during 2017/18 is 6.51:1 (6.47:1 in 2016/17).

NOTE 35 - TERMINATION PAYMENTS

The number of exit packages with total cost per band and total cost of the compulsory and other redundancies are set out in the table below:-

EXIT Cost Band (including special payments)	Number of compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages	
	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17
							£000	£000
£0 - £20,000	21	19	54	19	75	38	362	259
£20,001 - £40,000	4	2	11	6	15	8	437	202
£40,001 - £60,000	-	-	1	-	1	-	44	-
£60,001 - £80,000	-	-	-	-	-	-	-	-
£80,001 - £100,000	-	-	-	-	-	-	-	-
£100,001 - £250,000	-	-	-	-	-	-	-	-
Total	25	21	66	25	91	46	843	461

NOTE 36 – EXTERNAL AUDIT FEES

The Council has incurred the following costs relating to external audit and inspection:-

	2017/18 £'000	2016/17 £'000
Fees payable to Wales Audit Office with regard to external audit services carried out by the appointed auditor for the year	192	193
Fees payable to Wales Audit Office with regard to external audit services carried out by the appointed auditor for prior years	15	-
Fees payable to Wales Audit Office in respect of statutory inspections	100	114
Fees payable to Wales Audit Office for the certification of grant claims and returns for the year	182	88
Total	489	395

NOTE 37 – GRANTS INCOME

The Council credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Statement in 2017/18 and 2016/17 as follows:-

	Note	2017/18 £'000	2016/17 £'000
Credited to Taxation and Non-Specific Grant Income			
Council Tax Reduction Scheme Grant	14	5,165	5,099
Revenue Support Grant (Non-ring-fenced Government Grants)	14	64,485	65,520
Capital Grants and Contributions	14	9,110	10,629
Grant - HRA (Capital Grants and Contributions)	14	2,691	2,727
Other (Non-ring-fenced Government Grants)	14	-	-
Total		81,451	83,975
Credited to Services			
Grants:			
Post-16 Grant (Education)		2,523	2,554
Flying Start (Education)		1,379	-
Foundation Phase Grants (Education)		-	1,853
Education Improvement Grant (Education)		2,969	-
Pupil Development Grant (Education)		1,654	-
Concessionary Fares Grant		717	774
Housing Benefit Subsidy		18,493	18,441
Supporting People Grant (SPG & SPRG)		2,549	2,644
Environment and Sustainable Development Grant		1,601	1,654
Total		31,885	27,920
Other Grants:			
Lifelong Learning		1,707	5,129
Adult Services		1,994	897
Childrens Services		890	635
Housing		1,104	1,093
Highways, Waste and Property		2,197	1,859
Economic Development and Regulatory		700	706
Corporate Transformation		202	199
Resources		600	850
Council Business		22	21
Corporate and Democratic Costs		374	-
Corporate Finance		-	-
Housing Revenue Account		39	34
Total		9,829	11,423
Contributions:			
		9,523	10,768
Total		132,688	134,086

Capital Grants Received in Advance

	2017/18 £'000	2016/17 £'000
Opening balance	273	1,302
Add: new capital grants received in advance (condition of use not met)	10,469	9,675
Capital Grants repaid	(344)	(43)
Less: amounts released to the Comprehensive Income and Expenditure Account (conditions met)	(6,501)	(10,661)
Closing Balance	3,897	273

NOTE 38 – RELATED PARTIES

The Council appoints members to certain public, charitable and voluntary bodies. During 2017/18, a total of £3.559m was paid in grants for the purchase of services from these bodies (£3.280m 2016/17). The Council has assessed the materiality of individual transactions arising through related parties and the following disclosures are concerned with transactions between the Council and the related party that have a value in excess of £0.02m.

The Council is a member of the Welsh Local Government Association, to which subscriptions of £0.098m were paid in 2017/18 (£0.095m 2016/17).

Members have declared interests in contracts or in organisations which may have dealings with the Council in the Statutory Register of Members' Interests. A total of £0.785m was paid by the Council in 2017/18 in relation to these interests (£nil 2016/17).

Betsi Cadwalader University Health Board, through common control by central Government, is a related party to the Council. Payments made by the Council for 2017/18 to BCUHB amounted to £0.962m (£1.185m 2016/17) and £0.239m was owing at year-end. Receipts taken in by the Council from BCUHB came to £3.768m (£2.093m 2016/17), with £1.821m (£1.294m 2016/17) due from our related party at year-end.

There are a number of organisations which are independent from the Council but have an impact on its service areas. In order that the Council can maintain effective partnerships with a number of these organisations, representatives of the Council, usually elected Councillors, sit on the various committees and forums that are responsible for them. A list of the outside bodies and the Council's representation can be found in Appendix 1.

INTERESTS IN COMPANIES

The Council has an interest in two companies where the other member is Gwynedd Council but it does not have significant influence over these companies:-

Cwmni Gwastraff Môn-Arffon Cyf

Cwmni Gwastraff Môn-Arffon Cyf was a Local Council Waste Disposal Company established jointly by predecessors of the Anglesey and Gwynedd Councils in 1994. The company operated two waste management sites in Anglesey and Gwynedd, which were leased from the Local Authorities. Most of the company's activity related to contracts with the two Local Authorities.

Following a change in legislation, the two Councils decided to close the company down during 2007/08 and to undertake the work in-house. The relevant operational assets and liabilities and the staff transferred to the Council in 2008, together with a balancing amount in cash. The investment has been revalued each year and most of the shareholders' funds have been returned to the two Councils. The company was dissolved in 2017/18 following which the Council received £44k relating to the Council's share of the net assets of the organisation.

Cwmni Cynnal Cyf

This company was established jointly by Ynys Môn and Gwynedd Councils on local government reorganisation. It provides education support services under contract to maintained schools and to the local education authorities and schools inspection services to Estyn. The income of the company can only be applied towards the promotion of its objectives. The company is limited by guarantee, not having a share capital, and the Council's liability is limited to one pound.

The company accounts for 2016/17 show a net loss of £0.156m (£0.124m loss 2015/16). The turnover for 2016/17 was £2.348m (£2.735m 2015/16). The company's published accounts show net liabilities of £0.383m as at 31 March 2017 (net assets were £0.490m at 31 March 2016).

Copies of the financial statements are available from Cwmni Cynnal Cyf, Plas Llanwnda, Caernarfon, Gwynedd. The auditor's report on the accounts for the financial year ended 31 March 2017 is not qualified. During 2017/18 financial year, the Council accounted for costs of £0.757m (£0.719m 2016/17) relating to the purchase of services from the company.

This company appointed Ieuan Williams as their Chief Executive Officer in 2017. Ieuan Williams is a councillor of the Authority and holds the role of Deputy Leader and Portfolio Holder for Service Transformation and the Welsh Language.

The Council also has interests in the following companies:-

Welsh Joint Education Committee - WJEC CBAC Limited

The Council is a member of WJEC CBAC Limited, a charitable company whose members are the twenty-two Welsh unitary authorities and whose objectives are to provide examination services and to provide and promote other educational and cultural services. The company is limited by guarantee, not having a share capital, and the Council's liability is limited to £1.

During the 2017/18 financial year, the Council accounted for £0.462m (£0.414m 2016/17) for purchase of services from the company.

The company accounts for 2015/16 (that is to year ended 30 September) show a net negative movement in funds of £12.785m (net positive movement in funds of £5.281m 2014/15). The turnover for 2015/16 was £41.364m (£40.704m 2014/15) and net assets amounted to £19.068m as at 30 September 2016 (£32.040m as at 30 September 2015).

Copies of the company's accounts can be obtained from WJEC CBAC Limited, 245 Western Avenue, Llandaff, Cardiff, CF5 2YX. The auditor's report for the financial year ended 30 September 2016 is not qualified.

Menter Môn Cyfyngedig

The Council is a member of Menter Môn Cyf, and was one out of a total of three members at 31 March 2018. The company's objectives are to promote economic growth in rural Anglesey. The company is limited by guarantee, not having a share capital, and the Council's liability is limited to one pound.

During the 2017/18 financial year, the Council made payments of £0.239m to the company in support of the activities (£0.090m 2016/17).

The company accounts for the financial year ended 31 December 2016 shows net loss before tax of £0.261m (net loss before tax of £0.365m in 2015/16). The turnover for 2016 was £2.044m (£4.258m in 2015) and net liabilities amounted to £0.869m as at 31 December 2016 (net assets of £0.542m in 2015).

Copies of the company's accounts can be obtained from Menter Môn, Llangefni Town Hall, Buckley Square, Llangefni, Anglesey, LL77 7LR. The auditor's report on the accounts for the financial year ended 31 December 2016 is not qualified.

Caergeiliog Foundation School

Balances for current assets and liabilities controlled by Caergeiliog Foundation School are included in these accounts and so the school's reserves, as stated in this Balance Sheet, represent only the net current assets. The school also has non-current assets that are stated

on the school's Balance Sheet at £0.785m at 31 March 2018 (£0.631m at 31 March 2017), on a combination of valuation and historical cost, less depreciation. The non-current assets are vested in the school's Governing Body and are not consolidated in this Council's Balance Sheet.

NOTE 39 - TRUST FUNDS

The Council acts as trustee for a number of trust funds. Their accounts are available from the Accountancy Section, Resources, Council Offices, Isle of Anglesey County Council, Llangefni, LL77 7TW. Besides the legacies left for purposes such as prize funds at schools and comforts and improvements in Social Services establishments, the Council is also responsible for the following Trust funds:-

During 2017/18, the Head of Function (Resources)/Section 151 Officer had financial responsibility for a number of charities. Although their financial administration is integrated with that of the Council, the charities are legally separate from it and separate financial statements are produced, which are in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities, published by the Charity Commissioners. The charities are managed and expenditure is approved in accordance with criteria set out in the governing document of each one.

The Isle of Anglesey Charitable Trust (Reg. No. 1000818)

The Council is the sole trustee of the Isle of Anglesey Charitable Trust, which was established to administer investments purchased from monies received from Shell U.K. Limited when the company ceased operating an oil terminal on Anglesey. The objectives of the Charitable Trust are to provide amenities and facilities for the general public benefit of persons resident in the Isle of Anglesey. This is achieved by contributing towards spending on public services and by making grants to charitable and voluntary organisations.

In 2017/18, the Council received £0.215m (£0.215m in 2016/17) from the Trust towards the running costs of Oriel Ynys Môn. The Council was also reimbursed for financial management and governance costs.

Welsh Church Fund

The investments of this fund are currently being administered by Gwynedd Council on behalf of the successor authorities of Gwynedd County Council. In the future, Anglesey's share of the Welsh Church Fund will be transferred to the Isle of Anglesey County Council to administer.

Anglesey Further Education Trust Fund (Reg. No. 525254)

75% of net income from the David Hughes Charity Estate forms part of the Anglesey Further Educational Trust Fund, of which the Council is Trustee. The income is used for specified educational purposes. The other 25% is paid to the "David Hughes Charity for the Poor", which is not administered by the Council.

On 31 March 2018, the estimated balances of these Trust funds (at market value of the assets) are:-

Pre Audited Statement Summary	2017/18 Income £'000	2017/18 Expenditure £'000	2017/18 Assets £'000	2017/18 Liabilities £'000
Isle of Anglesey Charitable Trust	615	855	21,536	669
Welsh Church Fund	7	8	893	22
Anglesey Further Education Trust Fund	114	159	3,006	-

Audited Statement Summary	2016/17 Income £'000	2016/17 Expenditure £'000	2016/17 Assets £'000	2016/17 Liabilities £'000
Isle of Anglesey Charitable Trust	583	648	22,360	578
Welsh Church Fund	6	20	913	20
Anglesey Further Education Trust Fund	139	512	2,848	12

The total value of the other funds, including investments at market value, is £0.101m as at 31 March 2018 (£0.136m as at 31 March 2017).

Trust Fund balances are not included in the Balance Sheet as these represent assets held in trust for third parties rather than in ownership of the Council. A summary performance of the larger Charitable Trusts is shown in the table above.

NOTE 40 – TEACHERS’ PENSION SCHEME

Teachers employed by the Council are members of the Teachers’ Pension Scheme, administered by the Department for Education. The scheme provides teachers with specified benefits upon their retirement, and the Council contributes towards the costs by making contributions based on a percentage of members’ pensionable salaries.

The scheme is technically a defined benefit scheme. However, the scheme is unfunded and the Department for Education uses a notional fund as the basis for calculating the employers’ contribution rate paid by local authorities. The Council is not able to identify its share of the underlying financial position and performance of the scheme with sufficient reliability for accounting purposes. For the purpose of this Statement of Accounts it is, therefore, accounted for on the same basis as a defined contribution scheme.

In 2017/18, the Council paid £3.691m to Teachers’ Pensions in respect of teachers’ retirement benefits, representing 16.55% of pensionable pay (£3.771m and 16.12% in 2016/17).

The Council is responsible for the costs of any additional benefits awarded upon early retirement outside the terms of the teachers’ scheme. These costs are accounted for on a defined benefits basis and detailed in Note 41 below.

NOTE 41 – LOCAL GOVERNMENT DEFINED BENEFIT PENSION SCHEME

Retirement Benefits

Participation in the Local Government Pension Scheme

As part of the terms and conditions of employment of its officers and other employees, the Council offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement. The Council participates in the Gwynedd Pension Fund administered by Gwynedd Council. This is a funded scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pension’s liabilities with investment assets.

a) Transactions Relating to Post-Employment Benefits

The cost of retirement benefits is recognised in the reported cost of services when the employees earn them, rather than when they are eventually paid as pensions. However, the charge made against Council Fund is based on the cash payable in the year, so the real cost of post-employment / retirement benefits is reversed out of the General Fund through the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and

Expenditure Statement and the General Fund Balance through the Movement in Reserves Statement during the year:-

	2017/18 £'000	2016/17 £'000
Service cost comprising:		
Current service cost	15,098	8,778
Losses on settlements or curtailments	260	97
Total Service cost	15,358	8,875
Financing and Investment Income and Expenditure		
Interest cost on defined benefit obligation	9,987	11,440
Interest Income on scheme Assets	(7,198)	(8,119)
Total Post-employment benefits charged to the Surplus or Deficit on Provision of Service	18,147	12,196
Return on Plan Assets (excluding amounts included in net interest expense)	(2,232)	(34,434)
Actuarial (gains) and losses arising on changes in financial assumptions	(7,671)	45,047
Other	46	(3,280)
Total re-measurement of net defined benefit liability	(9,857)	7,333
Total Post-employment benefits charged to the Comprehensive Income and Expenditure Statement	8,290	19,529
Reversal of net charges made for retirement benefits in accordance with the code	6,537	3,154
Actual amount charged against the Council Fund balance for pensions in the year:		
Employers' contributions payable to scheme	11,610	9,042
Total Post-employment benefits charged to the Surplus or Deficit on Provision of Services	18,147	12,196

b) Pension Assets and Liabilities recognised in the Balance Sheet

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Hymans Robertson LLP, an independent firm of actuaries, estimates being based on the latest full valuation of the Scheme as at 31 March 2016. Following this valuation, the Council paid £3.666m in advance, to reduce pension contributions relating to the three years, 2017/18 to 2019/20. This led a saving and as at 31 March 2018 has reduced the Council's obligations within the Pension Fund going forward by £2.445m.

Amounts included in the Balance Sheet arising from the Authority's obligation in respect of its defined benefit plan are as follows:	31 March 2018 £'000	31 March 2017 £'000
Present Value of Scheme Assets	288,424	275,083
Present Value of Scheme Liabilities	(393,057)	(380,592)
Net liability arising from defined obligation	(104,633)	(105,509)

Reconciliation of Present Value of the Scheme Liabilities

	2017/18 £'000	2016/17 £'000
Balance as at 1 April	380,591	326,792
Current service cost	15,098	8,778
Interest cost	9,987	11,440
Contributions from scheme participants	2,321	2,202
Remeasurement (gains) and losses	(7,625)	41,767
Past service costs	260	97
Estimated unfunded benefits paid	(987)	(1,004)
Estimated benefits paid	(9,033)	(9,481)
Prepayment to reduce pension deficit	2,445	-
Balance as at 31 March	393,057	380,591

Reconciliation of Present Value of the Scheme Assets

	2017/18 £'000	2016/17 £'000
Opening Fair Value of Scheme Assets as at 1 April	275,082	231,770
Interest Income	7,198	8,119
Return on plan assets (excl. net interest expense)	2,232	34,434
Contributions by members	2,321	2,202
Contributions by employer	10,624	8,038
Contributions in respect of unfunded benefits	987	1,004
Unfunded benefits paid	(987)	(1,004)
Benefits paid	(9,033)	(9,481)
Balance as at 31 March	288,424	275,082

c) Fair Value of Scheme Assets

The Council Pension Scheme assets comprise:-

Major categories of the fund's assets at quoted prices as at 31 March 2018 and 31 March 2017.

	2017/18	2017/18	2016/17	2016/17
	Prices Quoted in Active Markets	Prices not quoted in Active Markets	Prices Quoted in Active Markets	Prices not quoted in Active Markets
	£'000	£'000	£'000	£'000
Cash and cash equivalents	10,862	-	10,349	-
Equity investment (by industry type)				
Consumer	8,567	-	9,432	-
Manufacturing	9,462	-	8,518	-
Financial Institutions	5,102	-	5,276	-
Energy and utilities	903	-	1,532	-
Health and care	14,646	-	13,577	-
Information technology	10,966	-	11,060	-
Other	995	-	754	-
Debt Securities - Other	-	41,928	-	34,365
Private Equity	-	11,216	-	12,426
Investment Funds and Unit Trusts				
Equities	58,557	87,909	58,797	83,686
Infrastructure	-	5,038	-	3,688
Real Estate				
UK Property	6,738	15,271	6,044	15,020
Overseas property	-	266	-	559
Total Value – All Assets	126,797	161,627	125,339	149,744
Total Value of Active and Non-Active Assets		288,424		275,083

Major categories of plan assets as percentage of total plan assets

The Gwynedd Pension Fund's assets consist of the following categories, by proportion of the total assets held:-

	31 March 2018	31 March 2017
Cash and cash equivalents	4%	4%
Equity investment (by industry type)		
Consumer	3%	3%
Manufacturing	3%	3%
Financial institutions	2%	2%
Energy and utilities	0%	1%
Health and care	5%	5%
Information technology	4%	4%
Other	0%	0%
Debt Securities - Other	14%	12%
Private equity	4%	5%
Investment Funds and Unit Trusts		
Equities	51%	52%
Infrastructure	2%	1%
Real Estate		
UK Property	8%	8%
Overseas property	0	-
Total	100%	100%

ch Scheme History

Analysis of scheme assets and liabilities:-

	31 March 2018 £'000	31 March 2017 £'000	31 March 2016 £'000	31 March 2015 £'000	31 March 2014 £'000
Fair Value of Assets in pension scheme	288,424	275,083	231,770	224,961	199,636
Present Value of Defined Benefit Obligation	(393,057)	(380,591)	(326,792)	(350,438)	(290,788)
(Deficit)/Asset in the Scheme	(104,633)	(105,508)	(95,022)	(125,477)	(91,152)

The liabilities show the underlying commitments that the Council has in the long-run to pay retirement benefits. The present value of defined benefit obligations of £393.1m has a substantial impact on the net worth of the Council as recorded in the Balance Sheet, resulting in a net liability of £104.6m.

However, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy. The deficit on the Gwynedd Pension Fund will be made good by increased contributions over the remaining working life of employees, assessed by the scheme actuary.

d) The Significant Assumptions used by the actuary have been:-

	2017/18	2016/18
Mortality assumptions:		
<i>Longevity at 65 current pensioners:</i>		
Men	22.0 years	22.0 years
Women	24.2 years	24.2 years
<i>Longevity at 65 for future pensioners:</i>		
Men	24.0 years	24.0 years
Women	26.4 years	26.4 years
Inflation/Pension Increase Rate	2.40%	2.40%
Salary Increase Rate	2.40%	2.40%
Expected Return on Assets	3.40%	3.20%
Rate for discounting scheme liabilities	2.70%	2.60%
Take-up of option to convert annual pension into retirement lump sum:		
Service to April 2008	50.00%	50.00%
Service post April 2008	75.00%	75.00%

dd) Sensitivity Analysis

The sensitivity analysis below is based on reasonably possible changes to the assumptions occurring at the end of the reporting period. It assumes for each change in assumption that all the other assumptions remain constant. The sensitivity analysis shows that the impact of a 0.5% decrease in the real discount rate due to potential market changes could increase the fund's liabilities by £40.073m as a higher value is placed on benefits paid in the future. A 0.5% increase in the salary increase rate could increase the fund's costs by £6.885m. A 0.5% increase in the pensions' rate could increase liabilities by £32.620m. The estimations in the sensitivity analysis have been calculated in accordance with professional actuarial assumptions, IAS19 and FRS102. This means that the use of the 0.5% assumptions below were selected by the specialist actuary in accordance with his/her professional judgement. The Actuary would have taken into account current and past information and the fact that there has been only modest changes e.g. interest rates changed by 0.25%. Information about people's lifespans and demographic information would have also influenced this.

Change in assumptions as at 31 March 2018	Approximate % increase to employer	Approximate Monetary Amount £'000
0.5% decrease in real discount rate	10%	40,073
0.5% increase in the salary increase rate	2%	6,885
0.5% increase in pension increase rate	8%	32,620

e) Impact on the Authority's Cash Flows

The objective of the scheme is to keep employers' contributions at as constant a rate as possible. The Council has a strategy with the scheme's actuary to achieve a funding level of 100% over the next 20 years. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed by 31 March 2019.

The scheme will need to take account of the national changes to the scheme under the Public Pension Services Act 2013.

Under the Act, the LGPS in England and Wales, and other main existing public service schemes, may not provide benefits in relation to service after 31 March 2014 (or Service after 31 March 2015 for other main existing public service pension schemes in England and Wales). The Act provides for schemes' regulation to be made within a common framework, to establish new career average revalued earnings schemes to pay pensions and other benefits.

The liabilities show underlying commitments that the Council has in the long run to pay post-employment (retirement) benefits. The net liability of £104.633m has a substantial impact on the net worth of the Council as recorded in the Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy.

The deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (i.e. before payments fall due) as assessed by the scheme actuary; finance is only required to be raised to cover discretionary benefits when the pensions are actually paid.

f) Estimated contributions to be paid to Gwynedd Pension Fund in 2018/19

The Council anticipates paying £8.395m contributions to the scheme in 2018/19. The weighted average duration of the defined benefit obligation for scheme members is 19 years.

The amount outstanding to Gwynedd Council in respect of the LGPS contributions for 2017/18 as at 31 March 2018 is £0.762m and is included in the short-term creditors' disclosure note.

NOTE 42 – CONTINGENT LIABILITIES

Section 117 Mental Health Act 1983

Following judgements confirmed at the House of Lords and a report by the Local Government Ombudsman on test cases elsewhere, there was no power to charge for services provided under Section 117 of the Mental Health Act 1983 and the Council is liable to repay any such charges. Whilst a number of cases have been settled, the total potential liability is difficult to quantify. Whilst there is a sum set aside in an earmarked reserve for such repayments, it is unclear at this stage as to total liability.

Potential Contaminated Land

There is a possibility that remedial works may be required at Craig Y Don, Amlwch arising from the historic use of the land, which might have left contamination in the soil.

Trading Standards Legal Case

There is the potential that the Council may incur legal costs in the future from a Trading Standards Scam case, which might be heard in the High Court.

Planning Judicial Review

There is a possibility of a judicial review of a planning case in 2018.

Property Search Claims

“A group of property search companies sought to claim refunds of fees paid to the Council to access land charges data. The parties have reached agreement on the claims. The Council has agreed to pay the property search companies legal costs to be subject to detailed assessment by way of costs only if proceedings are not agreed. The Council is in discussions with the claimants about the costs aspect of the claim. At present it is not possible to put a final value on these potential liabilities and so the Council, therefore, considers this to be a contingent liability”.

(1) Bevan Brittan LLP, 2015, General advice regarding authorities' published accounts and the property searches claims, London

NOTE 43 – CONTINGENT ASSETS

Legal Charges

The Council retains a number of legal charges over privately owned residential properties, where it provided support to the buyers under schemes for assisted home purchase, with the Council being entitled to a share of proceeds on the sale of the properties. The actual amount that will be received will vary, dependent upon both the selling prices of individual properties and the nature of any other legal charges against them which may take precedence over the Council's. The timing of any receipts is dependent upon the occurrence of sales.

Leisure VAT Claim

The Council has put a claim into HMRC in relation to the recovery of VAT previously paid to HMRC for income from leisure admission fees. HMRC has been challenged on the legality of charging VAT on these fees and the courts held that income from admission to leisure services should be exempt. The Council should be reimbursed in the future for VAT on Leisure admission income paid to HMRC over the last six years, if the claims are accepted by HMRC.

NOTE 44 – FINANCIAL INSTRUMENTS

The following categories of financial instruments are carried in the Balance Sheet:-

	Long-Term		Current	
	31 March 2018 £'000	31 March 2017 £'000	31 March 2018 £'000	31 March 2017 £'000
Cash balances				
Bank deposits	-	-	7,319	14,634
Total cash and investments	-	-	7,319	14,634
Debtors				
Loans and Receivables	608	646	5,992	5,369
Total Debtors	608	646	5,992	5,369
Borrowings				
Financial Liabilities at Amortised Cost	106,913	111,557	12,413	7,672
Total Borrowings	106,913	111,557	12,413	7,672
Creditors				
Financial Liabilities at Amortised Cost	151	166	12,582	10,569
Total Creditors	151	166	12,582	10,569

Debtors and creditors within this table exclude transactions with government departments, the notional accrual of the value of accumulated absences due to staff, and income and payments arising from taxation, which also means that transactions involving Council Tax and business rates are excluded.

Income, Expenditure, Gains and Losses

The gains and losses recognised in the Comprehensive Income and Expenditure Statement in relation to financial instruments are made up as follows:-

	2017/18			2016/17		
	Financial Liabilities Measured at cost less accumulated amortisation £'000	Financial assets, Loans and receivables £'000	Total £'000	Financial Liabilities Measured at cost less accumulated amortisation £'000	Financial assets, Loans and receivables £'000	Total £'000
Interest expense	5,862	-	5,862	6,003	-	6,003
Total expenditure in Surplus or Deficit on the Provision of Services	5,862	-	5,862	6,003	-	6,003
Interest income	-	(31)	(31)	-	(54)	(54)
Total income in Surplus or Deficit on the Provision of Services	-	(31)	(31)	-	(54)	(54)
Net (gain)/loss for the year	5,862	(31)	5,831	6,003	(54)	5,949

Fair Values of Assets and Liabilities

Financial liabilities, represented by borrowing, and creditors and financial assets, represented by loans and receivables, and long-term debtors are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:-

- Estimated ranges of interest rates at 31 March 2018 of 1.67% to 2.67% for loans from the Public Works Loans Board (PWLB) based on new lending rates for equivalent loans at that date;
- No early repayment or impairment is recognised;
- Where an instrument will mature in the next twelve months, carrying amount is assumed to be approximate to fair value;
- The fair value of short-term debtors and creditors is deemed to be equivalent to their carrying amount at the Balance Sheet date.

Analysis of Loans by Maturity:-

	2017/18 Outstanding Principal £'000	2017/18 Accrued Interest £'000	2017/18 Cost less accumulated amortisation £'000	2016/17 Outstanding Principal £'000	2016/17 Accrued Interest £'000	2016/17 Cost less accumulated amortisation £'000
>25 years	71,709	-	71,709	72,709	-	72,709
15-25 years	12,783	-	12,783	12,106	-	12,106
10-15 years	4,586	-	4,586	6,452	-	6,452
5-10 years	5,662	-	5,662	5,611	-	5,611
2-5 years	7,056	-	7,056	9,669	-	9,669
1-2 years	5,117	-	5,117	5,010	-	5,010
Total Long-Term Borrowing	106,913	-	106,913	111,557	-	111,557
Total Short-Term Borrowing (< 1 year)	10,116	2,297	12,413	5,553	2,119	7,672

The fair values calculated are as follows:-

	31 March 2018		31 March 2017	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£'000	£'000	£'000	£'000
Financial liabilities	112,029	166,414	117,110	173,958
Long-term creditors	151	151	166	166

	31 March 2018		31 March 2017	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£'000	£'000	£'000	£'000
Cash on deposit and loans to other local authorities	7,319	7,334	14,634	14,655

The fair value of the liabilities is greater than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest payable is higher than the prevailing rates at the Balance Sheet date. This commitment to pay interest above current market rates increases the amount that the Council would have to pay, if the lender requested, or agreed to, early repayment of loans.

The fair value of the assets is higher than the carrying amount because the Council's portfolio of investments includes a number of fixed rate loans where the interest rate receivable is higher than the rates available for similar loans at the Balance Sheet date. This shows a notional future gain (based on economic conditions at 31 March 2018) attributable to the commitment to receive interest above current market rates.

NOTE 45 - THE NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS

The Council's activities expose it to a variety of financial risks:-

Credit Risk – the possibility that other parties might fail to pay amounts due to the Council.

Liquidity Risk – the possibility that the Council might not have funds available to meet its commitments to make payments.

Market Risk – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The overall management of significant risks arising from Financial Instruments is supported by the Council's Treasury Management Strategy Statement and Annual Investment Strategy which is approved by the full Council.

Credit Risk

Credit Risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers (debtors on the Balance Sheet).

Deposits are not made with banks and financial institutions unless, having been rated independently, they have attained a minimum credit rating or level of government guarantee, and credit limits are set for each counterparty. The Council has set a number of limits based on credit quality for different types of institutions, different periods and amounts and has a policy of not lending more than £10m to any one institution other than the UK government. It monitors credit ratings regularly and is alerted to changes by its Treasury Management consultants. Appropriate action is taken following any changes in accordance with the Annual Investment Strategy. An Annual Treasury Report is produced to report on investment activity.

All deposits outstanding at year-end were originally made for less than one year.

There were no material breaches of credit limits during the financial year and there were no breaches of the counterparty criteria. The Council does not expect any losses from non-performance by any of its counterparties in relation to deposits. The current credit crisis has raised the overall possibility of default and the Council has adopted stricter credit criteria for investment counterparties within its overall policy.

The EU referendum result to leave the European Union created an economic shock which impacted on markets and many aspects of the economy. The long-term outlook ratings for the UK banks as a whole were downgraded to a negative outlook. A collapse of the banking sector would undermine the deposits held in UK banks (£7.319m at 31/03/18). This is being monitored closely and reassuringly the credit ratings of the banks in which the Authority holds deposits remain at an acceptable level in accordance with the Treasury Management Strategy. If the credit ratings fall below the acceptable level, the Authority would seek to place the balances in alternative investments, which must be in accordance with the Treasury Management Strategy. During the

financial year, the Bank of England reversed its previous reduction in the official bank rate from 0.25% back to 0.50%. This action shows that there is greater confidence in the UK economy though there is still some uncertainty arising from the UK leaving the EU in 2020 which particularly affects the banking sector. The Council does not generally allow credit for customers; it has prescribed collection procedures for amounts owed by its customers and appropriate provisions are made for potential bad debts. In some circumstances, the Council obtains a legal charge on property to cover deferred debts such as self-funding of residential care.

The Council also has a number of longer-term debtors, including car loans to employees and residual mortgages from a closed scheme offering home loans to tenants and to members of the public. The car loans are considered to be low risk due to the ability to deduct repayments of car loans from employees' salaries, reciprocal arrangements with other local authorities for any staff transferring with outstanding car loans, insurance for loans unpaid due to death in service and normal debt recovery procedures for any employees who leave local government employment. The mortgages are low risk due to the first charge held by the Council on mortgaged properties.

	Amount 2017/18 £'000	Historical Experience of default %	Estimated Maximum Exposure 2017/18 £'000	Estimated Maximum Exposure 2016/17 £'000
Banks and financial institutions (Non-National)	5,993	-	-	-
UK Nationalised / Part Nationalised Banks	1,326	-	-	-
UK Local Authorities	-	-	-	-
Total deposits	7,319	-	-	-
Trade Debtors under 1 year	1,036	10	104	154
Trade Debtors between 1-2 years	321	20	64	4
Trade Debtors between 2-6 years	113	30-70	79	51
Trade Debtors 6+ years	6	100	6	17
Total Trade Debtors	1,476		253	225

Liquidity Risk

Liquidity Risk is low as the Council had no difficulty in the past in obtaining finance and has ready access to the Public Works Loans Board (PWLB) as lender of last resort. The key aims of the Treasury Management Strategy are to ensure the Authority is exposed to low risk and to ensure liquidity. The majority of the Authority's investments are in instant access deposit accounts. Therefore, there is a reduced risk that it will be unable to raise finance to meet its commitments under financial instruments. However, there's often a risk that the Council will need to renew a significant proportion of its borrowings at a time of high interest rates. The practice is to ensure that not more than 20% of loans are repayable within any two-year period and to continuously assess the market rates and forecasts in order to replace maturing loans or reschedule existing loans at the most beneficial time. The current low interest rates would reduce interest rates on new loans that are taken out to repay the debt maturing. To assist in achieving this, the Council uses external treasury management advisors. The maturity analysis of outstanding loans is shown in note 44. Trade and other payables are due to be paid in less than one year.

	31-Mar-18 £'000	31-Mar-17 £'000
Less than six months	999	1,537
Six months to one year	37	20
More than one year	439	189
Total	1,475	1,746

Market Risk

Interest Rate Risk – The Council faces potential risk in terms of its exposure to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council. For example, a rise in interest rates would have the following effects:-

- Borrowings at variable rates – the interest expense charged to the Surplus or Deficit on the Comprehensive Income and Expenditure Statement would rise;
- Borrowings at fixed rates – the fair value of the borrowings' liabilities would fall;
- Investments at variable rates – the interest income credited to the Surplus or Deficit on the Comprehensive Income and Expenditure Statement would rise;
- Investments at fixed rates – the fair value of the assets would fall.

Borrowings are not carried at fair value as these are carried at Amortised Cost in accordance with the CIPFA code. Therefore, nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the Council Fund Balance.

The Council has a number of strategies for managing interest rate risk. The Council policy is to borrow mainly at fixed rates, thus obtaining certainty as to interest payable over the period of the loans. The Council, supported by its treasury advisors, continually monitors the prevailing interest rates and the market forecasts. If there was a significant risk of a sharp rise in long and short-term rates, then the portfolio position would be re-appraised with the likely outcome being that fixed rate funding would be drawn down whilst interest rates were still relatively cheap. If there was a significant risk of a sharp fall in long and short-term rates, then long-term borrowings would be postponed and any appropriate rescheduling from fixed rate funding into short rate funding would be undertaken.

All of the Council's current and long-term borrowing and bank deposits are held at fixed rates.

NOTE 46 - JOINT COMMITTEES

The Council and Gwynedd Council are parties to joint committees as follows:-

- Joint Planning Committee
- Special Educational Needs Joint Committee

The Council and the Councils of Gwynedd, Conwy, Flintshire, Wrexham and Denbighshire are parties to joint committee relating to GwE (Gwasanaeth Effeithiolrwydd a Gwella Ysgolion Rhanbarthol) (Regional School Effectiveness and Improvement Service).

The Council and the Councils of Flintshire, Conwy, Denbighshire and Gwynedd are parties relating to the North Wales Residual Waste Treatment Project Joint Committee (NWRWTP).

Gwynedd Council is responsible for the operation of three joint committees and the year-end balances are reflected in its Balance Sheet. The 2017/18 accounts for these joint committees can be viewed by following the below links:-

Joint Planning Committee

<https://www.gwynedd.llyw.cymru/en/Council/Performance-and-spending/Budgets-and-finance/Statement-of-Accounts/Joint-Planning-Policy-Committee.aspx>

Special Educational Needs Joint Committee

<https://www.gwynedd.llyw.cymru/en/Council/Performance-and-spending/Budgets-and-finance/Statement-of-Accounts/Special-Educational-Needs-Joint-Committee.aspx>

GwE

<https://www.gwynedd.llyw.cymru/en/Council/Performance-and-spending/Budgets-and-finance/Statement-of-Accounts/GwE-Joint-Committee.aspx>

Flintshire Council is responsible for the operation of the NWRWTP joint committee and the year-end balances are reflected in its Balance Sheet. The total net assets at 31 March 2018 were £108,798.

The Isle of Anglesey County Council is also involved in various joint arrangements with neighbouring North Wales Councils as follows:-

- North Wales Adoption Service (Lead: Wrexham. Parties: Flintshire, Denbighshire, Conwy, Gwynedd);
- Minerals and Waste Service (Lead: Flintshire. Parties: Denbighshire, Conwy, Gwynedd);
- Regional Emergency Planning Service (Lead: Flintshire. Parties: Wrexham, Denbighshire, Conwy, Gwynedd);
- Galw Gofal (Lead: Conwy, Parties: Gwynedd, Flintshire).

NOTE 47 – HOUSES INTO HOMES

The Council acts as an agent for Welsh Government for the provision of loans to individuals for renovation of empty homes in order to reduce the number of empty homes on Anglesey and increase housing opportunities. In 2017/18, £0.094m (£0.226m in 2016/17) was utilised in the renovations of empty homes.

NOTE 48 – COUNCIL TAX

Council Tax income derives from charges raised according to the value of residential properties, which have been classified into nine valuation bands estimating 1 April 2003 values for this specific purpose. Charges are calculated by taking the amount of income required for the Council and the North Wales Police Authority for the forthcoming year and dividing this amount by the Council Tax base. The Council Tax base is the total number of properties in each band adjusted by a proportion to convert the number to a band D equivalent and adjusted for discounts. The Council Tax base for 2017/18 was £30,794.83 (£30,250.23 in 2016/17).

The amount for a band D property in 2017/18, £1,377.15 (£1,340.57 in 2016/17), is multiplied by the proportion specified for the particular band to give the amount due by band. Individual amounts due are calculated by applying discounts and benefits to the amount due by band.

Council Tax bills were based on the following multipliers for bands A to I:-

Band	A	B	C	D	E	F	G	H	I
Multiplier	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	21/9

The Council's Council Tax Base is calculated as follows:-

Band	A*	A	B	C	D	E	F	G	H	I	Total
Total Dwellings	16.00	3,968.00	5,982.00	6,077.00	6,628.00	5,061.00	2,454.00	999.00	152.00	44.00	31,381.00
Multiplier	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	21/9	
Band "D" Equivalent	8.89	2,645.17	4,652.28	5,402.00	6,627.75	6,185.67	3,544.31	1,665.00	304.00	101.50	31,136.57

	2017/18	2016/17
Band D equivalent as above	31,136.57	30,580.09
Collection Rate	98.50%	98.50%
Revised Band D equivalent	30,669.52	30,121.39
MoD Properties – Band D equivalent	125.31	128.84
Council Tax Base	30,794.83	30,250.23

In 2013/14, the Welsh Assembly Government introduced the Council Tax Reduction Scheme to replace the Council Tax benefit scheme. In 2017/18, Council Tax reductions awarded to residents were 97% funded by a Council Tax Reduction Scheme grant of £5.165m from Welsh Government (see note 14). The Council funded £0.177m (3%) of Council Tax reductions awarded to residents.

Analysis of the net proceeds from Council Tax:	2017/18 £'000	2016/17 £'000
Gross Council Tax	42,346	40,183
Less Council Tax Reduction awarded to residents	(5,342)	(5,381)
Council Tax collectable	37,004	34,802
Add/Less: provision for non-payment not required or not previously accounted for	138	(215)
Net Proceeds from Council Tax	37,142	34,587

NOTE 49 - NON-DOMESTIC RATES (NDR)

NDR is organised on a national basis.

Non-domestic properties are normally assessed every 5 years for the purpose of calculating liability for NDR. A new list came into force on 1 April 2017. Revaluations do not raise extra revenue overall but reflect changes in the property market values across the country, redistributing the same total tax liability for NDR. Some rates bills will rise and some will fall but the average national bill will only change with inflation.

The Welsh Government specifies an amount for the rate – 49.9p in 2017/18 (48.6p 2016/17), and local businesses pay rates calculated by multiplying their rateable value by that amount. The Council is responsible for collecting rates due from ratepayers in its area but pays the proceeds into the NDR pool administered by the Welsh Government. The Welsh Government then redistributes the sums paid into the pool back to local authorities on the basis of a fixed amount per head of population.

NDR income, after reliefs and provisions (including Small Business Rates Relief provided by the Welsh Government), totalled £11.777m for 2017/18 (£13.449m in 2016/17) and was based on rateable value at the year-end of £38.262m (£39.490m in 2016/17).

The average rateable value for the year was £38.419m (£39.252m in 2016/17).

Analysis of the net proceeds from non-domestic rates:	2017/18 £'000	2016/17 £'000
Non-domestic rates collectable	11,777	13,449
Cost of collection allowance	(149)	(147)
Interest paid on overpayments	-	-
Provision for bad debts	(254)	(135)
Contribution to cost of charitable relief/rural rate relief	59	57
Payments into national pool	11,433	13,224
Redistribution from national pool	23,002	21,309

NOTE 50 - MARITIME

The Council, as a Harbour Authority, is responsible for the following maritime services: Beaumaris, Fryars Bay, Glyn Garth, Menai Bridge, Red Wharf Bay and Amlwch Harbour. The Statutory Harbour Undertakings (Accounts, etc.) Regulations 1983, no. 931, exempts harbour authorities with a turnover of less than £250,000 from the requirement to prepare separate harbour accounts under the Harbours Act 1964. The income and expenditure for Maritime Services are, instead, included in these accounts within the expenditure and income for the Regulation and Economic Development Service. In 2017/18, the turnover on maritime services was £48,934 (£47,336 in 2016/17). Costs incurred during the year were £95,369 (which includes £18,809 of loan interest/capital repayment).

NOTE 51 – ACCOUNTING POLICIES

This section discloses the specific accounting policies adopted by the Council for completion of the accounts. This section discloses the specific accounting policies adopted by the Council for completion of the accounts.

Policy Reference	Policy Title
1	General Principles
2	Accruals of Income and Expenditure
3	Events After the Balance Sheet Date
4	Jointly Controlled Operations and Jointly Controlled Assets
5	Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors
6	Value Added Tax (VAT)
7	Fair Value Measurement
8	Non-Current Assets (Property, Plant and Equipment)
9	Investment Properties
10	Intangible Assets
11	Inventories and Long-term Contracts
12	Cash and Cash Equivalents
13	Financial Instruments
14	Provisions, Contingent Liabilities and Contingent Assets
15	Reserves
16	Revenue Recognition
17	Internal Interest
18	Leases
19	Charges to Revenue for Non-Current Assets - Minimum Revenue Provision (MRP)
20	Government Grants and Contributions
21	Revenue Expenditure Funded from Capital Under Statute (REFCUS)
22	Overheads and Support Services
23	Foreign Currency
24	Employee Benefits
25	Exceptional Items
26	Accounting for NDR
27	Agency Income and Expenditure

1. General Principles

The Statement of Accounts summarises the Council's transactions for the 2017/18 financial year and its financial position at the year-end of 31 March 2018. The Council is required to prepare an annual Statement of Accounts by the Accounts and Audit (Wales) Regulations and the Accounts and Audit (Wales) (Amendment) Regulations 2018. These regulations require the accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the CIPFA Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 and the CIPFA Service Reporting Code of Practice 2017/18, supported by International Financial Reporting Standards (IFRS). All principal accounting policies have been applied consistently throughout the year.

2. Accruals of Income and Expenditure

Transactions are accounted for in the year that they take place, not simply when cash payments are made or received. This accruals accounting approach provides a more complete basis for reporting the Council's financial performance as it includes the Council's future commitments to pay/receive cash for goods and services received but not paid by 31 March 2018. Income and expenditure is accounted for in the year the activity it relates to takes place, not simply when cash is paid or received, i.e. on an accruals basis. This means income is recorded when it is earned not received and expenditure when it is incurred not when it is paid. Income from the sale of goods is when it is included in the accounts when the sale is completed, not when the cash is received. Income from the provision of services is recognised when the Council can measure reliably the percentage of completion of the transaction and, as a result of this, the Council is due income in return for the services provided. In addition:-

- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet;
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made;
- Interest receivable on investments and bank deposits and payable on borrowings (including bank overdrafts) is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than necessarily the cash flows fixed or determined by the contract;
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that may not be collected.

3. Events after the Balance Sheet Date

Events can occur after the year-end which might have a significant effect on the financial results for that year. Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the financial year and the date when the Statement of Accounts is authorised for issue. The Statement of Accounts is authorised for issue when the final audited accounts are signed by the Section 151 Officer, after the accounts are approved by full Council. The law requires that the audited, authorised final accounts are completed by 30 September following the year-end. Two types of events can be identified:-

- those that provide evidence of conditions that existed at the end of the financial year – the Statement of Accounts is adjusted to reflect such events;
- those that are indicative of conditions that arose after the financial year – the Statement of Accounts is not adjusted to reflect such events but, where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

4. Jointly Controlled Operations and Jointly Controlled Assets

Jointly controlled operations are activities undertaken by the Council in conjunction with other ventures that involve the use of the assets and resources of the ventures rather than the establishment of a separate entity. The Council recognises on its Balance Sheet its share of the assets and the liabilities

that it incurs. The Comprehensive Income and Expenditure Statement is debited with the expenditure it incurs and credited with the share of income it earns from the activity of the operation.

Jointly controlled assets are items of property, plant or equipment that are jointly controlled by the Council and other venturers, with the assets being used to obtain benefits for the venturers. The joint venture does not involve the establishment of a separate entity. The Council accounts for only its share of the jointly controlled assets, the liabilities and expenses that it incurs on its own behalf or jointly with others in respect of its interest in the joint venture and income that it earns from the venture.

5. Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of the transactions, other events and the conditions on the Council's financial position and financial performance. Where a change is made, it is applied retrospectively (unless otherwise stated) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

6. Value Added Tax (VAT)

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue & Customs. VAT receivable is excluded from income.

7. Fair Value Measurement

IFRS13 Fair Value Measurement requires most non-current assets, liabilities and financial instruments to be valued at fair value, often with regard to an active market value where available. For operational assets, the standard introduces the concept of fair value being based on current value (often value in use) for revaluations of Property, Plant and Equipment. This means measurement should reflect the market conditions for the service or function at the reporting date. The standard provides different fair valuation approaches to differing asset types. For non-operational assets, i.e. investment assets, assets held for sale and surplus assets, these are valued at their highest and best use. Where there is an alternative use which would be of a higher fair value, that is the fair value which would be used for the valuation of non-operational assets. The code does not require infrastructure assets to be revalued at current value. Infrastructure assets are, instead, valued at depreciated historical cost.

The Authority measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

When measuring the fair value of a non-financial asset, the Authority takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Authority uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Authority's financial statements are categorised within the fair value hierarchy as follows:-

- Level 1 – quoted prices (unadjusted) in active markets for identical assets or liabilities that the Authority can access at the measurement date;
- Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly;
- Level 3 – unobservable inputs for the asset or liability.

The Authority is required to use valuation techniques that are appropriate to the circumstances and for which sufficient data is available to measure fair value, maximising the use of relevant observable inputs (levels 1 and 2) and minimising the use of unobservable inputs (level 3). Three widely accepted valuation techniques are:-

- The market approach;
- The cost approach;
- The income approach.

8. Non- Current Assets (Plant, Property and Equipment)

8.1 Recognition

Non-current assets - Plant, Property and Equipment (PPE) - are physical assets which last a year or more and will be used by the Council in support of its provision of goods and services. The Council has set a minimum amount for expenditure on assets to be classed as capital expenditure. This de-minimus amount is £30k. Expenditure on the acquisition, creation or enhancement of non-current assets which cost £30k or more is capitalised on an accruals basis providing that it meets the above definition of a non-current asset. Plant, Property and Equipment would include assets such as machinery; it would not typically include assets held for sale as they would normally be expected to be disposed of within 12 months.

The costs of these assets may include initial costs of acquisition and construction and subsequent costs to enhance or replace part of the asset. All other expenditure arising from day-to-day servicing of assets, including repairs and maintenance, is recognised in the Comprehensive Income and Expenditure Statement as the costs are incurred.

8.2 Measurement

Assets are initially measured at cost, comprising:-

- the purchase price;
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management;
- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located in cases where, in order to bring an asset into use, any relocation of the asset is required.

The Council does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be their fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Assets are then carried in the Balance Sheet using the following measurement bases:-

- Infrastructure, community assets and assets under construction are valued at depreciated historical cost;
- Council dwellings – fair value, determined using the basis of existing use value for social housing (EUV-SH);
- Council offices – current value, determined by the amount that would be paid for the asset in its existing use;
- School buildings – would be valued at current value in use but, because of their specialist nature, are measured at depreciated replacement cost;
- Surplus assets – the current value measurement is fair value, estimated at the highest and best use from a market participant’s perspective;
- All other operational assets have been measured at current value based on existing use value (EUV). This means that the current value of land and buildings would be that amount which would be exchanged for an asset in its existing use. If there is no market evident for an asset due to its specialist nature or if the type of asset is rarely sold, the Authority estimates the current value using a depreciated replacement cost approach. For example, for property comprising land and buildings, depreciated replacement cost would be the market value for the existing use for the land on which the building sits plus the current gross replacement cost of the building less allowances for physical deterioration, obsolescence and optimisation;
- Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-specific Grant Income and Expenditure line of the Comprehensive Income and Expenditure Statement. Where there are conditions on any donated assets, the gain is instead credited to the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund balance to the Capital Adjustment Account in the Movement in Reserves Statement;
- Where a part or component of an asset is replaced, the carrying value of the old part/component is derecognised to avoid double counting. The new component is added to the carrying amount. If it is not practicable to determine the carrying amount of the replaced part, the cost of the new part is used as an indication of the cost of the replaced part;
- Where an asset is not held for the purpose of generating cash flows, value in use is assumed to be at least equal to the cost of replacing the asset’s service potential.

Where non-property assets have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value. ‘Short Useful life’ typically means seven years or less, although it may be longer for specialist items of plant and equipment.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. In practice, the Council undertakes valuations of its Property, Plant and Equipment assets based on a five-year rolling programme. However, assets with a carrying value over £500k are revalued each year. Increases in asset values are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, revaluation gains might be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified, they are accounted for as follows:-

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement (CIES).

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

8.3 Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired.

Examples of events and changes in circumstances that indicate impairment may have occurred include:-

- significant decline (i.e. more than expected as a result of the passage of time or normal use) in an asset's carrying amount during the period, that is specific to the asset;
- evidence of obsolescence or physical damage of an asset;
- a commitment by the Council to undertake a significant reorganisation; and
- a significant adverse change in the statutory or other regulatory environment in which the Council operates.

Where indications exist, and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified on revalued assets, they are accounted for by:-

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the impairment against the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve, the impairment against the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Where an impairment loss is subsequently reversed, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, to the extent that the original loss was recognised in the CIES, adjusted for depreciation that would have been charged if the loss had not been recognised. Any excess is recognised in the Revaluation Reserve.

Where the impairment is on a non-revalued asset (i.e. an asset with a carrying value based on historical cost), the impairment is recognised in the Comprehensive Income and Expenditure Statement.

8.4 Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets in order to allocate their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:-

- dwellings and other buildings – straight-line allocation over periods of up to 75 years, as estimated by the Valuer;
- vehicles, plant, furniture and equipment – straight-line allocation over 5 to 15 years;
- infrastructure – straight-line allocation over periods of up to 30 years.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. Refer to note 4a.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Depreciation is not charged in the year an asset is acquired.

8.5 Disposals and Non-current Assets Held-for-Sale

These assets are actively marketed for sale and where the Council expects that sale will go through in the next 12 months. The assets are identified separately as the value in the Balance Sheet will be recovered principally through a sale transaction rather than future continued use. The asset (or disposal group) is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Fair value of non-current assets held for sale is measured at the highest and best use. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held-for-Sale.

If assets (or a disposal group) no longer meet the criteria to be classified as Assets Held-for-Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale, adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held-for-Sale, and their recoverable amount at the date of the decision not to sell.

A 'disposal group' is a group of assets, possibly with some associated liabilities, which the Council intends to dispose of in a single transaction. The measurement basis required for non-current assets classified as held for sale is applied to the group as a whole, and any resulting loss reduces the carrying amount of the non-current assets in the disposal group in the order of allocation required by IAS 36.

Assets that are to be abandoned or scrapped are not reclassified as Assets-Held for-Sale.

8.6 Disposals of Non-current Assets

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held-for-Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. This cost is subsequently transferred to the Capital Adjustment Account in the Movement in Reserves Statement.

Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and

Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10k are categorised as capital receipts and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Capital Receipts Reserve from the Council Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against Council Tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the Council Fund Balance in the Movement in Reserves Statement.

8.7 Surplus Assets

The fair value of surplus assets is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This will be based on the highest and best use.

8.8 Heritage Assets

Heritage Assets are those assets that are intended to be preserved in trust for future generations because of their cultural, environmental or historical associations. They are held by the Council in pursuit of its overall objectives to preserve the heritage of the Isle of Anglesey. The Council owns a number of tangible heritage assets such as historical buildings and works of art.

Operational Heritage Assets (i.e. those that, in addition to being held for their heritage characteristics, are also used by the Council for other activities or to provide other services) are valued and accounted for as operational assets, in the same way as other assets of that general type (e.g. operational buildings).

Heritage Assets are valued on the basis that is most appropriate and relevant in respect of the individual asset or class of assets. Where it is not practicable to obtain a valuation at a cost which is commensurate with the benefits to users of the financial statements, Heritage Assets are measured at historical cost (less any accumulated depreciation, amortisation and impairment losses as appropriate). Where Heritage Assets are measured at valuation, then the carrying amount is measured with sufficient frequency to ensure that the valuations remain current, and at intervals of no greater than five years. Where a cost or valuation cannot be determined for a Heritage Asset without disproportionate cost, the assets will not be recognised in the Balance Sheet. Instead, the asset will be disclosed in the notes to the accounts.

Where a Heritage Asset has a finite life, depreciation is provided for on the same basis as for other classes of asset (for detail see Accounting Policy for Depreciation, 8.4 above).

Depreciation is not provided on Heritage Assets which have indefinite lives and a high residual value. The carrying amount of a Heritage Asset is reviewed where there is evidence of impairment, for example, where it has suffered physical deterioration or breakage or new doubts arise as to its authenticity. Any impairment is recognised on the same basis as for other classes of asset (for detail see under Accounting Policy 8.3, Impairment). The Council does not currently actively seek further acquisitions of Heritage Assets, but responds to opportunities to enhance its portfolio as they arise. The art collections are housed at Oriel Ynys Môn, with maintenance work being carried out as required. Parts of the collection are on display at any one time, while access to the remainder is available by arrangement. The Heritage Properties are managed and maintained, with due regard for their heritage characteristics, as part of the Council's overall portfolio of land and buildings.

8.9 Treatment of School Assets

Local Authority maintained schools are deemed to be in the control of local authorities. The assets, liabilities, reserves and cash flows of the Authority's maintained schools are, therefore, included in the Council's financial statements.

Land and buildings of voluntary aided and foundation schools are owned and controlled by the trustees of the schools or the foundation body and are, therefore, not shown on the Balance Sheet of the Council.

Capital expenditure on community schools is added to the balances for those schools. Individual schools' balances at 31 March 2018 are included in the Balance Sheet of the Council as any unspent delegated schools' budgets remain the property of the Council.

For accounting purposes, the status of the assets of voluntary controlled and voluntary aided schools are as follows:-

- Voluntary Controlled Schools: the land has been included on the Balance Sheet but not the buildings;
- Voluntary Aided Schools: neither the land nor the buildings are included in the Balance Sheet;
- Additionally, neither the land nor the buildings of Caergeiliog Foundation School are included on the Balance Sheet, as these assets vest with the trustees of the school.

9. Investment Properties

Investment properties are those land and buildings that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are recognised when it is probable that future planned economic benefits will flow to the Authority and that the cost or fair value of the investment property can be reliably measured. Investment properties are measured initially at cost and, subsequently, at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's-length. The Code requires that Investment Properties be valued at their highest and best use regardless of the intentions of the Council. This means that alternative uses have been considered for each investment property and, if there is an alternative use that would maximise fair value, then that is the fair value which is to be used. The properties are not depreciated but are revalued annually in accordance with IFRS13 according to market conditions at the Balance Sheet date. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the Council Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the Council Fund Balance. The gains and losses are, therefore, reversed out of the Council Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10k) the Capital Receipts Reserve.

10. Intangible Assets

Intangible assets are non-current, non-financial assets which are separately identifiable but which do not have physical substance (for example, computer software). These are controlled by the Council as a result of past events. Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Council's goods or services. Expenditure on intangible assets is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Council.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Council can be determined by reference to an active market. In practice, no intangible asset held by the Council meets this criterion and they are, therefore, carried at cost less accumulated amortisation. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Intangible assets are tested for any impairment annually and whenever there is an indication that an asset might be impaired. Any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the Council Fund Balance. The gains and losses are, therefore, reversed out of the Council Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10k) the Capital Receipts Reserve.

11. Inventories and Long-Term Contracts

Inventories are included in the Balance Sheet at the lower of cost or net realisable value. The cost of inventories is assigned using the 'First In, First Out' (FIFO) costing formula.

Long-term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

Work in progress is included in the Balance Sheet at cost.

12. Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

13. Financial Instruments

Financial instruments are measured at fair value in accordance with IFRS13. The fair value of financial instruments is the price that would be received to sell the asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

13.1 Financial Liabilities

A financial liability is a requirement to transfer economic benefit controlled by the Authority to another entity, for example pay cash or transfer assets/liabilities. The Authority's loans from the PWLB are examples of financial liabilities. Financial liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument. Most financial liabilities will be carried at amortised cost to reflect the fact that the Council has incurred transaction costs or is required to spread the life of the financial liability across the life of the instrument. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable plus accrued interest. The interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio, the Authority has a policy of spreading the gain or loss over the term that was remaining on the loan. This means that the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the Council Fund Balance to be spread over future years. The Council has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the Council Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

13.2 Financial Assets

Financial assets are classified into two types:-

- Loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market;
- Available-for-sale assets – assets that have a quoted market price and/or do not have fixed or determinable payments.

13.2.1 Loans and Receivables

Loans and receivables are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. Examples include short-term deposits and investments in instant access accounts. They are subsequently measured at amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument.

For most of the loans that the Council has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

Where assets are identified as impaired because of a likelihood, arising from a past event, that payments due under the contract will not be made, the asset is written down and a charge made to the relevant service (for receivables specific to that service) or the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Any gains and losses that arise on de-recognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

The Council has made a limited number of loans to employees and at less than market rates (soft loans, for example the Car Loans Scheme). The Council has determined that the value of the individual loans of notional interest foregone is negligible and so has not adjusted the entries to the Income and Expenditure in respect of these soft loans.

13.2.2 Available-for-Sale Financial Assets

The Council does not have any available-for-sale financial assets and are unlikely to have any in the short-term as these financial assets are not included in the Treasury Management Strategy Statement 2018/19.

14. Provisions, Contingent Liabilities and Contingent Assets

14.1 Provisions

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the Council may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Council becomes aware of the obligation, and are measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the Council settles the obligation.

The Authority has made a provision for the costs of settling claims for back-pay arising from discriminatory payments incurred before the Authority implemented its Equal Pay Strategy. However, statutory arrangements allow settlements to be financed from the General Fund in the year that payments actually take place, not when the provision is established. The provision is, therefore, balanced by an Unequal Pay-Back Pay Account which, effectively, cancels the provision to zero. If any equal pay claims are funded from the general reserve in the year, these payments are deducted off the Equal Pay Provision and the Unequal Pay- Back Pay unusable reserve. Similarly, if a capitalisation directive is applied during the year, both the Equal Pay Provision and the Unequal Pay Back Pay unusable reserve will be reduced accordingly for the amount which is funded by capitalisation directive. The balance on the provision and the relevant reserve should reflect only any unsettled claims and future new claims.

14.2 Contingent Liabilities

A contingent liability arises where an event has taken place that gives the Council a possible obligation, whose existence will only be confirmed by the occurrence, or otherwise, of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Material contingent liabilities are not recognised in the Balance Sheet but disclosed as a note in the accounts (Note 42).

14.3 Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset, the existence of which will only be confirmed by the occurrence, or otherwise, of uncertain future events not wholly within the control of the Council.

Material Contingent assets are not recognised in the Balance Sheet, but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential (Note 43).

15. Reserves

The Council maintains a range of reserves, reflecting both the extent to which its overall assets exceed its liabilities and any restrictions, either statutory or voluntary, which are placed upon the usage of these balances. The Council has discretion to set aside specific amounts as reserves where they wish to earmark available funds for future policy purposes, to cover contingencies or manage cash flow. These are summarised in the Movement in Reserves Statement.

Reserves are created by appropriating amounts out of the Council Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the Council Fund Balance in the Movement on the Reserve Statement so that there is no net charge against Council Tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, and retirement and employee benefits and do not represent usable resources for the Council – these reserves are explained in the relevant policies and notes.

16. Revenue Recognition

Revenue is recognised in the Comprehensive Income and Expenditure Statement for the year in which it is earned rather than when the cash is received. This relates to income from the sale of goods (produced by the Council for the purpose of sale or purchased for resale), the provision of services (excluding services directly related to construction contracts), interest, royalties and dividends, non-exchange transactions (i.e. Council Tax) and where previously a liability had been recognised (i.e. creditor) on satisfying the revenue recognition criteria. Revenue is also recognised on gains which may or may not arise from ordinary activities such as gains on the revaluation of non-current assets, gains on the sale of non-current assets and gains on available-for-sale financial assets. Where the Authority is acting as an agent, only the income the Council is paid for its role of agent will be recognised in the accounts. The amount relating to the third party (the principal) will not be included in the accounts.

Revenue is recognised and measured at the fair value of the consideration receivable. This is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Rebates and cash settlements, where relevant, will be taken into account in measuring the fair value of the consideration received.

If payment is on deferred terms, the consideration receivable is discounted to present value in order to achieve a fair value. The difference between this amount and the total payments received is recognised as interest revenue in the Surplus or Deficit on Provision of Services. Short duration receivables with no stated interest rate are measured at original invoice amount where the effect of discounting is immaterial. There is no difference between the delivery and payment dates for non-contractual, non-exchange transactions i.e. revenue relating to Council Tax and general rates and, therefore, these transactions are measured at their full amount receivable.

17. Internal Interest

The Council invests its cash balances in accordance with its Treasury Management and Investment Policies and the interest is accrued and credited to the Comprehensive Income and Expenditure Statement. Interest is credited to trust funds and other third party funds based on the average rate of interest earned by the Council. Some reserves receive interest by way of an appropriation calculated on the same basis.

18. Leases

Where applicable and material, leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. The Council does not hold any leases of this type and, therefore, the leases that the Council does hold are classified as operating leases. Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification. Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets. Leases have been reviewed taking into account the materiality level of both annual rentals and capital values and inclusion in the accounts is based on these levels.

18.1 The Council as Lessee

18.1.1 Finance Leases

If applicable and of a material value, items of Property, Plant and Equipment held under finance leases would be recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Council are added to the carrying amount of the asset. Premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:-

- a charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability; and
- a finance charge - debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

If Property, Plant and Equipment are recognised under finance leases, they would be accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Council at the end of the lease period).

The Council is not required to raise Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation and revaluation and impairment losses are, therefore, substituted by a revenue contribution in the General Fund Balance by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

18.1.2 Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefiting from use of the leased Property, Plant or Equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

18.2 The Council as Lessor

18.2.1 Finance Leases

If the Council grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. If applicable, at the commencement of the lease the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Authority's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal), matched by a lease (long-term debtor) asset in the Balance Sheet. Lease rentals receivable are apportioned between:-

- A charge for the acquisition of the interest in the property – applied to write down the lease debtor (together with any premiums received); and
- Finance income - credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against council tax as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are, therefore, appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

18.2.2 Operating Leases

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

19. Charges to Revenue for Non-Current Assets

Services and support services are charged with the following amounts to record the real cost of holding non-current assets during the year:-

- Depreciation of assets used by the Service;
- Revaluation and impairment losses on assets used by the Service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off;
- Amortisation of intangible assets attributable to the Service.

The Council is not required to raise council tax to cover these costs. However, it is required to set aside an annual contribution from revenue towards its overall borrowing requirement. These costs are, therefore, replaced by the Minimum Revenue Provision (MRP) by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

The Welsh Government issued new regulations in 2008/09 requiring local authorities in Wales to make a prudent provision for MRP, including an option to provide an MRP over the life of an asset. The policy also allows MRP to be deferred until the asset is commissioned.

The Council, however, continues to calculate using the capital financing requirement methodology as follows:-

The Housing Revenue Account (HRA) provision is calculated as being 2% of the opening HRA Capital Financing Requirement (CFR). The Council Fund provision is based on 4% of the opening non-HRA CFR for all projects with the exception of projects funded by unsupported borrowing. The MRP for these projects is based on the useful life of the asset. An exception to this policy arises in respect of expenditure which is subject to a capitalisation direction issued under Section 40(6) of the Local Government and Housing Act 1989. Any such expenditure will be amortised either in accordance with the above policy or over the number of years specified within the direction.

Transactions in relation to investment properties are recorded against the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement.

20. Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:-

- the Council will comply with the conditions attached to the payments; and
- the grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until the conditions attached to the grant or contribution have been met. Grant conditions are the requirements which have to be met in order to qualify for the grant, for example, the building of a school or key outcomes specified within the conditions. Monies advanced as grants and contributions, for which conditions have not been satisfied, are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the Council Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied Reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

Some grants bodies impose restrictions which limit or direct the purposes for which the grant may be used but do not stipulate that the grant is to be repaid.

21. Revenue Expenditure Funded from Capital Under Statute (REFCUS)

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the Council Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of Council Tax.

22. Overheads and Support Services

The costs of overheads and support services are charged to services that benefit from the supply or service in accordance with the Authority's arrangements for accountability and financial performance for the purpose of full-cost accounting for the statutory statistical returns, for example, the annual RA and RO Government returns. However, for budget monitoring and the statutory annual accounts, recharges are excluded and the corporate and support services are reported as service segments and held accountable for budget management.

23. Foreign Currency

The Council has a diminishing number of European grant aided schemes where the grants may be denominated in Euros. A Euro Bank account was opened to support these schemes. The balance on this bank account at the year-end is converted at the spot exchange rate at 31 March with resulting gains or losses being recognised in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

24. Employee Benefits

24.1 Benefits Payable during Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees and are recognised as an expense for services in the year in which employees render service to the Council. An accrual is made for the cost of holiday entitlements (or any form of leave, e.g. time off in lieu) earned by employees but not taken before the year-end, which employees can carry forward into the next financial year.

The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. To prevent fluctuations from impacting on Council Tax, the year-on-year change in cost generated by this accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement to the Accumulating Absences Adjustment Account, so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

The Council does not award long-term employee benefits, i.e. those which are not expected to be paid or settled within 12 months of the Balance Sheet date.

24.2 Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an employee's employment before the normal retirement date or an employee's decision to accept voluntary redundancy. These benefits are charged on an accruals basis to the relevant service line in the Comprehensive Income and Expenditure Statement when the Council can no longer withdraw the offer of those benefits or when the Authority recognises costs for a restructuring.

Where termination benefits involve the enhancement of pensions (usually in the form of added years), statutory provisions require the General Fund Balance to be charged with the amount payable by the Authority to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

24.3 Post-Employment Benefits

Employees of the Council are entitled to be members of two separate pension schemes:-

- The Teachers' Pension Scheme, administered by Capita Teachers' Pensions on behalf of the Department for Education;
- The Local Government Pension Scheme, administered by Gwynedd Council.

Both schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees have worked for the Council.

24.4 Teachers' Pension Scheme

The arrangements for the teachers' scheme mean that liabilities for these benefits cannot ordinarily be identified to the Council. The scheme is, therefore, accounted for as if it was a defined contributions scheme and no liability for future payments of benefits is recognised in the Balance Sheet. The Lifelong Learning Service line in the Comprehensive Income and Expenditure Statement is charged with the employer's contributions payable to the Teachers' Pension Agency in the year.

24.5 The Local Government Pension Scheme

All employees (other than teachers) and Councillors, subject to certain qualifying criteria, are able to join the Local Government Pension Scheme. The Scheme is known as the Gwynedd Pension Fund and is administered by Gwynedd Council in accordance with the Local Government Pension Scheme Regulations 2013 on behalf of all participating employers. Under International Accounting Standard (IAS 19), the Local Government Scheme is accounted for as a defined benefits scheme.

The liabilities of the Gwynedd Pension Scheme attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees.

Liabilities are discounted to their value at current prices, using a real discount rate that is based on the indicative rate of return on UK Government bonds adjusted for an addition to the yield that reflects the extra risk involved in using AA Corporate Bond yields – known as the credit spread.

The assets of Gwynedd Pension Fund attributable to the Council are included in the Balance Sheet at their fair value:-

- Quoted securities - current bid price;
- Unquoted securities - professional estimate;
- Unitised securities - current bid price;
- Property - market value.

The change in the net pension liability is analysed into four components:-

- a) Current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked;
- b) Past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non-Distributed Costs. Net interest on the net defined benefit liability, i.e. the net interest expense for the Council - the change during the period in the net defined benefit liability that arises from the passage of time is charged to the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period, to the net defined liability at the beginning of the period (taking into account any changes in the net defined benefit liability (asset) during the period as a result of contributions and benefit payments);
- c) Re-measurement comprising:-
 - The return on plan assets (excluding amounts already included in the net interest on net defined benefit) which is charged to the Pensions Reserve as Other Comprehensive Income and Expenditure;
 - Actuarial gains and losses – changes in the net pension liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions. This is charged to the Pensions Reserve as Other Comprehensive Income and Expenditure;
- ch) Contributions paid to the Gwynedd Pension Fund – cash paid as employer’s contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund Balance to be charged with the amount payable by the Authority to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

24.6 Discretionary Benefits

The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any employee (including teachers) are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

25. Exceptional Items

Where items of income and expense are material in the context of these accounts, their nature and amount is disclosed separately either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Council's financial performance.

26. Accounting for NDR (Non-domestic Rates)

As the Council acts as an agent in the collection of NDR income, it does not include the financial position with regard to the ratepayers and only reports the net cash position with Central Government in its Balance Sheet. Therefore, if the amount collected from NDR taxpayers by the Authority (net of the cost of collection allowance) exceeds that paid to Welsh Government at 31 March, the amount not yet paid to the Welsh Government is included in the Balance Sheet as a creditor. Similarly, if the cash paid to Welsh Government exceeds the cash collected from NDR taxpayers (net of the cost of collection allowance), the excess is included in the Balance Sheet as a debtor. The Council maintains records of NDR arrears, impairment allowances, prepayments and overpayments in its underlying accounting records; however, for final accounts purposes these balances are consolidated into a single agency account, with the figures netting down to the debtor/creditor to the national pool. The cost of collection allowance received by the Isle of Anglesey County Council is the billing Council's income and is included in the Comprehensive Income and Expenditure Statement.

Cash collected from NDR taxpayers is not included in the Cash Flow Statement except for the cash retained in respect of the cost of collection allowance. Any difference between the cash collected from NDR taxpayers and the cash paid into the NDR Pool is included within financing activities in the Cash Flow Statement.

27. Agency Income and Expenditure

Under various statutory powers, a Council may agree with other local authorities, water companies and government departments to do work on their behalf. The body carrying out agency services is reimbursed by the responsible body to the extent of approved expenditure together with any agreed contribution towards administrative costs. Only the amounts relating to the Council, for example the fees earned for providing the agency services, will be included in the Council's Comprehensive Statement of Income and Expenditure.

The Isle of Anglesey County Council has acted as an agent during the year on behalf of:-

Welsh Government - Collecting Non-Domestic Rates (NDR) and paying the sums collected over to Welsh Government, less the amount retained in respect of the cost of collection allowance.

Welsh Government – Empty Homes Loans where the Council acts as agent between Welsh Government and recipients of Empty Homes Loans.

**SUPPLEMENTARY FINANCIAL STATEMENT
HOUSING REVENUE ACCOUNT**

Income and Expenditure Statement for the year ended 31 March 2018

	2017/18 £'000	2016/17 £'000
<u>Expenditure</u>		
Management and Maintenance - Repairs and Maintenance	3,322	3,438
Management and Maintenance - Supervision and Management	4,292	3,664
Rents, Rates, Taxes and Other Charges	3	22
Depreciation, Impairment and Revaluation Losses of Non-current Assets	10,652	10,733
Debt Management Costs	12	12
Movement in the Allowance for Bad Debts	(52)	40
Movement in the Accumulated Absences Accrual	8	10
Sums that are Expenditure in Accordance with the Code as directed by the Welsh Government	-	-
Total Expenditure	18,237	17,919
<u>Income</u>		
Dwelling Rents	(15,885)	(14,954)
Non-dwelling Rents	(216)	(219)
Charges for Services and Facilities	(97)	(167)
Contributions towards Expenditure	(128)	(91)
Other	(202)	(174)
Total Income	(16,528)	(15,605)
Net (Income)/Expenditure of HRA Services as included in the Whole Authority Comprehensive Income and Expenditure Statement	1,709	2,314
HRA Services' Share of Corporate and Democratic Core	56	56
Net (Income)/Expenditure of HRA Services	1,765	2,370
HRA Share of the Operating Income and Expenditure included in the Whole Authority Comprehensive Income and Expenditure Statement:		
(Gain)/Loss on sale of HRA Non-current Assets	(2)	(496)
Revaluation of Assets	-	-
Interest Payable and Similar Charges	1,858	2,029
Interest and Investment Income	(10)	(20)
Capital Grants and Contributions receivable:	-	
- Major Repairs Allowance	(2,659)	(2,660)
- Other	(32)	(67)
(Surplus)/Deficit for the Year on HRA Services	920	1,156

Statement of Movements on the HRA Balance

Items included in the HRA Income and Expenditure Account but excluded from the movements on HRA Balance for the year

	2017/18 £'000	2016/17 £'000
Balance on the HRA at the end of the Previous Reporting Period	(7,544)	(7,042)
(Surplus)/Deficit for the Year on HRA Services	920	1,156
Adjustments between Accounting and Funding Bases under Statute	(781)	(1,658)
Net (Increase)/Decrease before Transfers to/from Reserves	139	(502)
Transfers to/(from) Earmarked Reserves	-	-
Net (Increase)/Decrease in Year on the HRA	139	(502)
Balance on the HRA at the end of the Current Reporting Period	(7,405)	(7,544)

NOTES TO THE HOUSING REVENUE ACCOUNT

NOTE 1 – HOUSING REVENUE ACCOUNT

The Housing Revenue Account is a record of expenditure on, and income from, the provision of local Council housing, and the form and content of the Account is prescribed by statute. The Housing Revenue Account is “ring-fenced” and must be self-supporting. Contributions both to and from the Housing Revenue Account (e.g. from the Council Fund) are limited to special circumstances.

NOTE 2 – HOUSING STOCK

During 2017/18, the Council sold no dwellings under the Right-to-Buy Scheme (see note 5), and has suspended the right to buy scheme. Following the buyout from the Housing Subsidy scheme, the Council has a policy of purchasing suitable former Council dwellings and returning them to Council housing stock. During 2017/18, 12 such properties were purchased. As at 31 March 2018, the number of dwellings totalled 3,803, with the split by type of dwelling made up as follows:-

	31 March 2018	31 March 2017
Council Owned Stock		
Houses	2,016	2,010
Bungalows	1,044	1,044
Flats	736	730
Bedsits	7	7
Total Council Owned	3,803	3,791

NOTE 3 – HOUSING REVENUE ACCOUNT CAPITAL EXPENDITURE

	2017/18 £'000	2016/17 £'000
Capital investment		
Houses	9,291	8,606
Sources of funding		
Capital Receipts	(14)	(821)
Government grants and other contributions	(2,677)	(2,727)
Direct Revenue Financing	(6,600)	(5,058)
Total	(9,291)	(8,606)

The Major Repairs Allowance for 2017/18 of £2.659m was used in full during the year (£2.660m 2016/17).

NOTE 4 – DEPRECIATION AND IMPAIRMENT OF PROPERTY, PLANT AND EQUIPMENT

	2017/18 Derecognition £'000	2017/18 Depreciation £'000	2017/18 Total £'000	2016/17 Derecognition £'000	2016/17 Depreciation £'000	2016/17 Total £'000
Land	-	-	-	-	-	-
Dwellings	7,582	2,812	10,394	6,884	3,594	10,478
Other Property - Operational Assets	-	258	258	-	255	255
	7,582	3,070	10,652	6,884	3,849	10,733

NOTE 5 – CAPITAL RECEIPTS FROM DISPOSAL OF LAND, HOUSES AND OTHER PROPERTY WITHIN THE HOUSING REVENUE ACCOUNT

	2017/18 No. of Sales	2017/18 £'000	2016/17 No. of Sales	2016/17 £'000
Council dwellings				
Right to Buy	-	-	9	804
Discounts repaid	2	10	-	-
Other Receipts				
Land sales	2	4	1	17
Other property sales	-	-	-	-
Mortgage Property	-	-	-	-
		14		821
Less set aside		-		-
		14		821

NOTE 6 – RENT ARREARS AND BAD AND DOUBTFUL DEBTS

During 2017/18, total rent arrears decreased by £0.050m. A summary of rent arrears and prepayments is shown in the following table:-

Rent Arrears	2017/18 £'000	2016/17 £'000
Current Tenant Arrears	394	456
Former Tenant Arrears	257	228
Total Rent Arrears	651	684
Prepayments	(186)	(169)
Total Debt	465	515

Allowance has been made in the Balance Sheet for bad and doubtful debts. These stood at £0.462m against rents (£0.506m in 2016/17).

NOTE 7 – PENSION COSTS

As part of the terms and conditions of employment of its officers, the Council offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement. The Council participates in the Local Government Pension Scheme administered by Gwynedd Council. This is a funded scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets.

The costs of retirement benefits are recognised in the Net Cost of Services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge required to be made against the Housing Revenue Account is based on the cash payable in the year, so the real cost of retirement benefits is reversed out of the Housing Revenue Account after Net Operating Expenditure. The following transactions have been made in the Housing Revenue Account during the year:-

HRA Income and Expenditure Account	2017/18 £'000	2016/17 £'000
Current Service Cost	(318)	(270)
Employer Contributions actually paid	318	270
Contribution to Pension Reserve	-	-

It has not been possible to determine how much of the pension interest costs and expected return on assets per the actuarial report relate to the Housing Revenue Account, so these have been fully allocated to the Council Fund.

RELATED PARTY DISCLOSURE - STAKEHOLDER REPRESENTATION WITH THIRD PARTY ORGANISATIONS	
Age Concern Gwynedd and Anglesey	Jim Evans
Anglesey Access Group	Robert G Parry OBE FRAGS
Anglesey Agricultural Show	Kenneth P Hughes
Anglesey Community Health Council	Jeffrey M Evans
Anglesey and Gwynedd Safer Communities Partnership	Llinos Medi Huws
Anglesey CAB	Nicola Roberts
Anglesey Language Forum	R Meirion Jones, Ieuan Williams
Area of Outstanding Natural Beauty Joint Advisory Committee (Ynys Môn)	Lewis Davies, Richard Dew, Victor Hughes, Dafydd Roberts, Robin Wyn Williams, Eric Wyn Jones, Nicola Roberts
Betsi Cadwaladr Stakeholder Reference Group	Llinos Medi Huws
Carers' Champion	Robert G Parry OBE FRAGS
Champion for Adults Safeguarding	Llinos Medi Huws
Champion for Children in Care	Richard Griffiths
Champion for Diversity	Margaret Murley Roberts
Champion for Equality	Nicola Roberts
Champion for Members	Robert Llewelyn Jones
Champion for Scrutiny	Aled Morris Jones
Champion for the Armed Forces	Richard Dew
Children and Young People's Champion	Llinos Medi Huws
Community Health Council	Dylan Rees
Court of Governors, University of Wales, Bangor	R Meirion Jones
Cwmni CYNNAL AGM	Margaret Murley Roberts
Cwmni Fran Wen	Vaughan Hughes
CYNNAL Management Committee	R Meirion Jones, Dafydd Roberts
Destination Anglesey Partnership (DAP)	Richard Dew
Fostering Panel	Richard Griffiths
Grwp Llandrillo/Menai	R Meirion Jones
GwE Joint Committee	R Meirion Jones
Gwynedd & Anglesey Adoption Panel	Llinos Medi Huws
Gwynedd & Anglesey Youth Justices Service	Llinos Medi Huws
Gwynedd Liaison Committee (Superannuation Fund)	Hywel Eifion Jones
Gwynedd Pensions Fund Committee (Gwynedd Council)	John Griffith
Horizon Nuclear Project Liaison Group	John Griffith, Kenneth P Hughes, William Thomas Hughes, Llinos Medi Huws, Aled Morris Jones, Richard Owain Jones, Dafydd Rhys Thomas, Richard Griffiths
Isle of Anglesey Charitable Trust	R Meirion Jones
Joint Council for Wales	John Griffith, Dafydd Rhys Thomas
Joint Planning Policy Panel	Richard Dew
Local Education Authority	Gwilym O Jones
Medrwn Môn	Llinos Medi Huws
Member Board of the Consortium of Local Authorities in Wales (CLAW)	R Meirion Jones, Robert G Parry OBE FRAGS
Menter Môn	Ieuan Williams
National Eisteddfod Fund for Anglesey 1957	Jim Evans

RELATED PARTY DISCLOSURE - STAKEHOLDER REPRESENTATION WITH THIRD PARTY ORGANISATIONS	
North and Mid Wales Trunk Road Joint Committee	Victor Hughes, Robert G Parry OBE FRAGS
North Wales Adoption Panel	Jeffrey M Evans
North Wales Community Health Council (Anglesey Local Committee)	Richard Griffiths, Glyn Haynes, Dylan Rees
North Wales Economic Ambitions Board	Llinos Medi Huws
North Wales Fire and Rescue Authority	Lewis Davies, Jim Evans, Dylan Rees, Eric Wyn Jones
North Wales Fire and Rescue Authority Audit Committee	Jim Evans, Dylan Rees
North Wales Fire and Rescue Authority Executive Panel	Richard Griffiths, Eric Wyn Jones
North Wales Housing Association	Alun Wyn Mummery
North Wales Leadership Board	Llinos Medi Huws
North Wales Police and Crime Panel	Dylan Rees
North Wales Regional Waste Plan Review Steering Group	Robert G Parry OBE FRAGS
North Wales Residual Waste Treatment Joint Committee	Richard Dew, Robert G Parry OBE FRAGS
North Wales Safer Communities Board	Llinos Medi Huws
North Wales Tourism Partnership	Llinos Medi Huws
North Wales Valuation Tribunal (Joint Appointing Panel)	John Griffith
Older People's Champion	Robert Llewelyn Jones
Owen Lloyd, Penrhoslligwy Educational Trust	Vaughan Hughes
Pensions Committee (Gwynedd Council)	Hywel Eifion Jones
Public Service Board Anglesey and Gwynedd	Llinos Medi Huws
Regional Partnership Board	Llinos Medi Huws
Royal British Legion Association	Trefor Lloyd Hughes
SACRE	Bryan Owen
Sustainable Development Fund Partnership	Richard Dew
TALNET (Joint Bibliographic Society)	Richard Dew, Vaughan Hughes
The Harbour Trust, Caernarfon	Robert G Parry OBE FRAGS
Voluntary Sector Liaison Committee	Jim Evans, Kenneth P Hughes, Llinos Medi Huws, R Meirion Jones, Alun Wyn Mummery, Alwyn Roberts, Aled Morris Jones, Gwilym O Jones
Welsh Local Government Association	Llinos Medi Huws, J Arwel Roberts, Ieuan Williams
Wylfa Site Stakeholder Group	John Griffith, Kenneth P Hughes, William Thomas Hughes, Llinos Medi Huws, Aled Morris Jones, Gwilym O Jones, Richard Owain Jones, Alwyn Roberts, Richard Griffiths
Ynys Mon Island Games Association	Richard Owain Jones

Please note that Councillors Jim Evans, Jeff Evans, Hywel Eifion Jones, Victor Hughes and Alwyn Roberts included in this list did not represent the Council at these organisations beyond the election in May 2017. These individuals either chose not to stand for election or were not re-elected in May 2017.

GLOSSARY

ACCOUNTING PERIOD

This is the period of time covered by the accounts, normally a period of twelve months, commencing on 1 April. The end of the accounting period is the Balance Sheet date, usually 31 March of the following year.

ACCRUALS

Sums included in the final accounts to recognise goods/services received in the year or income and expenditure earned or incurred in the financial year but for which actual payment had not been received or made as at 31 March.

ACTUARIAL GAINS AND LOSSES

For a defined benefit pension scheme, the changes in actuarial surpluses or deficits that arise because:-

- Events have not coincided with the actuarial assumptions made for the last valuation (experience gains and losses); or
- The actuarial assumptions have changed.

AGENCY SERVICES

These are the services provided by the Council to a third party on behalf of another organisation.

APPROPRIATIONS

These are the amounts transferred between the Comprehensive Income and Expenditure Statement and revenue or capital reserves.

ASSET

An asset is an item having value to the Council in monetary terms. Assets are categorised as either current or non-current:-

- A current asset will be used or be of minimal value within the next financial year (e.g. cash and inventories);
- A non-current asset provides benefits to the Council and to the services it provides for a period of more than one year and may be tangible (e.g. a community centre), or intangible, (e.g. computer software licences).

AUDIT OF ACCOUNTS

This is an independent examination of the Council's financial affairs.

BALANCE SHEET

The Balance Sheet is a statement of the true and fair value of the recorded assets, liabilities and other balances at the end of the financial year.

BUDGET

The Budget is a statement of how much the Council has allocated to each service and function to spend or raise in income for the financial year.

CAPITAL EXPENDITURE

Capital expenditure is expenditure on the purchase of a non-current asset, which will be used in providing services beyond the current financial year, or expenditure which adds to, and not merely maintains, the value of an existing non-current asset. Examples include: the building of a new school, the purchase of IT equipment, a major refurbishment of a care home.

CAPITAL FINANCING

Funds that are available to pay for capital expenditure. There are various methods of financing capital expenditure including borrowing, leasing, direct revenue financing, usable capital receipts, capital grants, capital contributions, revenue reserves and earmarked reserves.

CAPITAL FINANCING COSTS

Capital Financing costs are any additional costs arising from borrowing to fund capital projects. These tend to be interest payable on loans taken out and the Marginal Revenue Provision (MRP) charge on projects finance by borrowing. The MRP is the minimum amount which must be charged to the revenue account each year in order to provide for the repayment of loans and other amounts borrowed by the Council.

CAPITAL PROGRAMME

The capital schemes the Council intends to carry out over a specific period of time.

CAPITAL RECEIPTS

Capital receipts represent the proceeds from the disposal of land or other non-current assets. Proportions of capital receipts can be used to finance new capital expenditure, within rules set down by the government, but they cannot be used to finance revenue expenditure.

CASH AND CASH EQUIVALENTS

This is cash-in-hand, cash overdrawn, cash held in bank accounts and short-term (for example three months) investments which are readily converted into known amounts of cash.

CASH FLOW STATEMENT

The cash flow statement shows the changes in cash and cash equivalents of the Council during the financial year.

CIPFA

This is The Chartered Institute of Public Finance and Accountancy, the lead professional and regulatory body for local Authority accounting.

COMMUNITY ASSETS

Community assets are assets that the Council intends to hold in perpetuity, that have no determinable useful life and that may have restrictions on their disposal. Examples of community assets are parks and historical buildings.

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

This is one of the main financial statements of the Council which records all the income and expenditure for the Council categorised on the basis of standard CIPFA requirements to enable comparisons to be made between authorities.

CONSISTENCY

This represents the concept that the accounting treatment of like items, within a financial year and from one year to the next, is the same.

CONTINGENT ASSET

A contingent asset is a possible asset arising from past events whose existence will be confirmed only by the occurrence of one or more uncertain future events not wholly within the Council's control.

CONTINGENT LIABILITY

A contingent liability is either:-

- A possible obligation arising from past events whose existence will be confirmed only by the occurrence of one or more uncertain future events not wholly within the Council's control; or
- A present obligation arising from past events where it is not probable that a transfer of economic benefits will be required, or the amount of the obligation cannot be measured with sufficient reliability.

CORPORATE AND DEMOCRATIC CORE

The corporate and democratic core comprises all activities that local authorities engage in specifically because they are elected, multi-purpose authorities. The cost of these activities is, thus, over and above those which would be incurred by a series of independent single purpose, nominated bodies managing the same services. There is, therefore, no logical basis for apportioning these costs to services.

CREDITOR

The amount owed to individuals or other organisations by the Council for work done, goods received or services provided within the financial year but for which payment has not been made by the end of that financial year.

CURRENT SERVICE COST (PENSIONS)

The increase in the present value of a defined benefit pension scheme's liabilities, expected to arise from employee service in the current year.

DEBTOR

The amount owed to the Council from individuals or other organisations for works done, goods received or services provided within the financial year, but for which payment has not been received by the end of that financial year.

DEFINED BENEFIT PENSION SCHEME

Pension schemes in which the benefits received by the participants are independent of the contributions paid and are not directly related to the investments of the scheme.

DEPRECIATION

The measure of the cost of wearing out, consumption or other reduction in the useful economic life of the Council's non-current assets during the financial year, whether from use, the passage of time or obsolescence through technical or other changes.

DISCRETIONARY BENEFITS (PENSIONS)

These represent the retirement benefits, which the employer has no legal, contractual or constructive obligation to award and are awarded under the Council's discretionary powers such as the Local Government (Discretionary Payments) Regulations 1996.

EVENTS AFTER THE BALANCE SHEET DATE

Events after the Balance Sheet date are those events, favourable or unfavourable, that occur between the Balance Sheet date and the date when the Final Statement of Accounts is authorised for issue.

EXPECTED RETURN ON PENSION ASSETS

For a funded defined benefit scheme, this is the average rate of return, including both income and changes in fair value but net of scheme expenses, which is expected over the remaining life of the related obligation on the actual assets held by the scheme.

EXPENDITURE AND FUNDING ANALYSIS

This statement aims to show how annual expenditure is used and funded from resources. The first column, the net expenditure chargeable to the General Fund and HRA balances, shows the true impact of the cost of providing services for the year excluding accounting adjustments.

FAIR VALUE

The fair value of an asset is the price at which it could be exchanged in an arm's length transaction less, where applicable, any grants receivable towards the purchase or use of the asset.

FINANCE LEASE

A Finance Lease is one that transfers substantially all the risks and rewards of ownership of a non-current asset to the lessee.

GOING CONCERN

This represents the concept that the Statement of Accounts is prepared on the assumption that the Council will continue in operational existence for the foreseeable future.

GOVERNMENT GRANTS

Grants made by the government towards either revenue or capital expenditure in return for past or future compliance with certain conditions relating to the activities of the Council. These grants may be specific to a particular scheme or may support the revenue spend of the Council in general.

HERITAGE ASSETS

An asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.

HOUSING BENEFITS

A system of financial assistance to individuals towards certain housing costs administered by authorities and subsidised by central government.

HOUSING REVENUE ACCOUNT (HRA)

The HRA is a separate account to the Council Fund, and includes the income and expenditure arising from the provision of housing accommodation by the Council.

IMPAIRMENT

Impairment is a reduction in the value of a non-current asset to below its carrying amount on the Balance Sheet. This is usually due to an event which has substantially reduced the value of the asset for example, a fire or if an asset has become obsolete.

INFRASTRUCTURE ASSETS

Non-current assets belonging to the Council that cannot be transferred or sold, on which expenditure is only recoverable by the continued use of the asset created. Examples are highways, footpaths and bridges.

INTANGIBLE ASSETS

An intangible (non-physical) item may be defined as an asset when access to the future economic benefits it represents is controlled by the reporting entity. This Council's intangible assets comprise computer software licences.

INTEREST COST (PENSIONS)

For a defined benefit scheme, the expected increase during the financial year of the present value of the scheme liabilities because the benefits are one financial year closer to settlement.

INVENTORIES

Items of raw materials and stores a Council has procured and holds in expectation of future use. Examples are consumable stores, raw materials and work in progress.

INVESTMENTS (PENSION FUND)

The investments of the Pension Fund will be accounted for in the statements of that fund. However, authorities are also required to disclose, as part of the disclosure requirements relating to retirement benefits, the share of the pension scheme assets associated with their underlying obligations.

INTEREST RECEIVABLE OR PAYABLE

The effective interest rate method is used to measure the carrying value of a financial asset or liability measured at cost less accumulated amortisation, and to allocate associated interest income or expense to the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument to equal the amount at initial recognition. The effective interest is adjusted to the actual interest payment or receipt through the Movement

in Reserves Statement to ensure only actual interest is charged to Council Tax.

For financial assets and liabilities carried at cost because the effective rate of interest is the same as the carrying rate of interest, the carrying value is adjusted for accrued interest.

LIABILITY

A liability is where the Council owes payment to an individual or another organisation.

- A current liability is an amount which will become payable or could be called in within the next financial year, e.g. creditors or cash overdrawn.
- A deferred liability is an amount which, by arrangement, is payable beyond the next year at some point in the future or to be paid off by an annual sum over a period of time.

LIQUID RESOURCES

Current asset investments that are readily disposable by the Council without disrupting its business and are either:-

- Readily convertible to known amounts of cash at, or close to, the carrying amount; or
- Traded in an active market.

LONG-TERM CONTRACT

A contract entered into for the design, manufacture or construction of a single substantial asset or the provision of a service (or a combination of assets or services which, together, constitute a single project), where the time taken to substantially complete the contract is such that the contract activity falls into more than one financial year.

MATERIALITY

The concept that the Statement of Accounts should include all amounts which, if omitted or mis-stated, could be expected to lead to a distortion of the financial statements and, ultimately, mislead a user of the accounts.

MINIMUM REVENUE PROVISION (MRP)

The minimum amount which must be charged to the revenue account each year in order to provide for the repayment of loans and other amounts borrowed by the Council.

MOVEMENT IN RESERVES STATEMENT

This statement shows the movement from the start of the year to the end of the year for all the usable reserves held by the Council which can be used to fund Council costs or reduce local taxation, and unusable reserves.

NET BOOK VALUE

The amount at which non-current assets are included in the Balance Sheet, i.e. their historical costs or current value less the cumulative amounts provided for depreciation.

NET DEBT

The Net Debt is the Council's borrowings less cash and liquid resources.

NET WORTH

The Net Worth is the Council's value of total assets less total liabilities.

NON-DISTRIBUTED COSTS

These are overheads for which there are no direct user benefits and, as such, are not apportioned to services.

NON-DOMESTIC RATES (NDR)

The Non-Domestic Rate is a levy on businesses based on a national rate in the pound set by

the government and multiplied by the assessed rateable value of the premises they occupy. It is collected by the Council on behalf of central government and then redistributed back to support the cost of services.

NON-OPERATIONAL ASSETS

Non-current assets held by the Council but not directly occupied, used or consumed in the delivery of services. Examples are investment properties, assets under construction or assets surplus to requirements pending sale or redevelopment.

OPERATING LEASE

An Operating lease is where the ownership of the non-current asset remains with the lessor.

OPERATIONAL ASSETS

Non-current assets held and occupied, used or consumed by the Council in the pursuit of its strategy and in the direct delivery of those services for which it has either a statutory or discretionary responsibility.

PAST SERVICE COST (PENSIONS)

For a defined benefit pension scheme, the increase in the present value of the scheme liabilities related to employee service in prior financial years arising in the current financial year as a result of the introduction of, or improvement to, retirement benefits.

PENSION SCHEME LIABILITIES

The liabilities of a defined benefit pension scheme for outgoings due after the valuation date. Scheme liabilities measured during the projected unit method reflect the benefits that the employer is committed to provide for service up to the valuation date.

PRECEPT

The levy made by precepting authorities on billing authorities, requiring the latter to collect income from Council Tax on their behalf.

PRIOR YEAR ADJUSTMENT

A Prior Year Adjustment is a material adjustment applicable to previous years arising from changes in accounting policy or from the correction of a fundamental error. This does not include normal recurring corrections or adjustments of accounting estimates made in prior years.

PROVISION

An amount put aside in the accounts for future liabilities or losses which are certain, or very likely, to occur but the amounts or dates of when they will arise are uncertain.

PUBLIC WORKS LOANS BOARD (PWL B)

A Central Government Agency which provides loans for one year and/or more to authorities at interest rates only slightly higher than those at which the government can borrow itself.

RATEABLE VALUE

The annual assumed rental of a hereditament, which is used for NDR purposes.

RELATED PARTIES

There is a detailed definition of related parties in IAS 24. For the Council's purposes, related parties are deemed to include Central Government, Local Authorities and other bodies, either precepting or levying demands on the Council. Related Parties can also include subsidiary and associated companies, joint venture and joint venture parties and particularly Members and chief officers of the Council.

When considering who is a related party, regard is also taken of transactions involving members of the close family or household of any individual listed.

RELATED PARTY TRANSACTIONS

The Statement of Recommended Practice requires the disclosure of any material transactions between the Council and related parties to ensure that stakeholders are aware when these transactions occur and the amount and implications of such.

REMUNERATION

All sums paid to, or receivable by, an employee and sums due by way of expenses allowances (as far as those sums are chargeable to UK income tax) and the money value of any other benefits received other than in cash. Pension contributions payable by the employer are excluded.

RESERVES

Reserves are the accumulation of surpluses, deficits and appropriations over past years. Reserves of a revenue nature are available and can be spent or earmarked at the discretion of the Council. Some capital reserves, such as the Revaluation Reserve, cannot be used to meet current expenditure.

RESIDUAL VALUE

The residual value of an asset is the net realisable value of an asset at the end of its useful life.

RETIREMENT BENEFITS

All forms of consideration given by an employer in exchange for services rendered by employees that are payable after the completion of employment.

REVENUE EXPENDITURE

Revenue Expenditure represents the day-to-day expenses of providing services.

REVENUE EXPENDITURE FUNDED BY CAPITAL UNDER STATUTE (REFCUS)

Expenditure which can be properly deferred (i.e. treated as capital in nature), but which does not result in, or remain matched with, a tangible asset. Examples of deferred charges are grants of a capital nature to voluntary organisations.

REVENUE SUPPORT GRANT

A grant paid by Central Government to authorities, contributing towards the general cost of their services.

SUPPORTED BORROWING

The Council borrows money to fund part of its capital programme. This borrowing is recognised by Central Government in its calculation of formula funding for the Council.

TEMPORARY BORROWING

Money borrowed for a period of less than one year.

TRUST FUNDS

Funds administered by the Council for such purposes as prizes, charities, specific projects and on behalf of minors.

UNSUPPORTED BORROWING

The Council can borrow additional money to the borrowing supported by Government to finance its capital expenditure as long as it is affordable and sustainable. This power is governed by the Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code, with which the Council fully complies.

UNUSABLE RESERVES

Unusable Reserves are those reserves used to absorb the differences between the outcome of applying proper accounting practices and the requirement of statutory arrangements for funding expenditure. Such reserves include the unrealised gains and losses in relation to revaluations of property, plant and equipment where the value only becomes available if the asset is sold.

USABLE RESERVES

Specific amounts set aside for future policy purposes or to cover contingencies. They can be used to fund expenditure or reduce taxation.

USEFUL ECONOMIC LIFE (UEL)

The period over which the Council will derive benefits from the use of a non-current asset.

WORK IN PROGRESS (WIP)

The cost of work performed on an uncompleted project at the Balance Sheet date.

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Annual Governance Statement 2017/2018

1. INTRODUCTION

To demonstrate good governance, the Authority must show that it is complying with the core (and supporting) principles contained within the Framework for Delivering Good Governance in Local Government (2007) and addendum 2012, issued by the Chartered Institute of Public Finance and Accountancy (CIPFA) and Society of Local Authority Chief Executives (SOLACE). The International Framework Good Governance in the Public Sector (2014) published an updated set of Principles. A revised Framework for Delivering Good Governance in Local Government (Wales) was published in 2016.

This statement has been prepared in accordance with those revised principles.

Aspects of the Council's governance arrangements have been strengthened and modernised in recent years across a number of governance themes, and these were then incorporated in the previous Corporate Plan for the authority which was adopted in January 2013 setting out its work up to and including 2017. A new Council plan has since been adopted in the autumn of 2017 and this places an emphasis on our governance structures to enable the outcomes of the plan to be delivered.

<http://www.anglesey.gov.uk/Journals/w/l/r/2017---2022-Plan-14-11.pdf>

In addition, over the last few years six key themes have been developed by staff and management to support our aims and objectives :-

1. **Professional and Well Run**
2. **Innovative, Ambitious and Outward Looking**
3. **Customer, Citizen and Community Focused**
4. **Valuing and Developing our People**
5. **Committed to Partnership**
6. **Achieving**

which can be aligned to the seven core principles in the new of good governance in the CIPFA/SOLACE framework. These are contained within 'Delivering Good Governance in Local Government (Wales) 2016 that have been adapted for local government purposes :-

Principle A. Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law

Principle B. Ensuring openness and comprehensive stakeholder engagement

Principle C. Defining outcomes in terms of sustainable economic, social, cultural and environmental benefits

Principle D. Determining the interventions necessary to optimise the achievement of the intended outcomes

Principle E. Developing the entity's capacity, including the capability of its leadership and the individuals within it

Principle F. Managing risks and performance through robust internal control and strong public financial management

Principle G. Implementing good practices in transparency, reporting, and audit to deliver effective accountability

We have sought within this Annual Governance Statement to show how all the above key themes and principles are central to all our endeavours during 2017/18

2. SCOPE OF RESPONSIBILITY

The Isle of Anglesey County Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively.

The Council also has a duty under the Local Government (Wales) Measure 2009 to make arrangements to secure **continuous improvement** in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness

In discharging this overall responsibility, the Council is also responsible for putting in place proper arrangements for the governance of its affairs, facilitating the effective exercise of its functions, which includes arrangements for the management of risk together with adequate and effective financial management.

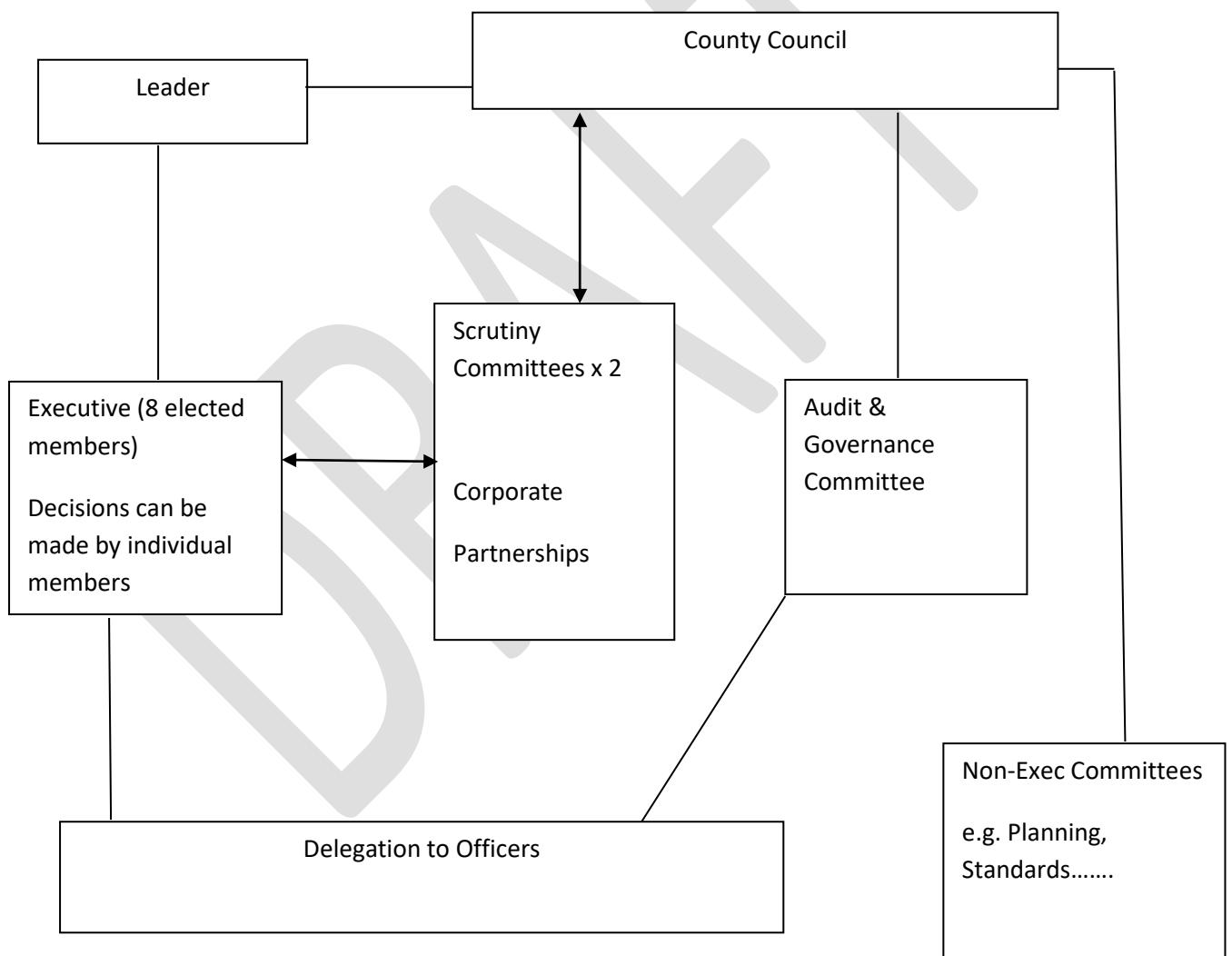
The Council has approved and adopted a local code of corporate governance that is consistent with the principles of the CIPFA/SOLACE Framework, Delivering Good Governance in Local Government. A copy of the local code is on our website at <http://www.anglesey.gov.uk/council-and-democracy/governance-and-performance>

This statement explains how the Council has complied with the code and meets the requirements of non-statutory proper practice encouraging the publication of an Annual Governance Statement. It also meets the requirement of regulation 4(2) of the Accounts and Audit (Wales) Regulations 2014 in relation to the publication of a statement on internal control.

3. THE GOVERNANCE FRAMEWORK

The governance framework comprises the systems, processes and cultural values by which the authority is directed and controlled. It also guides the activities through which it accounts to, engages with and leads the community. It enables the authority to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate and cost effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can only provide reasonable and not absolute assurance of effectiveness. A broad overview of structure of IoACC Political Management arrangements can pictorially be represented as follows –



The governance framework has been in place at the Council for the year ended 31 March 2018 and remains applicable up to the date of the approval of the Statement of Accounts. Where any new arrangements have been introduced during the year this has been noted.

4. ANALYSIS OF THE GOVERNANCE FRAMEWORK 2017/18

The current framework as it relates to each of the seven Corporate Governance principles is described in the interlinked topics as outlined and available at

<http://www.anglesey.gov.uk/council-and-democracy/governance-and-performance->

The following summary focuses on the work to develop and strengthen the framework and outlines areas of weakness identified during the 2017/18 financial year.

Principle A	Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law
Related Key Theme:	Professional and well Run
	Assured – The County Council has clear, transparent decision-making processes which incorporate strong ethical values and are lawful. The codes of conduct set out expectations for behaving with integrity.

The six key themes incorporated within the revised **Council Plan** for 2017-22 set out the Council's values and these are embedded in the Council's transformational activity and future vision for delivery. As a result, the Six Key Themes continue to underpin the corporate way of working and the importance of good governance is emphasised in the Council Plan.

There are a number of codes of conduct and protocols in place as part of the **Constitution** to ensure high standards of conduct and behaviour. There is a Policy for the Prevention of Fraud and Corruption in the Constitution with subsidiary plans in place. This includes the Officers' Code of Conduct, which is statutory. Local Guidance has now been published and circulated to all staff. .

The **Monitoring Officer** acts as the lead officer for the **Standards Committee** (SC), with seven of its nine members external appointments, and the remainder being Elected Members. The Committee develops and supports independence and objectivity rather than political governance and achieves this in the following ways:

- Chairman's Annual Report to Council
- Work Programme approved annually by the Council
- Four quarterly meetings and as many extraordinary meetings as are necessary to deal with referrals from the PSOW and applications for dispensations
- Dealing with any matters referred under the Local Resolution Protocol

- Dealing with any Public Services Ombudsman Wales local view requests
- Training and development arranged by the SC and/or undertaken by the SC. This year the SC focused on the development of the new intake of Councillors elected in the May 2017, local elections.

To supplement training for Members, briefing notes have been published on the following subject areas:

- Local Council Housing Allocations (Currently under revision to reflect the new Allocations Policy)
- Section 25 Localism Act 2011
- Public Procurement
- (Currently under revision to reflect the new Contract Procedure Rules)
- Political Freedom of Speech v Code of Conduct
- Gifts and Hospitality
- Dispensations
- Standards Committee Forum

Undertaking an annual review of the three **Registers of Members interests** and publishing its findings and advisory note to all Members. This year the independent Members of the Committee who undertook the review have also contacted each elected Member direct about any specific issues relating to their registration of interests. Written feedback to individual Councillors will now also be provided for the first time but as the SC also has responsibilities for Community Councillors; the focus of the registers this year will be to undertake sample audits of declarations of interest at Community Council meetings. This process will be carried out on a risk-based approach.

One of the features of the Council in the past was poor behaviour by some members but improvements have been noted over recent years. In the view of the SC this has become an embedded trend with only one matter under investigation by the Ombudsman during 2015/16. It was the view of the SC's Chair, to the Council on 12th May 2016, that self-regulation is now working effectively in Anglesey.

In addition to the above, there is joint working between the two management teams through the Penaethiaid meetings and members of the SLT who act as link officers with Heads of Service to ensure clear communication on how strategic/corporate priorities are being implemented within Services.

Ynys Môn and Gwynedd have undertaken a joint recruitment process to replace our independent members of the Audit and Governance Committee, now that the previous term of office has ended.

During 2017/18 Internal Audit continued to operate to the standards set out in the 'Code of Practice for Internal Audit in Local Government in the United Kingdom, 2006' produced by the Chartered Institute of Public Finance and Accountancy (CIPFA) during 2014/15. The Terms of Reference define the purpose, authority and responsibility of the internal audit activity, which is led by the Head of Audit & Risk. An external assessment of the Council's Internal Audit Service conducted in March 2017, provided assurance that the service 'Generally Conforms' with the standards. This is the top assessment available to the assessor. The external assessor raised seven areas of improvement for consideration. Six of these have been fully addressed which leaves one remaining issue, that is, to develop an audit assurance framework. This will be addressed with the implementation of the new risk management software (4Risk) in 2018.

Principle B:	Ensuring openness and comprehensive stakeholder engagement
Related Key Theme:	Customer, Citizen and Community Focused
	Assured – The Council exists to serve its residents and is dependent on a wide variety of stakeholders for working effectively in partnership. Engagement and consultation mechanisms are in place.

All **Executive** and Council meetings are held in public (with the exception of exempt items) and all papers are published on the Council website. All reports to committees are accompanied with a cover report, which details a summary of the report, the recommendations seeking approval and a rationale for why that recommendation has been made, in order to show the reasoning and evidence for decisions.

A Combined **Forward Work Programme** for the Executive and Scrutiny Committees is publicly available and published on the Council's website. There are clear timescales for the submission, publication and distribution of reports.

As in previous years and in the current financial climate the Council recognises that it needs to work closely with its key partners in this area of work to avoid duplication and utilise its resources effectively.

There is evidence of good engagement practice at service level which demonstrates how the Council shares its decisions, and there is a growing culture of trust and understanding with its citizens e.g.

- Consultation on the Budget
- Primary School Modernisation programme
- Housing Strategy Consultation Programme
- Older Adults Social Care transformation programme and decision
- Wellbeing consultation

However, the Council recognises that there is always room for further improvement in widening the cohort of citizens who actively engage (including hard to reach groups). As a result, Senior Officers have now recognised the opportunities to create a standardised and simplified process for engagement across the public and third sector.

Building on the success of the Seriol pilot project in and around Beaumaris, a new **community engagement model** was used as a baseline to improve a Corporate approach to community engagement. This model is essential in order to identify those communities and groupings that will have an interest in taking over responsibilities for delivery of local type needs in their communities. The model has since its inception been tailored for use in different engagement and consultation work. This model has been signed off by the revised **Engagement & Consultation Board** led by an Assistant Chief Executive.

The Engagement and Consultation Board provides a cross Council approach to engagement and stakeholder involvement which reduces duplication, ensures a collective approach to engagement and improves our area based intelligence as a Council.

The **Public Services Boards** for Gwynedd and Ynys Môn local authority areas became a statutory body under the Well-being of Future Generations (Wales) Act 2015. The PSB agreed to work collaboratively with the Board set up for the Gwynedd local authority area and a Joint PSB has been established for Gwynedd a Môn. The Board has met regularly during the 17/18 financial year and during this time the PSB has led on the work of producing the Assessment of Local Well-being for the area and consulted upon the local well-being plan prior to the end of the 17/18 financial year.

To assist the Council to contribute to its theme of achieving '*excellent customer, citizen and community focus*' (6 Key Themes), a **Customer Service Excellence** Project has been established. It contributes towards transforming the way the Council interacts with its customers to provide cost effective and timely services through efficient, demand led and self-service access channels.

A **Customer Service Excellence Charter** has now been operational since December, 2014 following consultation with front line stakeholder groups, officers, Elected Members, staff and trade unions. The Charter outlines our promises to the customer on how we will deal with their requests. It also outlines the expectations we have of our service users to ensure that a clear understanding is established at the outset. The values embraced in the Charter include ‘putting the customer first’ and demonstrating a ‘can do’ attitude. In accordance with its language policy, the Council is committed to ensuring that service provision is available in the chosen language of the service user (Welsh or English).

As part of the work commissioned by the Customer Service Excellence Board a mystery shop was undertaken during 16/17 looking at how well and efficiently services dealt with customer interaction. This piece of work concluded that –

“Overall the standard of Customer Care within Anglesey Council has improved since the last audit, however there is still room for improvement” and recommendations put forward are tracked and realised as part of the Boards remit.

A **webcasting** pilot funded by Welsh Government grant was undertaken in June 2014 that demonstrated a positive example of how Anglesey has progressed its customer / citizen focused electronic approach by webcasting Executive, Planning & Orders and Council meetings. This continues to be the case and it also adds to the transparency of decision making and involves a much wider audience for debates. This is an effective example of the channel shift agenda and the Council’s continuous drive to address democratic renewal.

A **staff survey** was undertaken during the winter of 2016/2017 and the results have been used to inform varying agendas across the council. The results of the survey were encouraging, showing that the council had made significant strides in terms of informing, listening to and supporting our workforce. A further survey is planned for 2018/19.

Arrangements are in place to engage with Welsh Government, External Audit, other regulators and WLGA on a regular basis. These have been significantly strengthened over the last few years and have been sustained under our new Administration (elected May 2017) as part of the continuing governance arrangements.

Work continues on refining the **Internal Communication Framework**. We value the views and opinions of staff and Members in contributing to the agenda. Opportunities have been provided through a range of fora in which staff and members have been encouraged to actively participate. A cohort of future leaders recognised amongst staff have been proactive in critiquing current arrangements and proposing future improvements. For Members, regular informal briefing sessions have been held on a range of subjects. This enables them to better understand specific areas of work and allows them to prepare for informed scrutiny and decision-making. For the 18/19 Council year, there is a full and varied agenda for the monthly briefing sessions.

Annual reports on their work were published by Scrutiny as well as the Standards and Audit Committees. From June 2014, individual Elected Members have also published annual reports.

There are longstanding arrangements for engaging with employees: with Trade Unions through the Local Joint Consultative Committee and less formal meetings, and communication with staff generally through e.g. monthly staff bulletins. Managers and staff have been consulted and involved in a number of decision making matters as part of the developing agenda

A **Concerns and Complaints Policy** is operational and provides an emphasis on; Customer Care, the systematic recording of all concerns, early resolution, and the demonstration of lessons learnt and the implementation of improvements. The Policy is based on that of the Public Services Ombudsman for Wales as required by the Welsh Government.

Statistical information about service complaints are published monthly on the Council's website and form part of an annual report to the Audit Committee which also deals any complaints dealt with under the Whistleblowing Policy.

Principle C: Related Key Theme:	Defining outcomes in terms of sustainable economic, social, cultural and environmental benefits Customer, Citizen and Community Focused Committed to Partnership; Achieving
	Assured – The County Council works with communities to plan outcomes. In setting policies and strategies, the County Council take a long term view about outcomes, taking into account sustainable economic, social, cultural and environmental benefits.

The Council's newly adopted Plan 2017-22 (September 2017) now guides the work of the Council and provided certainty of direction for the local area during 2017/18.

It is a Plan which describes priorities succinctly and clearly and explains how the priorities reflect the views of the citizen and is aligned to the ever developing medium term financial plan. This highlights the resources which are required to realise the current council plan. The Council Plan provides the framework that helps shape budgets, and against which the Authority can assess and account to the community on the level of progress made against targets set, and inform them about areas for further improvement. A **Medium Term Financial Strategy** is also reviewed annually, in line with the corporate priorities.

All services also produce an annual **Service Delivery Plan** that shows clearly how they contribute towards achieving our corporate priorities. All service plans contain measures to evidence how actions will make a difference. As indicated, service plans

are reviewed annually and are also subject to regular monitoring through the production of a quarterly scorecard – which looks at how services are delivering on the priorities in their plan. The scorecard is reported to the Senior Leadership Team, Scrutiny and The Executive.

Services are also subject to six monthly **service reviews** – looking specifically at the budget and spending in June and on performance and outcomes in November. Members of the Senior Leadership team and elected members rigorously challenge service performance at the service review sessions, and actions to address issues or improve performance against set targets are agreed.

Partnership and collaboration is integral to the way the Council seeks to achieve its ambitions and its corporate agenda. For a ‘small’ Council it is an important means of building capacity and is fundamental to our approach of achieving shared priorities. We believe that successful partnership working is essential to the delivery of better services to our customers and a successful Anglesey. Improving the well-being of our citizens under the new legislation, will increasingly depend on us working in partnership with others.

The Council actively engages in a number of strategic partnerships at national, regional and local level. The criteria and reasoning for entering into partnerships has been reviewed recently as part of the partnerships policy and guidance, and still stands.

The Anglesey **Energy Island Programme** (EIP) is an economic development programme, established in 2010 by the Isle of Anglesey County Council as a result of major employers’ closures / job losses (e.g. Anglesey Aluminium). It aims to attract and de-risk strategic major strategic investment, influencing potential developers, whilst enabling the economy, people and businesses to capitalise.

The EIP has brought together public, private and third sector partners in collaboration to achieve our vision - “To establish Anglesey and North Wales as a world-renowned centre of excellence for Research & Development, Production and Servicing of Low Carbon Energy creating a once-in-a-lifetime opportunity for jobs, economic growth and prosperity through capitalising on a number of transformational projects on Anglesey”.

The Programme collaborates with a number of key stakeholders. As some of these are private sector partners; engaging in multi-billion pound developments, customer focus is paramount in order to gain the credibility and trust of companies through helping de-risk their very substantial investments and presenting a ‘seamless’ join in terms of public sector engagement and support. It has called for true partnership working with the UK and Welsh Government Ministers and Senior Officials, other North Wales Local Authorities, Further and Higher Education, Skills providers, the supply chain and the Third Sector.

The EIP brand is now recognised far and wide, and the success of the Programme is acknowledged and identified as good practice in terms of the seamless join of public and private sector engagement and success, with many people asking how the Governance of the Programme works – and even Hitachi in Japan having been in touch.

Anglesey Social Services are committed to partnership working on both a local, sub regional, regional and national basis in order to deliver outcomes which are of benefit to citizens and communities. This has been recognised as a strength in external inspection reports for us to build on. Both Children and Adult Services remain actively involved in the All Wales and the North Wales agendas to improve the delivery of social services through a collaborative approach.

Governance arrangements are in place via the **North Wales Social Care and Wellbeing Improvement Collaborative (NWSWIC) and the Regional Partnership Board**. NWSWIC has in place a comprehensive programme of improvement through collaboration focused on the requirements under Part 9 of the **Social Services and Wellbeing (Wales) Act 2014**. This partnership ethos can be further evidenced through the collaboration of the Council's Social Services with BCUHB via the Integrated Delivery Board (IDB).

The **Welsh language** is central to the life of the island of Anglesey and is part of its rich cultural heritage. To promote the Welsh Language strategically at a community level, the Council has established a [Language Forum](#) in collaboration with its key partners. Its role includes identifying opportunities for collaborative projects, assisting to assess the impact of large scale economic projects on the Welsh Language and scrutinising the work of the Council in promoting language issues.

The Council has adopted a **Welsh Language strategy** with the aim of increasing the use of the welsh language within our communities to 60% by 2021. This together with meeting the expectations of the welsh language standards provides a robust framework for the future partnership work to embed the use of Welsh across services and provision within communities.

Principle D:	Determining the interventions necessary to optimise the achievement of the intended outcomes
Related Key Theme:	Innovative, Ambitious and Outward Looking
	Assured – The County Council takes decisions on interventions based on its clear vision for services, engaging with communities, regulators and practical expertise of professional service officers. This combination leads to optimizing the achievement of intended outcomes.

Anglesey County Council has an approved **Constitution** that sets out clearly how the Council operates and how decisions are made and procedures need to be followed to ensure efficiency transparency and accountability.

The arrangements for delegation of Executive decisions to individual Members are now well established across the Authority following guidance that was reissued in August 2013.

Members and the public have had the full benefit of access to committee papers and supporting information for a number of years. Members also continue to enjoy direct access to this electronic system during meetings as they now have all been issued with tablet / laptops.

Policy approval and decision-making is undertaken by Elected Members, the meetings of which are open to the public except where exempt matters are being discussed under Schedule 12A Local Government Act 1972.

The Council, which meets a minimum of four times a year. It approves overall policies and sets the budget each year. The Council agrees the form of the Authority's Committees (in accordance with the provisions of the Local Government (Wales) Measure 2011 where appropriate), appoints the Leader of the Council (who in turn appoints the Council's Executive) and carries out all other functions assigned to it under the Constitution.

Political governance within the authority has been embedded since the last elections and a cross-party ruling group of **21** members now lead the Council. Specific changes were made to the constitution, such as the introduction of a four / five year term for the Leader of the Council, which has enabled political stability.

These foundations have created a structure which allows for effective political governance. The evidence from the last few years demonstrates a functioning and effective decision making process, with appropriate mechanisms for assurance and improved performance.

The approach incorporates **Council, the Executive, the Audit Committee, Democratic Services Committee, Planning & Licensing, Scrutiny, and the Standards Committee.**

The **Council** has responsibility for the policy and budget framework. Key governance reports are matters for Council, and Council agree the annual revenue and capital budget.

The **Executive** is the key decision making body and consists of the Leader (who takes the Social Services portfolio) and 8 further Portfolio Holders, which take responsibility for the following portfolios:

- Education, Libraries, Youth & Culture
- Planning and Public Protection
- Service Transformation & Welsh Language
- Finance
- Corporate
- Highways, Property and Waste Management
- Major Projects & Economic Development
- Housing & Supporting Communities

The membership of the Executive has been revised following the election (May 2017) and its growing effectiveness is starting to become evident. Where appropriate, the Executive can delegate decision making powers to the relevant Portfolio Holder(s).

The Audit Committee is a key component of the authority's governance framework. The committee has two lay co-opted Members which serves to widen its independent knowledge and experience base. These new appointments have been appointed for the term of the current Council.

The Committee provides independent assurance to the Council and its statutory officers on; the adequacy of the governance and risk management frameworks, the internal control environment, and the integrity of the financial reporting. By overseeing internal and external audit and other regulators it makes an important contribution to ensuring that effective assurance arrangements are in place.

The Committee undertakes an annual self-assessment on its performance which informs its forward work plan.

The **Democratic Services Committee** meets on a quarterly basis and is responsible for reviewing the adequacy and support for Members which covers; Member development, staffing resources, facilities. The Chair of the Committee has been issued with a specific job description, and members of the Committee have a separate job description setting out roles and responsibilities. The Chair also acts as the Member Development Champion and participates in WLGA network meetings where best practice is shared.

The Committee has developed an annual work programme and the Chair reports annually to Council's Annual General Meeting (AGM), including a report on the Member Development Plan. Themes associated with the WLGA Member Development Charter form an integral part of its work, including Member development.

There are two **Scrutiny Committees**; one concerned with the internal working of the Council – *Corporate Scrutiny*, and the second concerned with external partnerships and the impact of the Council on its communities – *Partnership & Regeneration Scrutiny*. These two committees have enabled Members to take a more holistic and corporate view of the Council, its role and impact.

Members represent Scrutiny on various internal Boards and review groups, the purpose of this being to promote inclusion, add value to the discussion and to report back to their Scrutiny Committee on progress and to raise areas which may require formal Scrutiny.

The focus of the **Corporate Scrutiny Committee** on performance has supported the cultural change and contributed significantly to improved governance and performance.

The Partnerships & Regeneration Scrutiny Committee have an important and essential role in reviewing our partnership arrangements and activity, and are closing the democratic deficit that partnerships have been criticised for. Over the past two years they have led the formulation of a partnerships register, terms of reference and governance expectations resulting from partnership arrangements.

During 2016/17 the Council commissioned an external review of our scrutiny arrangements in order to make recommendations for consideration by our new Council. The review highlighted the need for a new vision for scrutiny to be adopted and greater focus given on how the scrutiny function can add value to the governance of the Council with greater emphasis on forward work planning and prioritisation.

As a result, the Council has now established 3 standing panels of scrutiny which will focus on –

1. Improvements in Education Standards
2. Financial scrutiny
3. The Scrutiny of Children's Social Care

Members of the Corporate Scrutiny Committee hold briefing meetings in advance of every committee in order to prepare and focus discussion at the formal meetings of the committee. This is regarded good practice and it is intended to continue with these arrangements in 2018-2019.

The work of the Corporate Scrutiny Committee can be summarised into four main themes:

- Service Performance
- Budget setting and in year performance

- Annual reports (social services and libraries)
- Transformation proposals

The work of the Partnership and Regeneration Scrutiny Committee can be summarised into for main themes:

- Partnerships Performance
- Economic regeneration and the Energy Island concept (or successor plans and policies.
- Crime and Disorder matters
- To deal with any matter that is unable to be considered by the Corporate Scrutiny Committee

Members represent Scrutiny on various internal Boards and review groups, the purpose of this being to promote inclusion, add value to the discussion and to report back to their Scrutiny Committee on progress and to raise areas which may require formal Scrutiny. Each of the two Scrutiny Committees reports their activity to the Council at its annual meeting.

In order to drive the change agenda and deliver the Council's Plan, a Programme Management framework is in operation.

Two **Corporate Transformation Programme Boards** have now been re-established post May 2017 elections -

1. Business Processes and Governance Transformation Board, and
2. Service, Community and Partnerships Improvement Board

These have an overview of a number of high priority projects which the Council is committed to achieving and are responsible for setting a direction for them.

Each of the Corporate Transformation Boards includes representatives of both Scrutiny Committees and the Executive, providing an opportunity to identify areas where the Members' role can add value either on the Boards themselves or through the Scrutiny process. In the recent past, managers were given the opportunity to become members in order to increase the challenge and corporate awareness by communicating the key messages within their services.

The corporate method of managing projects and programmes is maturing year on year as a result of strengthening our Governance arrangements. Welsh Government has identified good practice in some of our programmes and other projects and programmes have gained national success and UK wide recognition over the past 12 months.

Principle E:	Developing the entity’s capacity, including the capability of its leadership and the individuals within it
Related KeyTheme:	Valuing and Developing our People

Public sector entities need appropriate structures and leadership, as well as people with the right skills, appropriate qualifications and mindset, to operate efficiently and effectively and achieve their intended outcomes within the specified periods. The governing body must ensure that it has both the capacity to fulfil its own mandate and to make certain that there are policies in place to guarantee that an entity’s management has the operational capacity for the entity as a whole. Because both individuals and the environment in which an entity operates will change over time, there will be a continuous need to develop the entity’s capacity as well as the skills and experience of the leadership of individual staff members.

The Council has achieved the **WLGA Charter for Member Support** in recognition of the work that we have undertaken to provide a high standard of support to Members to undertake their diversity of roles ranging from that of community leader, to their special responsibilities within the Council.

In addition, a number of Members have undertaken professional development reviews (PDR’s) and training needs have been identified from these. Whilst still in its infancy at Anglesey, such a development is seen as key to enabling Members to be more effective in their role. This has now been extended to include independent Members of the Standards Committee whose performance and objectives are reviewed by the Standards Committee Chair. During 2016/17, this practise continued to be further embedded. Member training is monitored by the Council’s Democratic Services Committee.

The Council has continued over the past 12 months to use the now well-established all-member briefing sessions on major developments / key strategies and budget proposals. This has proved useful in increasing the wider appreciation and understanding of different initiatives prior to further debates and scrutiny in public forums.

The Council’s People Strategy was reviewed independently in 2016. That independent review confirmed that the strategy remained “fit for purpose” to take the Council forward to 2020 as it continues to support the Councils vision and provides a framework for moving our people management forward.

The People Strategy has five key priorities:

- Recruiting and retaining the best (innovative, ambitious and outward looking)
- Inspiring service excellence (customer/citizen and community focused)
- Building Organisational effectiveness (professional and well run)

- Engaging, developing and managing our Talent (valuing and developing our people)
- Developing the skills and capacity of our workforce (valuing and developing our people)

There is a lively Middle Managers forum and the **Ignite Club** provides inspirational learning sessions which are open to all staff. Due to decreasing number of attendees the Ignite Club it is acknowledged will need to refocus during 2017/18 and will be reviewing its appropriateness in terms of TOR / alignment with other activity and timing of scheduled meetings. As part of the activity on the Corporate Plan and staff engagement activity, individuals across the authority have been given an opportunity to work on corporate projects and strategies.

The **staff awards ceremony** continues apace and recognises, celebrates and promotes the achievements of Council staff. Every day our staff work hard to deliver public services for the people of Anglesey, and the staff awards are an opportunity to showcase good work and demonstrate how much we value our people. There are six categories of award which mirror the '*Six Key Themes*'. During 2016 the ceremony was expanded to include staff recognition to those who have gained a professional qualification and to present long service awards.

The implementation of the 2016 staff survey was led by the Assistant Chief Executive. The results of which are published via Monitor (April 2017) and demonstrate that -

- 90% of staff enjoy their work with
- 95% knowing what's expected of them and of those who responded
- 53% feel valued by the Council (this is in-keeping with the results of 2013).

However, there appears to be a decreasing understanding amongst our staff of what's happening corporately with only 34% feeling well-informed about what's going on in the Council on the whole.

Additional comments from the survey were also collected by 193 respondents informing the organisation of where more work needs to be done. The Senior Leadership at the time of writing this report is considering its response to these issues and what needs to be done in order to improve our collective understanding of what's happening corporately. A demonstration of this is the way by which the Chief Executive has led the staff sessions (12 in all) presenting to the expectations of the proposed corporate plan.

The Council has a strategic **Equalities Plan 2016-2020** adopted by the Executive which highlights our commitment to equality, both in the provision of services and as a major employer, and to the elimination of unfair and unlawful discrimination in all our policies, procedures and practices. Progress on its key priorities are included in its annual monitoring report to the Equalities Commission and the Council is a key member of the North Wales Equalities network.

Internal engagement is essential in developing a 'Team Môn' culture and there is a need to further refine **Internal Communication Framework** to enable and secure a greater level of participation from Officers at all levels within the Council. The views and opinions of staff and Members in contributing to the corporate agenda are welcomed and valued. Current opportunities include:

- Monthly Penaethiaid meetings
- Quarterly Managers Conference
- Ignite Club / Clwb Sbardun
- Member Briefing Sessions
- Thematic Workshops (i.e. budget)
- Service Management Meetings
- Annual Service Reviews
- Team Meetings
- One to One Supervisions
- Employee appraisals
- Staff suggestion schemes
- Use of Y Ddolen to keep abreast of corporate initiatives
- Use of Medra Mon as a newsletter

Whilst corporate internal communication has improved significantly under the leadership of the SLT – it is still felt that the SLT needs to improve its visibility and communications methods with staff below Management and with those staff located outside the Council HQ through new technologies, social media and face to face.

The regular informal briefing sessions for Members (outlined previously) enables a better understanding of specific work areas and allows them to prepare for informed scrutiny and decision making.

We are a fully bi-lingual Council and a high proportion of our staff and most Members are first language Welsh speakers. All corporate communications therefore produced bi-lingually, providing staff and Members with the ability to communicate in the language of their choice. Non-fluent welsh speakers are supported to improve their Welsh language skills in an inclusive environment.

Principle F:	Managing risks and performance through robust internal control and strong public financial management
Related KeyTheme:	Professional and Well Run

The governing bodies of public sector entities need to ensure that the entities they oversee have implemented and can sustain—an effective performance management system that facilitates effective and efficient delivery of planned services. Risk management and internal control are important and integral parts of a performance management system and crucial to the achievement of outcomes. They consist of an ongoing process designed to identify and address significant risks involved in achieving an entity's outcomes.

The **Risk Management Policy** was adopted by the Executive on 26th May 2015 and both the Policy and associated guidance have been uploaded to Monitor (the council's intranet). The key objectives of the Council's risk management police are to:

1. Develop a consistent approach to risk management across the Council.
2. Embed risk management as an integral part of the management process within the Council, and ensure clear links with Service Plans.
3. Ensure a proactive risk aware culture across all parts of the Council, where risk is taken (and not taken) knowledgeably in all major decisions and actions.
4. Maintain and improve customer confidence in our ability to deliver on our commitments.
5. Reduce the possibility of unplanned activity or financial costs, and the impact of such surprises on the Council's reputation and ability to deliver our objectives.
6. Manage risk in accordance with best practice, statutory obligations and the Wales Programme for Improvement.
7. Work with our partners and providers to develop a common approach to achieving these risk management objectives.

The Risk Management Policy and Framework were reviewed on 5 December 2018 by the Audit and Governance Committee and Senior Leadership Team (SLT). The review concluded that while work remains to be done to fully embed risk management throughout the Council, progress has been made and is continuing. These documents align the Risk Management and Performance Management frameworks.

SLT review the **Corporate Risk Register** on a quarterly basis. Services are expected to update their risk registers quarterly with any “red” or “amber” risks escalated to SLT to be considered for inclusion on the Corporate Risk Register.

During 2017/18 the Audit and Governance Committee have been presented with two updates on the Corporate Risk Register (21 June 2017 and 13 February 2018). At both meetings it was resolved that the Audit and Governance “Committee takes assurance that the risks to the Council’s aims and objectives are being recognised and managed by the Senior Leadership Team”. During the year work has been on-going on the management of Partnership risks.

A Performance Management Framework is in place which starts with the medium-term Corporate Plan (the current plan is for the period 2017/2022 as mentioned above) and each subsequent year with an Annual Delivery Plan. These set out what the key priorities of the council are and what it hopes to achieve. The framework also include performance management reports to identify whether the Council is achieving its planned objectives. These reports include quarterly scorecards, half-yearly challenges to Services and regular reports to the Executive and to Scrutiny. The final Scorecard for 2017/18 relating to Quarter 4 was reported to the Executive on 18 June 2018. This highlighted that it was encouraging to note that the majority of Council’s indicators performed well against their targets. The report acknowledged an embedded mindset within the council to continuously improve, despite another challenging year for the public sector. The report highlights areas, which the Council should target for improvement going forward in relation to: Children and Families Service, Adults Service, Learning, sickness and complaints.

The Performance Framework continues to evolve and to focus on self-assessment by Heads of Service, and on the key areas of risk and transformation. It is also focusing on improvements to reporting of workforce and financial information. During 2017, a series of Service Reviews was undertaken which covered -

- (i) Efficiencies and Service Budgets (June-July 2017)
- (ii) Performance (November-December 2017)

Whilst we have established strong approaches to ensuring effective governance for new partnerships, governance arrangements for some of the more historical partnership arrangements require strengthening

An Annual Performance Report, accounting for performance and benchmark with other Authorities is published by 31st October each year. The most recent Annual Performance Report relates to 2016/17 which was completed in 2017/18 and can be found following the below link.

<http://democracy.anglesey.gov.uk/documents/g3116/Public%20reports%20pack%2030th-Oct-2017%2010.00%20The%20Executive.pdf?T=10&LLL=0>

The Annual Performance Plan for 2017/18 will be published in October 2018.

The Executive approved the **Medium Term Financial Plan (MTFP)** for the period 2017/18 to 2019/20 in September 2016. The MTFP identified the potential savings required over the three-year period and set the strategy for the 2017/18 budget. The annual budget was approved by the full Council at its meeting of the 28th February 2017. The requirement to implement budget cuts and efficiencies was a pivotal part of the budget setting, with an in-year savings target of £2.444m being required to balance the budget. The MTFP was updated at this point, following the completion of the 2017/18 budget, and identified that future budget reductions would range from £3.2m (optimistic scenario) to £8.8m (worst case scenario). The updated plan identifies the continued need to focus on budget reductions and identifying further efficiencies over the next three years in order to ensure the future financial stability of the Council.

The Budget Planning Process was undertaken from May 2016 to February 2017. This included consultation with statutory groups, including the Schools Forum, Town and Community Councils and businesses, as well as other stakeholders such as Liaison and the Older Persons Forum. This also included an extensive public consultation process. The comments made during the consultation process were considered by the Executive as they drew up their final budget proposals and it did result in some budget proposals being withdrawn or amended.

The Council has continued to develop and embed structures, systems, processes and supporting arrangements to ensure that they support the demands of a 21st Century Local Authority. Formal arrangements are in place for the management of performance, finance, programmes and contracts, which contribute to the upholding of key elements of governance.

Quarterly financial reports (Revenue and Capital) were made to the Executive during 2017/18 which included a budget against actual measurement as well as a forecast of the position at the year end, which also covers a range of financial information and plan with corrective measures to bring the budgets back under control if required. The final financial performance for the year 2017/18 was broadly in line with the forecast performance in the quarterly reports. Both the forecasts and actual yearend financial position highlighted significant budgetary pressures arising from increased demand for statutory Children's Services and Learning. This information has been used for future planning and budgeting including consideration of different delivery approaches such as increased preventative support and increasing provision on the Island.

The Council's Treasury Management arrangements follow professional practice and are subject to regular review by the Audit & Governance Committee, the Executive and the Full Council.

Internal Audit's self-assessment against the Public Sector Internal Audit Standards (PSIAS) shows that, the service is being delivered to the required standard. Areas for further improvement are documented in an action plan, which will be shared with the Audit and Governance Committee in June 2018 as part of the review process for agreeing the Final AGS.

The External Audit Findings Report for 2016/17 was presented to the Audit and Governance Committee on 21 September 2017 and Full Council on 26 September 2017, reflecting that the prepared accounts represented a true and fair view. There were three accounting corrections highlighted in the audit report. During the closure period adjustments had the impact of reducing the Council General Balance by £342k. There were no unadjusted misstatements which required restatement for Members to consider. An unqualified opinion was given in respect of both the statement of accounts and the value for money opinion. This means that there were no major concerns raised about the accounts. The action plan set out eight recommendations in relation to accounting and payroll control; five recommendations in relation to IT and eight recommendations in relation to Asset Valuation. The recommendations to improve processes and internal controls have been accepted by Management and are in the process of being implemented.

The **procurement strategy** continues to be rolled out across the Council which is key to the continuing success of the Authority's procuring of products and services. In line with the recommendations of the KPMG Fitness Check report in 2014, the Procurement team have developed and put in place new policies, a contacts management strategy, as well as reviewing the contract procedures. An initial procurement project delivered £500k of cashable savings and the second procurement project is now underway, with savings anticipated, however the focus will be on compliance of contract procedure rules.

The **Annual Certificate of Compliance** confirmed that the Council complied with its responsibilities relating to financial reporting, use of resources, improvement planning and performance management.

The Council has made significant progress on **information governance** over the last two years but it remains a priority. Under the leadership of the appointed Senior Information Risk Owner (SIRO), a large number of staff have undertaken the mandatory training on **data protection** and regular refreshers are scheduled annually particularly in light of the new General Data Protection Regulations and the Data Protection Act 2018 which are effective from 25 May 2018.

Principle G:	Implementing good practices in transparency, reporting, and audit to deliver
Related KeyTheme:	Professional and Well Run

Accountability is about ensuring that those making decisions and delivering services are answerable for them, although the range and strength of different accountability relationships varies for different types of governing bodies. Effective accountability is concerned not only with reporting on actions completed, but also ensuring that stakeholders are able to understand and respond as the entity plans and carries out its activities in a transparent manner. Both external and internal audit contribute to effective accountability

All **agendas and reports are available on the Council Website** unless they contain exempt information. This includes any information on ‘declarations of interest’ that are made at meetings.

The Members’ Register of Interests is also published on the Council’s website.

As noted previously in Section D there are two **Scrutiny Committees**; one concerned with the internal working of the Council – *Corporate Scrutiny*, and the second concerned with external partnerships and the impact of the Council on its communities – *Partnership & Regeneration Scrutiny*. These two committees have enabled Members to take a more holistic and corporate view of the Council, its role and impact.

The **Democratic Services Committee** is responsible for reviewing the adequacy and support for Members which covers; Member development, staffing resources, facilities. The Chair of the Committee has been issued with a specific job description, and members of the Committee have a separate job description setting out roles and responsibilities. The Chair also acts as the Member Development Champion and participates in WLGA network meetings where best practice is shared.

The **Audit & Governance Committee** meets regularly to consider the effectiveness of the Council’s internal control; risk management and governance arrangements; monitors the work of internal and external auditors and inspectors; monitors the relationships between auditors and staff; and monitors the responses to audit and inspection recommendations.

A number of Members have undertaken professional development reviews (PDRs) and training needs have been identified from these. This has now been extended to include independent Members of the Standards Committee whose performance and objectives are reviewed by the Standards Committee Chair.

The Committee developed a work programme for 2017/18 and the Chair reports annually to Council’s Annual General Meeting (AGM), including a report on the

Member Development Plan. Themes associated with the WLGA Member Development Charter awarded to the Council form an integral part of its work programme.

The Council has continued with the practice of holding monthly all-member briefing sessions on major developments / key strategies and budget proposals. This has proved useful in increasing the wider appreciation and understanding of different initiatives prior to further debates and scrutiny in public forums.

The Council has an objective and professional relationship with its external auditors and statutory inspectors, as evidenced by the Annual Improvement Report. This can be found on the Council's or WAO's website. The Senior Management Team, Members and officers from Internal Audit and Corporate Transformation meet regularly with external regulators to discuss the Corporate Risk Register, key developments, the findings of all external reports and to update on progress being made to implement recommendations

Over recent years, the Council has succeeded in managing and evaluating itself regularly and as a result regulators' opinion has been positive in terms of willingness to achieve.

In their annual compliance certificate (November 2017) the Wales Audit Office states:

"The Council complied with its responsibilities relating to financial reporting and use of resources...The Auditor General is satisfied that the Council has appropriate arrangements in place to secure economy, efficiency and effectiveness in its use of resources...The Auditor General has issued a certificate confirming that the audit of the accounts has been completed on 29 September 2017".

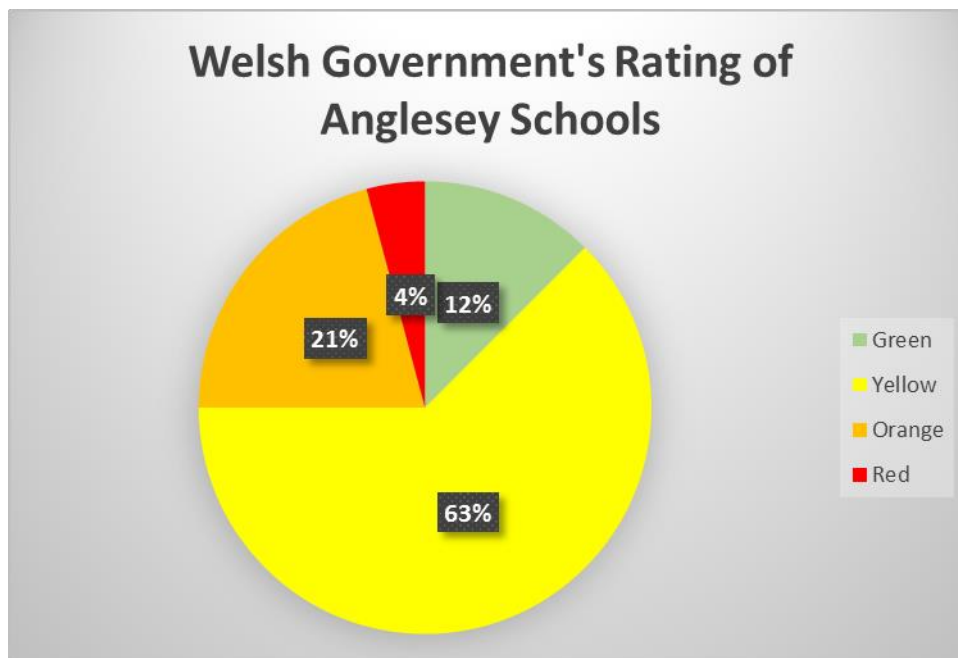
Also, the Care and Social Services Inspectorate Wales noted, in their recent report (Children's Services Inspection Report – March 2017) that improvements were required in the Children's Service but that the Service has been working in a period of significant change in light of the new social services and welfare act and that:

"senior managers accept the inspection's findings and have committed themselves to achieving the necessary improvements".

In this context, the Council is fully aware of the need to respond constructively to the recommendations of CSSIW and has drafted a comprehensive work-plan. The responsibility for leading and achieving against this plan would be the Assistant Chief Executive's in collaboration with the Head of Children and Families Services. Overseeing this work, and acknowledging its importance, the SLT will be taking an active role regularly ensuring achievements against the plan. This will place greater burden on the SLT's time (capacity) as a team and on an individual basis.

School performance on an Authority level, generally, has dipped in comparison with other Councils and from 2016. There is a need to keep a close eye on this and try to ensure that performance in all stages improves.

Welsh Government has judged that the vast majority of Anglesey schools (75%) are now performing effectively (yellow and green rated schools) with 6 of these schools placed in the highest category (green) in 2017 (compared to 7 in 2016). The Council will aim to increase the number of schools in the green category in 2018. It can be seen that the number of schools placed in the red category (i.e. schools needing significant support) has increased in 2017 from 1 to 2 and the number of schools in the orange category has increased from 6 schools in 2016 to 8 schools in January 2017. These results are shown in the below chart.



During the year, 6 primary schools were closed and 2 newly built, 21st Century Primary Schools were opened in September 2017. The 21st Century School Programme aims to rationalise schools where there are too many surplus places and to provide for schools fit for the 21st Century. Therefore, Anglesey schools have reduced from 52 schools to 48 schools. This may have had an impact upon the results between 2016 and 2017. The pupils from the 3 primary schools closed in Holyhead now attend the new Ysgol Cybi Holyhead and the former pupils of the 3 closed primary schools in North West Anglesey attend the new Ysgol Llannau. These changes will impact on results going forward hopefully in a positive way.

Estyn’s Framework for inspecting the authority’s schools assesses the standards of teaching, learning and the welfare of pupils in individual schools. There was an increase in the percentage of schools placed in the most intensive support categories (an increase from 15.4% in 2016/17 to 25.0% in 2017/18). Currently 4 schools continue to be in Estyn follow-up categories compared to 3 schools in 2016, and these schools are monitored by the Education Standards Scrutiny Panel.

5. REVIEW OF EFFECTIVENESS

The Isle of Anglesey County Council has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of managers within the authority who have responsibility for the development and maintenance of the governance environment, the Head of Internal Audit's annual report, and also by comments made by the external auditors and other review agencies and inspectorates

The effectiveness of the governance framework has been evaluated by a combination of:-

- the results of the regular in-year review and monitoring by officers and committees;
- a review of relevant documents prepared during the year or relating to the year;
- the review of progress against the Corporate Plan;
- a review of the six themes which underpin the authority's values
- reviews of feedback from Estyn and CSSIW and the related recovery boards on the improvement work in relation to Education and Children's Services;
- a series of interviews with key officers;
- discussion with, and receiving comments from, groups of officers and members including the SLT and the Executive.

In addition, regular in-year review and monitoring includes:-

- formal risk management activity, including specific consideration of those risks linked to governance processes;
- Internal Audit, whose work takes account of identified risks through regular audits of the major systems, establishments, major projects and major governance processes; including risk management, in accordance with the annual internal audit plan, and which includes 'follow-up' work to ensure that senior officers implement agreed recommendations;
- the annual assessment of Internal Audit by the Council's external auditors;
- the work of the Council's Scrutiny and other Committees, including its Audit and Standards committees;
- the opinions and recommendations of the Council's external auditors and other review agencies and inspectorates;
- the regular monitoring of improvement and performance against the Corporate Plan and its supporting plans and strategies by members and senior managers.

Key policies, and any amendments to them, are approved by the Executive and where appropriate, formally adopted by the County Council.

In May 2017 the Wales Audit Office completed an assessment of the Council's Governance when Determining Significant Service Changes. The report (concluded that:

“The Council’s arrangements for decision making on significant service changes are generally effective but it recognises that they could be further strengthened”

The report acknowledged that the Council has a clear vision and strategy for determining service change proposals. The report commented positively on the Council's procedures to encourage stakeholders to engage in decision-making and that the Council continues to strengthen engagement arrangements. The report acknowledges that the Council annually reviews the effectiveness of its decision-making arrangements and is aware of areas where it can improve. Areas of improvement were reported such as the Council could do more to review and reflect on service benefits following implementation. The risk of duplication between the transformation boards and scrutiny committees was also highlighted.

6. SIGNIFICANT GOVERNANCE ISSUES

Wales Audit Office completes an Annual Improvement Report. The latest Annual Improvement Report 2016/17 was published in June 2017, please see below link. This highlighted that no formal recommendations were made but some proposals for improvement were suggested. The report commented that the Council's governance arrangements are generally good. This report also usefully summarised the results from all Wales Audit Office specific reports on the Isle of Anglesey County Council during the period 2016/17.

<http://audit.wales/publication/isle-anglesey-county-council-%E2%80%93-annual-improvement-report-201617>

The Annual Report 2017 of the Head of Internal Audit gives assurance on the framework for internal control. The Head of Audit and Risk's opinion for the year ending 31 March 2018 “is that the organisation has an adequate and effective framework for risk management, governance and internal control..Some areas require the introduction or improvement of internal control...these are subject to monitoring...There are no qualifications (major concerns) to this opinion”

The Annual Audit Report identifies that the Function completed 29 audits during the year. This is reduction from 2016 due to reduced staffing levels arising from vacancies. The levels of assurance identified in each audit is summarised in the chart below. This highlights that 10 audits received substantial assurance. 11 audits were found to identify reasonable assurance and 5 audits identified areas of more significant improvement required which offered limited assurance.



Therefore, all of the audits performed during the year resulted in positive levels of assurance with the exception of following audits, which were assessed as providing Limited Assurance:

- Corporate Procurement Framework;
- Data Protection and Information Governance;
- Payment Card Industry Data Security Standards;
- Sundry Debtors;
- School Transport

The audits listed above will be followed up during 2018/19.

In addition, the internal audit and risk function completed audits arising from 3 referrals; Follow-audit work and general counter fraud work National Fraud Initiative and enquiries. The function reported to Audit and Governance Committee, which included training to members. The function provided corporate consultancy during the year and completed work in relation to risk and insurance.

Internal Audit continued to focus resources into grant related areas during 2017/18 to ensure that the risks presented by this type of funding were being appropriately managed. No significant risks were identified in respect of the grants reviewed with all five grants audited receiving substantial assurance.

The overall results of the Internal Audit work identified **80%** of reviews resulted in 'positive' opinions (Substantial or Reasonable) and **20%** resulted in 'negative' assurance opinions. The overall opinion for the systems reviewed is a Reasonable Level of assurance which is consistent with previous years. This overall level of

assurance is based on the scope of the work carried out, action recommended to management being implemented and those systems continuing to operate as intended.

To comply with CIPFA's Public Sector Internal Audit Standards 2013 a formal follow up process is in operation within the Service to confirm that the recommendations made in Internal Audit reports have been implemented by management within agreed timescales. A follow up audit will, whenever possible, take place six months after the issue of the final report, with the exception of those audits assessed as providing substantial levels of assurance where follow up work is not performed, in order to maximise audit resource.

Recommendations are currently rated as red, amber, yellow or green according to the perceived risk. Those rated green are not subject to formal follow up by Internal Audit and are not included in this analysis. Management had implemented all of the outstanding high priority rated recommendations highlighted during the former audit methodology and 69% of new 'Red' Issues/Risks. This highlighted that management are responsive to the work of the Audit and Risk Function.

The report of the Head of Internal Audit and Risk also identifies areas where significant weaknesses in control would prevent the Council placing reasonable reliance on the systems of internal control in respect of those systems reviewed during the year. The areas will continue to be a concern for Internal Audit until all significant recommendations have been implemented and assurance can be provided that the frameworks and systems are in place; have been embedded; are robust and effective. The Annual Audit Report noted that there are no issues that we judge particularly relevant to the Annual Governance Statement. The report highlights the following outstanding 'Red' Issues and Risk as at 31 March 2018.

Significant governance Issues	Actions identified to address weaknesses
<p>Corporate Procurement Framework – Although a procurement framework has been developed within the Authority the level of compliance with the Contract Procedure Rules and EU regulations remains a weakness. The procurement processes require improvement in Housing, Adults Services and Children and Families Service.</p>	<p>Social Services are currently developing a work plan to address the issues with a wider contract work plan for both Children's and Adults Services. The Services are working with other North Wales local authorities in joint tenders and frameworks. The services are reviewing safeguarding clauses particularly in relation to requirements for DBS checks.</p>

<p>Children’s Services – Child Care Court Orders under the Public Law Outline – The Public Law Outline is a protocol attempting to reduce unwarranted delays in family court cases. Weakness were evidenced in record keeping, evidence gathering and court skills, which are deemed crucial to ensure speedy resolution. Support worker visits were not always conducted in accordance with plans to ensure the safety and wellbeing of a child</p>	<p>The audit resulted in a limited assurance rating and will be followed up in 2018. All Support Workers visits are required to comply with the relevant care plan and legislation. Disciplinary proceedings may be followed where there is a failure to comply with care plans.</p>
<p>Payment Card Industry Data Security Standards (PCI DSS) – The Authority has not identified the level of compliance required or produced a compliance programme to meet PCI DSS requirements.</p>	<p>A cross-departmental working group including the Head of Function (Resources) and Section 151 Officer as champion has been established to ensure PCI DSS compliance.</p>

7. CERTIFYING THE ANNUAL GOVERNANCE STATEMENT

We have been advised on the implications of the result of the review of the effectiveness of the governance framework by the Audit Committee and that the arrangements continue to be regarded as fit for purpose in accordance with the governance framework. The areas already addressed and those to be specifically addressed with new actions planned are outlined in the document.

We propose to take appropriate steps to address these and the other weaknesses identified in the Annual Governance Statement and to further enhance our governance and assurance arrangements in the forthcoming year. We will monitor the implementation and operation of improvements through the Audit Committee and as part of our next annual review.

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Leader of the Council
Date:

2018

Chief Executive
Date:

2018

On behalf of the Isle of Anglesey County Council

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Audit and Governance Committee
Date:	27 June 2018
Subject:	Internal Audit Update
Head of Service:	Marc Jones, Head of Function (Resources) / S151 Officer 01248 752601 MarcJones@ynysmon.gov.uk
Report Author:	Marion Pryor, Head of Audit and Risk 01248 752611 MarionPryor@ynysmon.gov.uk
<p>Nature and Reason for Reporting: This report provides information on work carried out by Internal Audit since the last Committee meeting. It allows the Committee to monitor Internal Audit's performance and progress as well as providing summaries of Internal Audit reports so that the Committee can receive assurance on Council services and corporate areas.</p>	

1. Introduction

1.1. The report provides an update as at 8 June 2018 on:

- Internal Audit reports [issued](#) since 16 April 2018
- [Follow up](#) of previous internal audit reports
- Implementation of [management actions](#)
- Progress in delivering the [Internal Audit Operational Plan 2017/18](#)
- Progress in delivering the [Internal Audit Operational Plan 2018/19](#)
- Reviewing the [Committee's terms of reference](#)

2. Recommendation

- 2.1. That the Audit and Governance Committee notes Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement and decides whether it needs any further assurance on audit reports.
- 2.2. That the Audit and Governance Committee approves the arrangements for the review of its terms and conditions.



CYNGOR SIR
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ISLE OF ANGLESEY
COUNTY COUNCIL

Internal Audit Update

June 2018

Marion Pryor BA MA CMIIA CPFA
Head of Audit & Risk

Internal Audit reports recently issued

1. This section provides an overview of recent Internal Audit reports, including the overall Assurance Rating and the number of Issues / Risks raised in the report's action plan.
2. We have finalised three reports in the period, summarised below:

Title	Assurance Level	Catastrophic	Major	Moderate	Minor	Total
Council's Preparation for General Data Protection Regulations (Full)	Limited	0	6	1	1	8
Recruitment and Retention of Foster Carers	Reasonable	0	1	5	0	6
Corporate Health & Safety	Reasonable	0	0	3	3	6

Council's Preparation for General Data Protection Regulations (GDPR)

Limited Assurance	Risks / Issues	
	0	Catastrophic
	6	Major
	1	Moderate
	1	Minor

3. *In accordance with the Audit and Governance Committee's resolution with regards 'Limited Assurance' reports, I have provided a copy of the full report to members separately.*
4. This audit followed an interim audit undertaken earlier in the year on the preparedness of the Council for GDPR as at that date. The audit report in November 2017 provided **'Reasonable Assurance'** that the Council was on track to achieve compliance with GDPR by May 2018.
5. The purpose of this audit was to provide assurance of whether the Council had continued work implementing its plans and had undertaken enough work to be in a position of compliance with GDPR by 25 May 2018.
6. As at the beginning of May 2018, our review of the Corporate Implementation Plan and implementation of the five step Action Plan distributed to Heads of Service, confirmed that services had not demonstrated enough progress in completing all the actions and the Council would be unlikely to be able to report a position of full compliance by 25 May 2018.
7. In considering the lack of work carried out at the time of our visit, we were only able to provide **'Limited Assurance'** regarding the Council's preparations for the General Data Protection Regulations. This was primarily based on services not evidencing that they had implemented the actions required in the Action Plan in accordance with the target dates; the Council should have mapped its data and reviewed its privacy notices and policies by April 2018. In addition, the Council had not provided training to its high-risk services. We raised eight Issues / Risks for management action.
8. From information provided by the Corporate Information Governance Manager, it is likely that few public sector organisations will be 100 percent compliant by 25 May 2018 but it is vital that the Council is able to demonstrate to the ICO that reasonable steps have been taken towards GDPR compliance, which will be seen as positive and less likely to incur fines.
9. We will be undertaking a follow up visit during August 2018.

Recruitment and Retention of Foster Carers

Reasonable Assurance	Risks / Issues	
	0	Catastrophic
	1	Major
	5	Moderate
0	Minor	

10. We undertook an audit of the recruitment and retention of foster carers within the Child Placement Team at the request of the Head of Service following the 'Invest to Save' programme, which ended in April 2016.
11. We were able to provide '**Reasonable Assurance**' for the Child Placement Team's recruitment and retention of foster carers as the service has comprehensive procedures and controls in place and in the absence of a current strategy, has an action plan in place to effectively manage service delivery.
12. However, it is currently failing to meet its targets due to capacity issues and there is a fragmented reporting framework. There is limited reporting of service activities to the Fostering Network, Fostering Panel and senior management, and as a result, oversight and accountability is limited. However, there is a plan to review the service and its reporting framework and its prospects for improvement are good.

Corporate Health & Safety

Reasonable Assurance	Risks / Issues	
	0	Catastrophic
	0	Major
	3	Moderate
3	Minor	

13. Overall, the Council has established effective governance, policy and procedural arrangements and all staff have recently been made aware of their general health and safety responsibilities.
14. The Council has allocated and defined responsibilities and provides a corporate resource to support its services. Services have made adequate arrangements for managing their health and safety risks although some are not able to demonstrate that they assess risks associated with contractors.
15. Of note, is the significant work completed by the Learning Service to develop systems for managing health and safety to ensure that schools comply with health and safety regulation and guidance.
16. However, there is a risk that strategic direction will be lost due to the lack of corporate oversight and reporting. Without a high-level overview of health and safety performance, the Council will be unable to gain assurance of its effectiveness in managing risk and protecting people.
17. Training and awareness arrangements are adequate although, there is limited evidence that services communicate health and safety issues to staff on joining the Council. Similarly, newly elected members have not received any formal health and safety training, although a session is planned for June / July 2018.
18. Taking into account the above and the six Issues / Risks raised, we are able to provide '**Reasonable Assurance**' for the governance, risk management and control of health and safety within the Council.

Follow up of previous Internal Audit reports

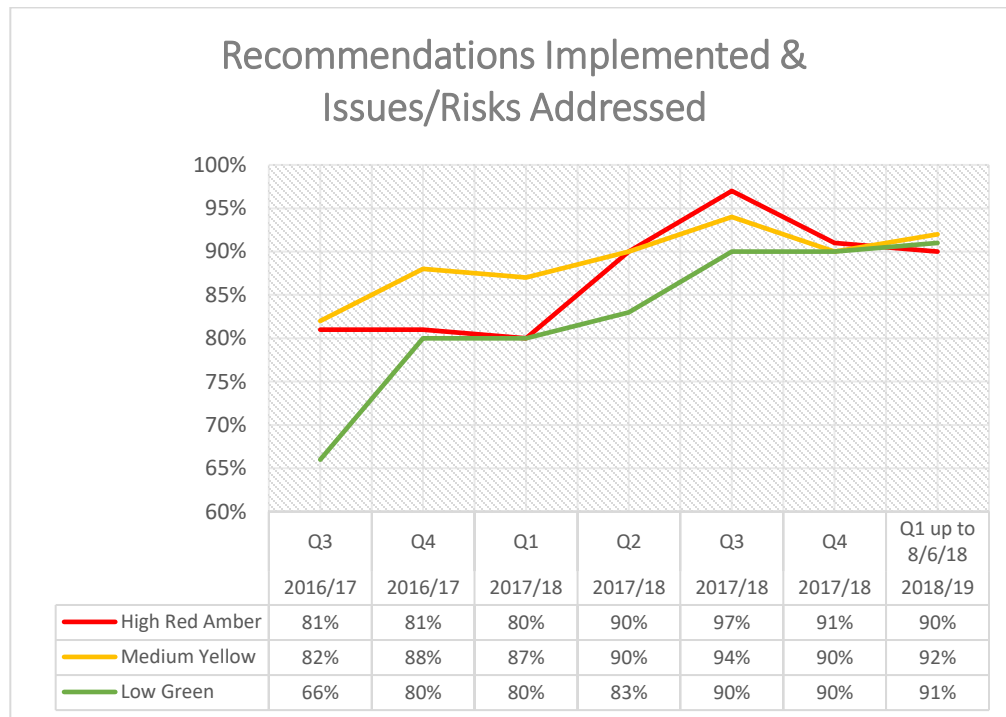
19. Currently, we follow up all reports with an assurance rating of 'Limited' or below.

20. There have been no follow up reviews due in the period, but six are scheduled over the next six months:

Title of Audit	Reason for Review	Date of Follow Up	Assurance Level	Catastrophic	Major	Moderate	Minor	Total
Sundry Debtors	First Follow Up	Jul-18	Limited	0	7	9	3	19
Child Care Court Orders Under the Public Law Outline	Second Follow Up	Jul-18	Limited	1	3	3	1	8
Corporate Procurement Framework	Second Follow Up	Jul-18	Limited	1	1	9	1	12
Council's Preparation for GDPR	First Follow Up	Aug-18	Limited	0	6	1	1	8
Payment Card Industry Data Security Standard Compliance	Second Follow Up	Oct-18	Limited	0	6	4	1	11
System Controls - Logical Access and Segregation of Duties	Third Follow Up	Dec-18	Limited	0	3	2	0	5

Implementation of Management Actions

21. As part of the new internal audit approach, we have moved away from making recommendations to raising 'Issues' and 'Risks'. To encourage management to have ownership for the risks, we place the responsibility on them to develop the action to address the issues / risks we have identified.
22. To provide the Committee with trend information, the graph below highlights the performance in implementing the recommendations / addressing the risks:



23. As can be seen, the Council has steadily improved its performance over the last 17 months with a significant year-on-year improvement.
24. At the end of Quarter 3 of 2018/19, analysis of the outstanding Issues/Risks highlighted that managers assigned with implementing actions could extend the target implementation date without reference to Internal Audit. We withdrew this facility from managers and all requests for the date to be extended now have to be made to Internal Audit, who will consider the circumstances before agreeing to extend.
25. We expected that this would have an impact on the implementation rate and performance would worsen in the short-term and this is what we have seen. However, this is a more robust process for ensuring that risks are addressed and reduces the risk of 'drift'.
26. A more detailed report of all outstanding recommendations and Issues/Risks is made twice a year, with the next being in September 2018.

Progress in delivering the Internal Audit Operational Plan 2017/18

27. Due to a significant slippage of work from 2016/17, the retirement of the Corporate Fraud Officer and the long-term absence and resignation of a Senior Auditor, the resource available to complete the Operational Plan for 2017/18 was significantly reduced and the plan was revised accordingly. The revised Plan has been delivered and some audits rolled-forward dependent on their priority. The outturn position is discussed in more detail in the Internal Audit Annual Report, which follows this update report.

Progress in delivering the Internal Audit Operational Plan 2018/19

28. The current Plan is attached at [Appendix A](#). Although progress has been slow due to completing the 2017/18 Plan, carrying two vacancies and a long-term sickness absence, to date we have completed one Final Account Verification and commenced work in four areas:

- Primary Schools Thematic Review – Income Collection
- Deprivation of Liberty Safeguards
- Highways Contract Monitoring Arrangements
- Direct Payments

29. We are also involved in three ongoing investigations.

30. The Operational Plan has been revised in accordance with the revision to the Corporate Risk Register, approved by Senior Leadership Team on 12 February 2018.

31. The resource available to deliver the plan has significantly reduced due to the vacancies and the absence. I have managed this through reducing coverage, where possible, and use of the contingency, but there remains a shortfall of 50 days and it is unlikely that we will achieve 100% coverage of the Red and Amber Residual Risks in the Corporate Risk Register.

32. I will therefore further prioritise the plan to ensure that the areas of greatest risk to the organisation are covered first.

33. At the time of writing, we are waiting for approval from the Recruitment Panel to replace the two senior auditor posts and advertise the vacancies.

Audit and Governance Committee Terms of Reference

34. The Committee should periodically review its terms of reference for appropriateness. It last reviewed and approved its terms of reference in February 2015, with approval granted by the Executive in April and the County Council in May 2015.
35. In accordance with the Committee's Forward Work Programme, the terms of reference were due to be submitted to the Committee's September 2017 meeting. However, at this and subsequent meetings, the Committee approved the postponement of the review of the terms of reference until the publication of the new CIPFA guidance.
36. CIPFA published the new guidance in May 2018, which was circulated to members of the Audit and Governance Committee on 25 May 2018. Some members have asked to be part of the review of the terms of reference and a workshop is planned for June 2018.
37. Following that, it is anticipated that the terms of reference will be submitted for approval to the July 2018 meeting before being formally approved through the democratic process.

Appendix A – Internal Audit Operational Plan 2018/19 (Following Quarter 3 Update of the Corporate Risk Register)

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
CORPORATE-WIDE								
Corporate	Business Continuity	Corporate Risk Register	C2 YM10	10	10			
Corporate	Welfare Reform	Corporate Risk Register	C2 YM11	10	10			
Corporate	Corporate Safeguarding	Corporate Risk Register	C1 YM12	10	10			
Corporate	Sickness Management	Corporate Risk Register	C2 YM29	15	0		Deleted due to Residual Risk reducing to D3	
Corporate	CONTEST (Countering Terrorism and Preventing Radicalisation)	Corporate Risk Register	E1 YM34	10	10			
Corporate	Payment Card Industry Data Security Standards (PCIDSS)	Corporate Risk Register	D1 YM41	10	10			Feb-19
Corporate	Risk Management	Limited assurance (August 2015). New process implemented October 2017.	n/a	10	5			
Corporate	Well-being of Future Generations Act	High-profile legislation that has a significant impact on the way the Council works. It is subject to	n/a	10	5			

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
		specific review by WAO.						
Corporate	Social Services and Well-being Act - Part 9 requirements	High-profile legislation that has a significant impact on the way the Council works. Extension from WG to implement pooled budgets.	n/a	10	5			
Corporate	Managing the Risk of Fraud	PSIAS requirement	n/a	20	10			
RESOURCES								
Resources	Recovery and Write-offs	Key Financial System - S151 concerns	n/a	15	15			
Resources	Income	Key Financial System - external audit assurance	n/a	20	15			
Resources	Payroll	Key Financial System - external audit assurance	n/a	20	15			
COUNCIL BUSINESS								
Legal Services	Land Registration	Corporate Risk Register	E2 YM33	10	0		Deleted due to Residual Risk decreasing from D1 (Amber) to E2 (Yellow).	
TRANSFORMATION								
ICT	IT Audit - Cyber Security	Corporate Risk Register	C1 YM35	15	15			

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
ICT	IT Audit - IT Infrastructure	Service Risk Register	D2 T2	10	10			
Corporate	Customer Care (including Cyswllt Môn)	Corporate Risk Register	C3 YM40	15	0		Deleted due to Residual Risk reducing from B3 (Amber) to C3 (Yellow).	
HR	Recruitment & Retention	Corporate Risk Register	C2 YM5	15	15			
REGULATION & ECONOMIC DEVELOPMENT								
Regulation & Economic Development	Energy Island Programme (including major schemes such as Wylfa Newydd)	Corporate Risk Register	C2/D2 YM15 YM19/20	10	10			
Regulation & Economic Development	Leisure Services	Corporate Risk Register	B3 YM39	20	10			
Regulation & Economic Development	Leisure Services - Governance and Control	Head of Service Request - major structural changes	n/a	0	15		Carried forward from 2017/18	Sep-18
HIGHWAYS, WASTE & PROPERTY SERVICES								
Highways	Car Park Services – Enforcement	New pilot in place from 2017/18 with external organisation for car parking enforcement.	n/a	20	15			
Highways	Highways Contract Monitoring Arrangements	Head of Service request	n/a	0	15		Carried forward from 2017/18	Sep-18

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
HOUSING								
Housing / Regulation & Economic Development	Council House Development	Corporate Risk Register	C1 YM 42	15	15			
Housing	Gypsies and Travellers (Requirements of the Housing Act 2014)	Corporate Risk Register	C2/A4 YM36/37	10	10			
ADULT SERVICES								
Adults	Deprivation of Liberty Safeguards	Corporate Risk Register	C2 YM32	15	15			Jul-18
Adults	Direct Payments	Head of Service request		0	10		Carried forward from 2017/18	Sep-18
CHILDREN'S SERVICES								
Children's	Integrated Service Delivery Board	Corporate Risk Register	C2 YM43	20	10			
LEARNING								
Learning	General Data Protection Regulations (GDPR) - Implementation within Schools	Corporate Risk Register	C2 YM38	10	10			
Learning	Primary Schools Thematic Reviews - Schools Income Collection	Head of Service request		0	20		Carried forward from 2017/18	Sep-18
Learning	Repairs and Maintenance of Schools	Head of Service (Highways, Waste & Property) request; Learning	D3 AD1	20	0		Carried forward from 2017/18. Deleted as planned change to devolve greater budget to schools did not go ahead.	

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
		Services Risk Register						
	TOTAL AUDIT DAYS			375	315			
CHARGEABLE NON PROGRAMMED DAYS (PRODUCTIVE)								
	Follow Up Work	Several limited assurance reports requiring follow up, includes reporting and administering 4Action		90	50			
	General Counter Fraud Work, National Fraud Initiative, enquiries and referrals			110	60			
	Closure of Previous Year's Work			20	38			
	Grant Certification: <ul style="list-style-type: none"> • School Uniform Grant • Rent Smart Wales Grant • Education Improvement Grant • Pupil Development Grant • Sixth Form & Adult Continuing Learning 	Grant Requirement		25	10			
	Corporate consultancy			40	60			

Service / Section	Title	Reason for Inclusion	Corporate Risk Rating (Residual)	Original Approved Plan 2018/19	Revised Plan 2018/19	Actual Days as at 08/06/18	Notes / Q3 residual rating	Target Date to Report to Audit & Governance Committee
	Audit & Governance Committee, including training for members			40	40			
	Management Review			50	40			
	Contingency			100	5			
	TOTAL			475	303			
NON CHARGEABLE DAYS (NON-PRODUCTIVE)								
	Risk & Insurance			30	20			
	General Administration			60	40			
	Personal Development & Review, 121 & Team Meetings			35	30			
	Management, including liaison with External Audit and audit plan preparation			50	40			
	Leave, including annual, statutory, special and sick leave			250	345			
	Training and Development for staff, including induction and Welsh lessons			75	85			
	TOTAL			500	560			
	TOTAL RESOURCE REQUIREMENT			1350	1178			
	RESOURCE AVAILABLE			1300	1129			
	RESOURCE SHORTFALL			-50	-50			
	PRODUCTIVITY			64%	53%			

CYNGOR SIR YNYS MON / ISLE OF ANGLESEY COUNTY COUNCIL

MEETING:	Audit and Governance Committee
DATE:	27 June 2018
SUBJECT:	Data Protection
HEAD OF SERVICE:	Lynn Ball
REPORT AUTHOR:	Patricia Noemi Diaz Huw Pierce Pritchard
NATURE AND REASON FOR REPORTING: New Data Protection 2018 legislation and implementation across all the Authority's Services.	

1. INTRODUCTION

This report is intended to provide a summary of the implementation of the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA 2018) referred to as "Data Protection Legislation" across all Services in the Authority up to the date of 25 May 2018. The report also presents a summary of developments between 25 May 2018 and 18 June 2018. In addition, a summary of the planned programme of compliance work for the next stage of development.

2. Performance to May 25 2018

The Council is a large public authority with a wide range of complex personal data processing activities. The Council performs a wide range of tasks in the public interest and in response to a number of statutory drivers. This results in the processing of very sensitive personal data and bulk processing activities; the processing results in data protection risk.

The Council's Legal Services were required to develop a vision of what the legislation would look like in operation and develop a programme of work. It is necessary to consider that this work was developed in the absence of formal guidance from the UK Regulator.

The Corporate plan was summarised into a Five-Stage Plan, intended to assist the Council's Services to work towards compliance with the new legislation. The first stage of the Plan was rolled out in November 2017. The five stages of the plan were introduced incrementally so that Services had the opportunity to manage the implementation in stages. The stages were:

Stage 1 Tell People how we use their data.

- Stage 2 Know what we do and why.
- Stage 3 Keep accurate evidence for as long as it's needed.
- Stage 4 All our policies and processes will be compliant.
- Stage 5 Training

The headings of the stages mask the complexity of the tasks required to implement the Corporate Plan. The new legislation required the development of processes, in addition to policies, which impact on the way the Council operates and how it interacts with its customers and others. The Five Stages, if implemented in a timely manner, provided a sound foundation for implementation and operation of the legislation. All work carried out by each Service was saved to a separate dedicated drive within the Council Network.

The matrix below summarises the position on 25 May 2018 in respect of the scheduled plan.

Legal Services has developed appropriate processes and policies in order to comply with the legislation and develop the culture of compliance within Services.

Processes:

- Data Protection Impact Assessment Process
- Data Processing Agreement Process
- Data Breach Procedure
- Data Protection Compliance Accountability Classification Scheme
- Data Protection Complaints Management Process

Policies and Guidance

The following policies and guidance documents have been developed:

- Amended Data Processing Agreement documentation
- Data Protection Corporate Policy - (new)
- Corporate Privacy Notice - (new)
- Web Privacy policy - (new)
- Data Retention Schedules Guidance notes for staff (new)
- Data Subject Access request form in the public domain - (new)
- Data Subject Access request policy (for staff only) - (new)
- Data Subject Access guidance notes (for staff only) – (new)
- Data breach letter templates (data subjects and ICO) – (new)
- Data Protection Impact Assessment (DPIA) documentation
- DPIA Guidance Notes (staff only) – (new)
- Sensitive Personal Data Processing Policy
- Appointing Data Processors Policy
- Data Security Incidents Policy

Table 1: The Matrix below summarises the position on 25 May 2018 in respect of the scheduled plan.

	Declaration of Compliance signed	Fair Processing Notice	Article 30 Spreadsheet
Resources	Yes	✓	✓
Council Business	Yes	✓	✓
Education	Yes	✓	✓
Adult Services	No	✓	✓ (draft received)
Children's Services	No	✓	✓ (draft received)
Highways, Waste and Property	Yes	✓	✓
Economic Development	Yes	✓	✓
Housing	No	✓	✓
Transformation	Yes	✓	✓
Legal Services			
		1	2
		STAGE 1/CAM 1	STAGE 2/CAM 2

3. Work Plan (post May 25 2018)

Whereas the focus of attention has been on compliance with the Five Stage Plan, the Council is now moving towards ensuring that each Service is able to demonstrate accountability for lawful processing of personal data and of compliance with the new legislation. This will involve Legal Services working with each Service to ensure that the new processes introduced are effectively applied. Monitoring activities is essential.

As part of the due diligence checks, it is essential that high risk Services: Adults and Children Services, Education and Housing take priority. All Services' evidence and submissions pre-May 2018 were delayed so significant work needs to be done in the next couple of months to ensure these Services' systems are sufficiently robust to demonstrate compliance in a sustainable way.

Finance Service is a medium to high risk and therefore needs to be monitored closely due to the personal information held on benefits and council tax. It needs to be said that this Service has submitted the required information for all stages in a timely manner.

Table 2: Workplan summary

Priority	Tasks	To be completed by end of
High	Ensure all Heads of Service are notified when there is a data breach and that they ensure all their staff are made aware of how to report this internally.	June 2018
High	Due diligence checks on Stage 1 to Stage 3 across all Services and review of internal new Services' policies.	July 2018 (annually)
High	Identification of specialised training and development requirements on Data Protection for staff who need this. Especially high risk Services processing sensitive personal data working with vulnerable adults, children and young people.	June 2018
	Delivery of Specialised Data Protection Training	During July and August 2018
High	To address data protection risks that arise from existing contracts and to ensure that the new Data Processing Agreement is used consistently.	July and August 2018 (bi-annually)
High	For all Policies relevant to Data Protection (including those with cross cutting themes in Data Protection) to be reviewed and updated.	July 2018 (annually)
Medium - High	To assist all Services with Data Protection queries as these arise.	June 2018 onwards
Medium	Internal Audit to be performed on Data Protection Legislation compliance.	August and September 2018 (annually)
Medium	To explore the setup of a Data Protection working group with representation from each Service. This is so the concept and compliance with Data Protection is embedded across the board consistently and with regular reports corporately and within each Service.	By October 2018 onwards
Medium	To organise a timetable of informal and structured sessions with staff on Data Protection. From 1 hour surgeries weekly to a Data Protection seminar once a year.	August 2018 onwards
Medium	Maintenance of register of sensitive queries and data breach incidents and reporting of these to SLT on a monthly basis. Development of Key Performance Indicators Development of Audit and Compliance Monitoring Plan Quality Assurance of Stage 1-3 work.	June 2018 onwards

Legal Services, June 2018.

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Audit and Governance Committee
Date:	21 September 2017/27 June 2018
Subject:	Internal Audit Annual Report 2017-18
Head of Service:	Marc Jones, Head of Function (Resources) / S151 Officer 01248 752601 MarcJones@ynysmon.gov.uk
Report Author:	Marion Pryor, Head of Audit and Risk 01248 752611 MarionPryor@ynysmon.gov.uk
Nature and Reason for Reporting: The Public Sector Internal Audit Standards require the chief audit executive to produce an Internal Audit Annual Report.	

1. Introduction

1.1. The Public Sector Internal Audit Standards (PSIAS) require the 'chief audit executive' to deliver an annual internal audit opinion and report that the organisation can use to inform its governance statement. This Committee's terms of reference also require it to consider the annual report of the internal auditors. This report provides the Committee with the Internal Audit Annual Report for 2017-18, which provides the Head of Audit and Risk's overall opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control during the year, which will inform the Council's annual governance statement.

2. Recommendation

2.1. That the Committee considers and comments on the Head of Audit and Risk's annual report and overall 'opinion'.



INTERNAL AUDIT ANNUAL REPORT 2017-18

Marion Pryor BA MA CMIIA CPFA

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INTRODUCTION

The Public Sector Internal Audit Standards (PSIAS) require the 'chief audit executive', in the Council's case the Head of Audit and Risk, to deliver an annual internal audit opinion that the organisation can use to inform its Annual Governance Statement¹.

The annual opinion must include:

- An opinion on the overall adequacy and effectiveness of the organisation's risk management, control and governance processes
- Disclose any qualifications to that opinion, together with the reason for the qualification
- Present a summary of the audit work from which the opinion is derived, including reliance placed on other assurance bodies
- Draw attention to any issues the chief audit executive judges particularly relevant to the preparation of the Annual Governance Statement
- Summarise the performance of the internal audit function against its performance measures
- Comment on compliance with the PSIAS and communicate the results of the Internal Audit quality assurance programme.

¹ The Accounts and Audit (Wales) Regulations 2014 requires a review of governance arrangements to be reported within the authority, in the Council's case, the Audit and Governance Committee, and externally in the published accounts. The Annual Governance Statement (AGS) is an annual review of the systems of internal control and gathers assurance from various sources to support it. Internal Audit is a key contributor and the Head of Audit and Risk provides a written annual report to those charged with governance to support the AGS.

INTERNAL AUDIT OPINION

Head of Internal Audit Opinion 2017/18

For the 12 months ended 31 March 2018, the Isle of Anglesey County Council's Head of Audit and Risk's opinion is that the organisation has an adequate and effective framework for risk management, governance and internal control.

While I do not consider any areas of significant corporate concern, some areas require the introduction or improvement of internal controls to ensure the achievement of objectives, and these are the subject of monitoring.

There are no qualifications to this opinion.

BASIS OF MY OPINION

Scope

I have reached my opinion by considering the work and activities we have carried out during the year ([Appendix A](#) refers). The opinion does not imply that we have reviewed all risks and assurances relating to the Council, but it is substantially derived from the setting of a risk-based plan of work, agreed with management and approved by the Audit and Governance Committee, which should provide a reasonable level of assurance, subject to the inherent limitations below.

The matters raised in this report are only those that came to our attention during the course of our work and activities within the Council. They are not necessarily a comprehensive statement of all the weaknesses that exist or all improvements that might be made. Neither this report, nor our work, should be taken as a substitute for management's responsibilities for the application of sound internal control practices. We emphasise that the responsibility for a sound system of internal controls rests with management and our work should not be relied upon to identify all strengths and weaknesses that may exist.

Environment and Relationships

During 2017-18, we have found senior management at the Council to be supportive and responsive to the issues we have raised. We have a good relationship with management; they openly share the areas where they perceive to be potential problems and take on board the results of our work as an opportunity for making improvements. We have also been commissioned to undertake advisory work in the year at the request of management, which gives a strong indicator that managers are willing to engage with Internal Audit to establish good risk and control environments.

Assurances

Five audits during the year have received 'Limited' assurance, with the remainder awarded 'Substantial' (10) or 'Reasonable' (11) Assurance ratings.

- Corporate Procurement Framework
- Council's preparations for the General Data Protection Regulations
- Payment Card Industry Data Security Standard
- Sundry Debtors
- School Transport - *assurance increased to 'Reasonable' after a follow up review*

Follow up reviews are taking place to monitor the implementation of the risks raised. No audits have received 'Minimal' assurance ratings. The definition of assurance ratings are at [Appendix B](#).

Outstanding Issues/Risks

Where we have identified Issues/Risks, management has accepted them all.

Management has implemented all of the outstanding 'High' priority rated **recommendations** (raised during the former audit methodology) and 69% of the new 'Red' Issues/Risks have been addressed, which confirms that management is responsive to our work.

No 'Red' Issues/Risks were raised during the year. Four 'Red' Issues/Risks remain and are listed at [Appendix C](#). These refer mainly to safeguarding considerations within contracts and evidence of visits in accordance with care plans where childcare court orders are in place. Follow ups of these outstanding risks are scheduled for July 2018.

ISSUES RELEVANT TO THE PREPARATION OF THE ANNUAL GOVERNANCE STATEMENT

There are no issues that we judge to be particularly relevant to the Annual Governance Statement.

OUR PERFORMANCE

Adding Value

Throughout the year, we have strived to add value wherever possible, i.e. going beyond the standard expected and providing something more without any added costs or reducing costs.

We have:

- shared practice and work programmes with other public sector internal audit teams, i.e. ethical culture, corporate safeguarding, Deprivation of Liberty Safeguards
- shared areas of emerging risk
- worked with partners to consider joint assurance provision, such as the implementation of pooled budgets under Section 9 of the Social Services and Well-being (Wales) Act 2014
- organised high-value training courses at a low-cost for all public sector auditors across the north and mid-Wales region.

Performance Measures

We have in place a quality assurance and improvement programme to ensure continuous improvement of our internal audit service. A number of performance targets were agreed with the Audit and Governance Committee in the Strategy for 2017-18, which can be seen at [Appendix D](#).

We have performed well against our targets, with six indicators meeting or surpassing their target. We have performed less well in terms of the number of audits completed and our productivity. This is mainly attributable to the long-term absence of a member of staff during 2017/18, and the original plan for 2017/18 not being realistic or achievable.

Our Strategy for 2018/19 is more realistic and achievable, although we continue to have resource pressures due to absence and vacancies (discussed further in [Challenges Going Forwards](#) below).

Benchmarking

We have also benchmarked our performance against our peers. Benchmarking is a standard against which quality can be measured. It helps structure how best practice is identified and achieved, resulting in changes that bring about improved services. Consequently, we benchmark our performance against the 21 members of the Welsh Chief Auditors Group.

We are the smallest authority within the Group in terms of population and therefore do not benefit from the economies of scale available to some of the other members. Due to having the smallest population, we are the most expensive in terms of cost per head of population and cost per £m of Gross Revenue Expenditure including the Housing Revenue Account.

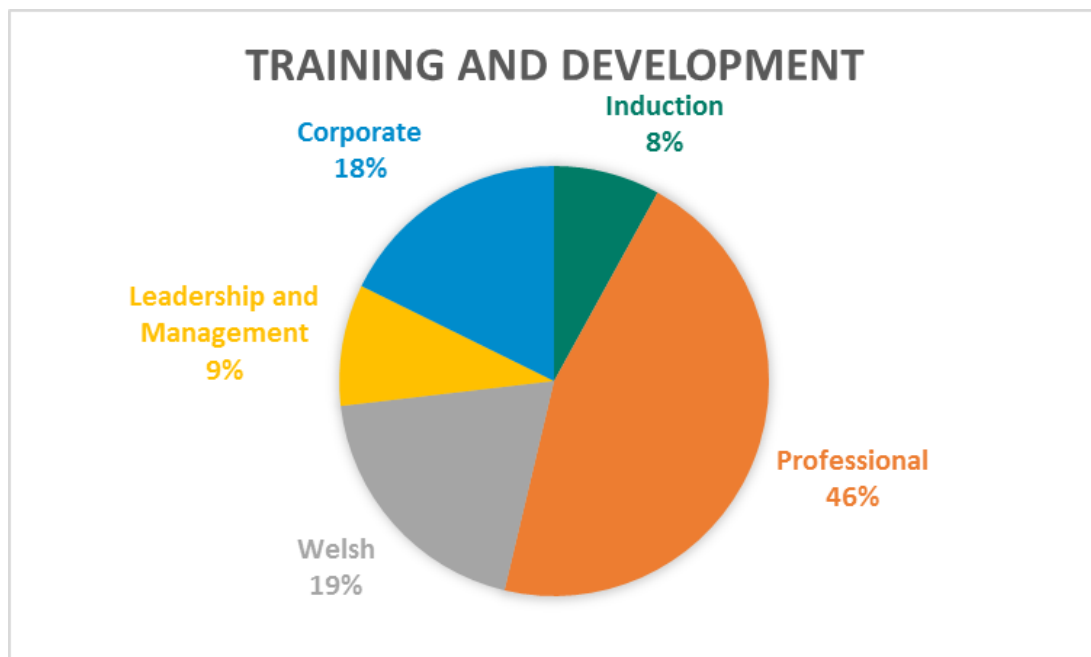
However, **we have achieved top quartile performance for:**

- completing the Plan,
- having satisfied clients,
- having recommendations accepted,
- completing audits within planned time
- achieving our planned directly chargeable time.

TRAINING AND DEVELOPMENT

Most members of the team are professionally qualified, with a good mix of professional qualifications. The **service has invested significantly** to ensure they continue their professional development and stay abreast of emerging risks and developments in the sector.

We have also participated in the mandatory corporate training, where required. In total, the service has invested 88 days in training and development during 2017-18, consisting of the following:



CONFORMANCE WITH THE PUBLIC SECTOR INTERNAL AUDIT STANDARDS

Under the Standards, internal audit services are required to have an external quality assessment every five years.

An external assessment of the Isle of Anglesey County Council Internal Audit Service, conducted in March 2017, provided assurance that the service ‘Generally Conforms’² with the Standards, which is the top assessment available to the assessor.

The external assessor raised seven areas of improvement for consideration. The Head of Audit and Risk has fully addressed six of the seven areas for improvement. The remaining issue - the lack of an audit assurance framework - will be addressed with the implementation of the new risk management software (4Risk), which is being implemented over the summer of 2018.

² ‘Generally Conforms’ means the evaluator has concluded that the relevant structures, policies and procedures of the internal audit service, as well as the processes by which they are applied, comply with the requirements of the individual Standard or element of the Code of Ethics in all material respects. For the sections and major categories, this means that there is general conformance to a majority of the individual Standards or elements of the Code of Ethics, and at least partial conformance to the others, within the section/category. There may be significant opportunities for improvement, but these must not represent situations where the service has not implemented the Standards or the Code of Ethics, has not applied them effectively, or has not achieved their stated objectives. As indicated above, general conformance does not require complete / perfect conformance, the ideal situation, successful practice, etc.

CHALLENGES GOING FORWARDS

In 2018/19, two vacancies and a long-term absence have already significantly reduced the resource available to deliver the internal audit activity going forwards. This will also be the first year of implementing a fully risk-based plan.

However, it will be the second year in post for the Head of Audit and Risk and of operating the new audit methodology. The experience from last year has provided valuable learning; an enthusiastic and dedicated team, supplemented by two new members of staff, and new risk management software, will place the internal audit team in **a good position to ensure delivery of its plan** and continue to support the Council as a key component of its governance structure.

APPENDIX A: SUMMARY OF INTERNAL AUDIT WORK

Ref	Service	Title	Source	Current Status	Reported to Audit & Governance Committee ³	Assurance Level	Actual Days
AUTHORITY WIDE REVIEWS (CORPORATE)							
1	Corporate	Capital Expenditure	Cyclical IA	Final	December 2017 (T) February 2018 (A)	Substantial	15
2	Corporate	Corporate Procurement Framework	IA Assessed Risk	Final	September 2017	Limited	6
3	Corporate	Data Protection & Information Governance - General Data Protection Regulations - Readiness (Interim)	Corporate Risk YM13 ICO Report	Final	February 2018	Reasonable	10
55	Corporate	Data Protection & Information Governance - General Data Protection Regulations - Readiness (Full)	Corporate Risk YM13 ICO Report	Final	June 2018	Limited	13
4	Corporate	ICT Disaster Recovery	Corporate Risk YM10	Final	September 2017	Substantial	6
6	Corporate	Corporate Safeguarding	Corporate Risk YM12	Final	July 2017	Reasonable	20
8	Corporate	Ethical Culture	PSIAS Requirement	Final	September 2017	Reasonable	16
10	Corporate	Programme/Project Management	CEO Request - SLT Objective	Final	February 2018 (T) April 2018 (A)	Reasonable	13
11	Corporate	Corporate Health & Safety	Audit Concern	Final	February 2018 (T) June 2018 (A)	Reasonable	25
HEAD OF FUNCTION - RESOURCES & SECTION 151 OFFICER							
12	Resources	Council Tax & NDR	Key Financial System	Final	December 2017	Reasonable	19
15	Resources	Housing Benefit & Council Tax Relief Scheme	Key Financial System	Final	September 2017	Reasonable	23
16	Resources	Main Accounting System	Key Financial System	Final	June 2017	Reasonable	7
17	Resources	Payment Card Industry Data Security Standard	Key Financial System	Final	February 2018	Limited	10
19	Resources	Sundry Debtors	Key Financial System	Final	December 2017	Limited	27
HEAD OF REGULATION & ECONOMIC DEVELOPMENT							
28	Trading Standards	Civil Registration	Not audited for significant time	Final	September 2017	Substantial	10

³ (T) - Target; (A) - Actual

Ref	Service	Title	Source	Current Status	Reported to Audit & Governance Committee ³	Assurance Level	Actual Days
29	Regulation	Licensing Services	Not audited for significant time	Final	December 2017	Substantial	17
HEAD OF HOUSING							
34	Housing	Housing Rents - Readiness for Welfare Reform (Universal Credit)	Key Financial System	Final	February 2018	Reasonable	23
35	Housing	Affordable Housing, Housing into Homes & Bridging Loan Scheme	Corporate Business Plan	Final	February 2018	Reasonable	5
36	Housing	Supporting People Programme	Not audited for significant time	Complete	February 2018	Substantial	15
HEAD OF CHILDREN'S SERVICES							
40	Children's	Foster Carer Recruitment	Head of Service request	Final	April 2018 (T) June 2018 (A)	Reasonable	20
HEAD OF LEARNING							
44	Learning	School Transport	Head of Service request	Final	September 2017	Limited	26
CHARGEABLE NON PROGRAMMED DAYS (PRODUCTIVE)							
		Follow Up Work					84
		General Counter Fraud Work, National Fraud Initiative and enquiries					90
Referrals:							
46	Referral	CSSIW Report - Governance around Action Plan	Request from Audit & Governance Committee	Complete	June 2017	n/a	2
47	Referral	Payroll Overpayment	Request from Accountancy Services Manager	Complete	February 2018	n/a	7
48	Referral	Registration of Financial Charges	Request from Section 151 Officer	Postponed	February 2018 (T)		30
49	Referral	After School Club - Fund Irregularities	Request from Learning	Complete	n/a	n/a	14
		Closure of Previous Year's Work					20
Grant Certification:							
50	Grant	School Uniform Grant	Request from Accountancy	Complete	December 2017	Substantial	3
51	Grant	Rent Smart Wales Grant	Request from Accountancy	Complete	July 2017	Substantial	10
52	Grant	Education Improvement Grant	Request from Accountancy	Complete	July 2017	Substantial	3
53	Grant	Pupil Development Grant	Request from Accountancy	Complete	July 2017	Substantial	6
54	Grant	Sixth Form & Adult Continuing Learning 2016-17	Request from Accountancy	Complete	February 2018	Substantial	1
		Corporate consultancy					60

Ref	Service	Title	Source	Current Status	Reported to Audit & Governance Committee ³	Assurance Level	Actual Days
		Audit & Governance Committee, including training for members					45
		Management Review					43
		Contingency					0
NON CHARGEABLE DAYS (NON-PRODUCTIVE)							
		Risk & Insurance					11
		General Administration					64
		Personal Development & Review, 121 & Team Meetings					32
		Management, including liaison with External Audit and audit plan preparation					42
		Annual Leave, including statutory leave and special leave					309
		Sick Leave					19
		Training and Development for staff, including induction and Welsh lessons					88

APPENDIX B: DEFINITION OF ASSURANCE RATINGS

Level of Assurance	Definition	Management Intervention
Substantial Assurance	<p>Arrangements for governance, risk management and internal control are good.</p> <p>No significant or material errors were found.</p>	<p>No or only low impact management action is required.</p> <p>Findings, which are easily addressed by line management.</p>
Reasonable Assurance	<p>Arrangements for governance, risk management and/or internal control are reasonable.</p> <p>Some inconsistency in application and opportunities still exist to mitigate against further risks.</p>	<p>Management action of moderate to low impact is required.</p> <p>Findings are containable at service level.</p>
Limited Assurance	<p>Arrangements for governance, risk management and internal control are limited.</p> <p>There are gaps in the process that leave the service exposed to risks. Objectives are not being met or met without achieving value for money.</p>	<p>Management action of high to moderate impact is required.</p> <p>Findings that need to be resolved by heads of service and SLT may need to be informed.</p>
Minimal Assurance	<p>Arrangements for governance, risk management and internal control are significantly flawed.</p> <p>Key controls are considered insufficient with the absence of at least one critical control mechanism. There is also a need to improve compliance with existing controls and errors and omissions have been detected.</p>	<p>High impact management action is required in a number of areas.</p> <p>Weaknesses in control that require the immediate attention of SLT, with possible Executive intervention.</p>

APPENDIX C: OUTSTANDING 'RED' ISSUES/RISKS

Issue/Risk	Date Raised	Agreed Target Date	Responsible Officer	Management Comments / <i>Internal Audit Comments</i>
Child Care Court Orders under the Public Law Outline 2016/17				
Testing confirmed that Support Workers had not conducted visits in accordance with the care plan during court proceedings. This results in children not being seen and supported for a longer period than is assessed to be necessary according to the risk identified. There is a risk of emotional and / or physical harm to the child.	31/01/17	31/03/17 Extended to 31/01/18	Support Service Manager, Children's Services	All Support Worker visits comply with all care plans. Failure to comply could lead to disciplinary proceedings being followed against the member of staff. <i>While we accept that visits are likely to have been undertaken, details were not always recorded on the system. Due to the rare incidence of these cases, we will delay the follow up until there is sufficient data to test for compliance.</i>
Corporate Procurement Framework - Adult Services 2016/17				
Heads of Service should review current services provided by external providers to ensure that procurement rules and regulations have been followed with fit for purpose contracts in place and issues such as	12/06/17	31/03/18	Head of Adult Services	Social services are currently developing a work plan to address the issues above with a wider contract work plan for both Children and Adults Services. We are currently working with both head of services in order to prioritise this plan and agree timescales. As a department, we are currently working with other North Wales local authorities in joint tenders and

Issue/Risk	Date Raised	Agreed Target Date	Responsible Officer	Management Comments / <i>Internal Audit Comments</i>
<p>safeguarding and safety have been addressed.</p> <p>There is a risk that the Council does not have assurance that all its expenditure has been properly procured and it is possible that the Council has incurred expenditure where no formal competitive procurement exercise has been undertaken. Consequently, fit for purpose contracts are not in place and issues such as safeguarding, safety and value for money have not been considered.</p>				<p>frameworks. We will be reviewing our safeguarding clauses and making improvement in relation to DBS following recommendations from the Corporate Safeguarding Group and we are currently rolling this out. A report on the current situation will be presented to the Heads of Services for both adults and children services in October 2017 with a work plan to address these issues. Once this plan has been agreed we will share.</p>
Corporate Procurement Framework - Children's Services 2016/17				
<p>As above - a review of contracts within Children's Services</p>	12/06/17	31/03/18	Head of Children's Services	As above
Corporate Procurement Framework - Housing Services 2016/17				
<p>As above - a review of contracts within the Housing Service</p>	12/06/17	31/03/18	Head of Housing Services	

APPENDIX D PERFORMANCE MEASURES – COMPARISON AGAINST TARGET AND BENCHMARKED WITH WELSH CHIEF AUDITORS GROUP (WCAG)

Performance Indicator	Target ⁴	Actual Performance	WCAG Average	WCAG Rank	WCAG Quartile
Percentage of planned audits completed	80%	100%	86%	1/15	1
Number of audits	44	29	69	15/15	4
Percentage of clients responses at least 'satisfied'	100%	100%	98%	1/14	1
Percentage of Customer Questionnaires Returned	n/a	41	65	10/14	3
Percentage of recommendations accepted versus made	100%	100%	99%	1/15	1
Percentage of audits completed within planned time	80%	86%	73%	2/13	1
Percentage of directly chargeable time versus total available	65%	59%	67%	12/12	4
Average number of days from audit closing meeting to issue of draft report	6.5	6.8	6	8/14	3
Average number of days from response to draft report to issue of final report	2	1.6	3	6/13	2
Percentage of directly chargeable time, actual versus planned	n/a	97%	86%	2/11	1
Average actual cost per directly chargeable audit day	£300	£306	£272	8/9	4
Number of staff	6	5	7	14/14	4
Percentage number of staff leaving during the financial year	0	33%	12%	13/14	4
Staff costs per 1,000 population	n/a	£3,332	£1,960	10/10	4
Population (000s)	n/a	70	151	10/10	4
Staffing costs per £m Gross Revenue Expenditure (GRE) including Housing Revenue Account (HRA)	n/a	£1,037	£691	9/9	4
GRE and HRA (£m)	n/a	£225m	£461m	9/9	4

⁴ As agreed in the Internal Audit Strategy 2017/18 approved by Audit and Governance Committee on 28 March 2017



WALES AUDIT OFFICE
SWYDDFA ARCHWILIO CYMRU

Archwilydd Cyffredinol Cymru
Auditor General for Wales

Wylfa Newydd Readiness and its Impact on Corporate Capacity – **Isle of Anglesey County Council**

Audit year: 2017-18

Date issued: May 2018

Document reference: 497A2018-19

This document has been prepared as part of work performed in accordance with statutory functions.

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infoofficer@audit.wales.

We welcome correspondence and telephone calls in Welsh and English. Corresponding in Welsh will not lead to delay. Rydym yn croesawu gohebiaeth a galwadau ffôn yn Gymraeg a Saesneg. Ni fydd gohebu yn Gymraeg yn arwain at oedi.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg. This document is also available in Welsh.

The team who delivered the work comprised Huw Lloyd Jones, Andy Bruce, Gwilym Bury and Carole Smith under the direction of Huw Rees.

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Summary report

The Council has made good progress as host authority for the Wylfa Newydd project without compromising the delivery of other priorities, but a challenging period lies ahead during which closer collaboration among public sector partners will be vital

- 1 Wylfa Newydd is one of the most complex and costly infrastructure projects to have been considered in Wales. At an estimated cost of £10 billion, Horizon Nuclear Power (Horizon), a private limited company and wholly owned subsidiary of Hitachi Ltd, intends to build a low carbon nuclear power station and other associated infrastructure on Anglesey's northern coast. The land is close to the existing Magnox Wylfa Power Station, built in the 1960s, and which is now being decommissioned. The aim is that Wylfa Newydd will begin to generate electricity in the mid-2020s.
- 2 The Isle of Anglesey County Council (the Council) has been proactive in establishing its 'Anglesey Energy Island Programme', which it describes as 'a collective effort between several stakeholders within the public, private and third sectors working in partnership, putting Anglesey at the forefront of low carbon energy research and development, production and servicing, and bringing with it potentially huge economic rewards'. The Wylfa Newydd project is by far the largest project within the Energy Island Programme.
- 3 The Council is the host authority for the Wylfa Newydd project consenting process, on which the final decision is made by the UK Government's Secretary of State for Business, Energy and Industry Strategy. As such, the Council is one of several consultees within the statutory consultation framework. The Wylfa Newydd project brings with it both direct and indirect risks. Direct risks include, for example, the project's impact on Anglesey's culture and its environment. Indirect risks include the increased demand, especially during the construction phase, that a significant and temporary increase in population may place on the Council's services. The volume of work required to identify and quantify such risks, and to resource the mitigation of their impact, is considerable. This work will present significant challenges for the Council at various stages during the lifetime of the project.
- 4 The demands on the Council are therefore likely to increase, but the demands will also change in nature as the Wylfa Newydd project progresses. These demands, both in the immediate and longer terms, will require resilience on the part of the Council so that it delivers its day-to-day objectives as well as hosting the successful development of Wylfa Newydd.

- 5 The Council must therefore continue to:
- ensure that it has the capacity and skills necessary to work with Horizon and other stakeholders to maximise the benefits to the community arising from the development and operation of Wylfa Newydd;
 - identify and mitigate the risks associated with the development in terms of its impact on the community and its likely effect on the demand for Council services; and
 - deliver services to the population of Anglesey in line with its strategic objectives, and in the context of an increasingly challenging financial environment.
- 6 Welsh Government officials have discussed with the Council the potential for the Welsh Government to provide additional support, given the scale and complexity of the Wylfa Newydd project. Following discussions with both the Council and Welsh Government, we decided to conduct a review focusing on the Council's capacity to achieve its strategic objectives, whilst managing and mitigating the risks associated with the Wylfa Newydd project.
- 7 Our review focused on the Council's capacity and readiness to support the delivery of the Wylfa Newydd project within the context of the Energy Island Programme and the Council's wider strategic objectives. We considered whether the Council has the plans and capacity to maximise the opportunities and mitigate the risks associated with Wylfa Newydd without compromising its ability to deliver all its key priorities and services.
- 8 We found that the Council has made good progress as host authority for the Wylfa Newydd project without compromising the delivery of other priorities, but a challenging period lies ahead during which closer collaboration among public sector partners will be vital.
- 9 We reached this conclusion because:
- planning for Wylfa Newydd has reached a key stage, but many decisions remain before the development is confirmed;
 - Planning Performance Agreements with Horizon have enabled the Council to access specialist capacity to deal with the Council's role as host Planning Authority, and there has been little impact to date on the delivery of other Council services;
 - the Council understands the risks associated with the development of Wylfa Newydd but has, until recently, lacked some key information necessary in order to identify actions to mitigate those risks; and
 - there is scope to co-ordinate more effectively the work of the public sector in order to mitigate the risks and maximise the opportunities offered by the Wylfa Newydd project.

Proposals for improvement

Exhibit 1: proposals for improvement

Proposals for improvement	
	<p>An increasing population as a result of Wylfa Newydd presents a risk that the demand for Council services exceeds the Council's capacity</p>
P1	<p>The Council should continue to monitor its capacity as the Wylfa Newydd project progresses, making full use of the resources available through the development consent process to address any shortfall.</p>
	<p>Failure to ensure effective collaboration across the public sector presents a risk that future costs may fall to the public purse</p>
P2	<p>The Council should continue to work with other public sector consultees, including Welsh Government, to:</p> <ul style="list-style-type: none">• co-ordinate the assessment of risks associated with the Wylfa Newydd project; and• share information to enable a common understanding of risks and how they might be mitigated.
	<p>Failure to develop the supply chain and to address potential labour shortages before the construction of Wylfa Newydd begins present a risk that the North Wales region will not capitalise fully on the project's potential economic benefits</p>
P3	<p>The Council should work with its public sector partners to identify lead responsibilities for developing the supply chain and increasing the training opportunities available across the North Wales region.</p>

Detailed report

Planning for Wylfa Newydd has reached a key stage, but many decisions remain before the development is confirmed

- 10 The developer of Wylfa Newydd, Horizon, must complete a lengthy and complex statutory process to obtain the necessary licences and permissions before it can begin to build the power station. The granting of planning permission is a key element of this statutory process. Wylfa Newydd is a Nationally Significant Infrastructure Project and, in such cases, the decision whether or not to grant planning permission will be made by the UK Government's Secretary of State for Business, Energy and Industrial Strategy.
- 11 The Planning Act 2008 sets out a six-stage process for the consideration of planning applications for Nationally Significant Infrastructure Projects. The first of these stages, the Pre-Application Stage, has included three rounds of public consultation, but most of the statutory process still lies ahead. During the remaining stages, the Planning Inspectorate¹ will consider Horizon's application alongside representations from interested parties, before reaching a decision and making recommendations to the Secretary of State.
- 12 As the host authority, the Council is one of several statutory consultees. The Council has consistently supported the project, but not 'at any cost'; it aims to maximise the benefits to the island in terms of sustainable, high-quality jobs, whilst minimising any adverse impact, particularly during the construction phase. The Council's role at this stage of the project is therefore primarily to work with Horizon and a range of other partners and stakeholders to:
 - realise the economic and other benefits that the Wylfa Newydd project might bring to Anglesey and the wider region of North Wales; and
 - identify and mitigate any adverse impacts that the project may bring.
- 13 At the time of our fieldwork, Horizon intended to apply to the Planning Inspectorate for a Development Consent Order (DCO) by the end of March 2018. The application has since been delayed. However, once the application is submitted, the Pre-application Stage will end. The remaining five stages leading up to the Minister's decision are likely to take over a year to complete. As host authority, the Council has a key role in this process, alongside other public sector parties who may make representations to the Planning Inspectorate.
- 14 Before it submits its DCO application to the Planning Inspectorate, Horizon will agree Statements of Common Ground with the Council and other key public sector stakeholders. These Statements of Common Ground will set out those areas in which the developer has agreed with stakeholders how it will mitigate the range of identified risks. Once the DCO application has been submitted, the Council, as

¹ The Planning Inspectorate is an executive agency, sponsored by the Ministry of Housing, Communities and Local Government and the Welsh Government.

host authority, will submit a Local Impact Report to the Planning Inspectorate for consideration during the Examination. This report will summarise what has been agreed with Horizon and the areas of disagreement. The Examination will consider those matters where there is no agreement and may refer to such matters in its recommendations to the Secretary of State.

- 15 In addition to applying successfully for a DCO, Horizon must also obtain other permissions and licences before the construction of Wylfa Newydd can begin. For example, Horizon submitted its Nuclear Site Licence application for the proposed development to the Office for Nuclear Regulation in spring 2017, with a targeted grant date of late 2018.
- 16 Horizon must also overcome significant financial hurdles before it can make the final investment decision and begin to develop the power station. In particular, it must negotiate with the UK Government to agree a mutually acceptable 'strike price'² for the power that Wylfa Newydd will generate. Horizon must also find investors who will finance the project and pay for the construction.
- 17 The transmission of power from Wylfa Newydd to the mainland and beyond (the North Wales Connection) is the responsibility of National Grid. This project is also classified as a Nationally Significant Infrastructure Project and will therefore be the subject of a separate DCO application which is due to be submitted to the Planning Inspectorate during the second quarter of 2018. Although the DCO applications for Wylfa Newydd and the North Wales Connection are distinct, it is clear that neither project can go ahead without the other. The outcome of the North Wales Connection DCO application therefore represents a further complex decision-making process that must be completed successfully before the development of Wylfa Newydd can be confirmed.

Planning Performance Agreements with Horizon have enabled the Council to access specialist capacity to deal with the Council's role as host Planning Authority, and there has been little impact to date on the delivery of other Council services

- 18 The process of responding to three rounds of statutory consultation placed a significant burden on the Council over and above its role of delivering services to the people of Anglesey. Since then, the work of identifying and analysing risks associated with Wylfa Newydd has required detailed analysis and complex

² The 'strike price' is the sum that the UK Government will agree with Horizon that it will pay per unit of electricity generated by Wylfa Newydd

negotiation in order to seek agreement with Horizon as to how such risks might be mitigated.

- 19 However, the Council has entered into Planning Performance Agreements with Horizon. These agreements, worth about £2 million per annum, have enabled the Council to increase its capacity and capability by appointing suitably qualified and experienced consultants and advisors to undertake some of the additional work generated by the Wylfa Newydd project. These include strategic and legal support with significant experience of similar projects elsewhere in the UK. The Council has also recently appointed an officer to support the DCO application hearing that lies ahead.
- 20 The Wylfa Newydd project is acknowledged as a risk across Council departments, but the bulk of the workload to date has been shouldered by the Energy Island Programme team, supported by the additional capacity available through the Planning Performance Agreements, and by senior corporate management.
- 21 Although the workload on elected members, senior managers and heads of service is heavy, we found that they are generally coping well. Where necessary, services such as Housing, on which the construction phase of Wylfa Newydd may impact directly, have recognised the challenge and have restructured internally in order to provide additional strategic capacity. At the time of our fieldwork in late 2017, the Council faced a short-term capacity problem in developing its impact assessments into costed plans prior to the submission of the DCO application to the Planning Inspectorate. However, the Council is addressing this capacity problem by securing expertise in specific topic areas to act as a critical friend and to identify and fill gaps in evidence and analysis.
- 22 The Council has sound performance and risk management processes in place and is generally self-aware. It acknowledges that there are services in which performance is less strong than it should be, but the weaknesses cannot be attributed to the Wylfa workload. The Council continues to make good progress in a number of key strategic priorities such as school modernisation.

The Council understands the risks associated with the development of Wylfa but has, until recently, lacked some key information necessary in order to identify actions to mitigate those risks

- 23 The Council's role as host authority has required it to consider in depth the risks associated with the proposed development of Wylfa Newydd. The Council has a clear understanding, in general terms, of the risks associated with the construction phase of Wylfa Newydd. The Council has a number of workstreams in place to consider, for example, the likely impact on:
 - the island's housing stock;

- the tourist industry;
 - the Welsh language; and
 - the labour market.
- 24 During the spring of 2017, Horizon conducted a third round of pre-application consultation (PAC3). The developer's proposals at this stage included significant changes to the earlier proposals. In particular, the proposal to house about 4,000 construction staff (rising to 8,500 at peak periods during the construction) in temporary accommodation close to the construction site introduced risks that the Council had not previously considered.
- 25 In order to fully assess the risks associated with the new proposals, and to able to develop costed plans to mitigate those risks, the Council required detailed information. However, the Council commented in response to PAC3 that the information provided was insufficient to enable it to finalise its impact assessments, and to translate them into costed plans. Such plans form the basis for discussions with Horizon about how the company might contribute to the mitigation of risk. Areas of agreement will be reflected in the Council's Statement of Common Ground with Horizon, with areas of disagreement being considered by the Planning Inspectorate when it considers Horizon's DCO application.
- 26 At the end of 2017, Horizon provided the Council with more detail. However, it is likely that there will remain areas of uncertainty about, for example, the precise number of construction workers likely to be required at each stage of the construction process. In the absence of firm data, it may be necessary for the Council to model a range of plausible scenarios to arrive at costed plans.

There is scope to co-ordinate more effectively the work of the public sector in order to mitigate the risks and maximise the opportunities offered by the Wylfa Newydd project

- 27 The Wylfa Newydd project is expected to have a long-term beneficial impact on the economy of Anglesey and the wider North Wales region. It is important, therefore, that the risks of failing to capitalise on such benefits are considered alongside the risk of adverse impacts that Wylfa Newydd may bring. In order to maximise the economic benefits, during both the construction and operational phases, there is a need for investment in education and skills, for example, to enable people across the region to benefit from the jobs created. There is also a need to support local businesses to develop their ability to compete successfully for supply chain contracts.
- 28 The impact of many of the risks that the Council has identified will be experienced most severely in the parts of the island close to Wylfa Newydd. Such risks include, for example, the likely impact on the tourist industry and the strain placed on local

transport systems and amenities as a result of the worker accommodation planned on the Wylfa Newydd site. The Council has recognised in its 'Proximity Principle' that impact will reduce as the distance from the Wylfa site increases and intends that resources available from Horizon to mitigate risks associated with Wylfa should be targeted to those parts of the island located closest to the development.

- 29 However, Wylfa's potential impact on, for example, the housing market may well extend throughout Anglesey and beyond to neighbouring authorities. Although most construction workers may live in the temporary on-site accommodation provided by Horizon, others may choose to rent properties within commuting distance of Wylfa Newydd. Increased demand for private rented property is likely to increase rents and may force some existing tenants to seek cheaper alternatives, perhaps creating pressure within the social housing sector.
- 30 Different public sector partners are better placed than others in terms of assessing the various project risks and leading the planning of how best those risks might be mitigated. For example, the Council as host authority is in a strong position to lead on those aspects such as tourism, where impact will be confined predominantly to the island. Partners, on the other hand, may be better placed to lead the development of plans and strategic interventions to deal with aspects requiring a regional approach such as the labour market and supply chain developments.
- 31 Further training across the region is necessary to ensure that local people benefit fully from the high number of jobs that are likely to be available, particularly during the construction phase. The employment opportunities available during the construction phase are likely to attract applicants from across North Wales and beyond. The development of Wylfa Newydd will require a wide range of ancillary staff in addition to those involved directly in the construction work. The opportunities available at Wylfa Newydd may attract applicants from other sectors such as tourism, where work is often seasonal and rates of pay are low, thereby creating labour shortages.
- 32 Irrespective of the extent to which Horizon contributes to the mitigation of risk, some of the work required to maximise the benefits and to minimise adverse impacts needs to happen before the construction of Wylfa Newydd begins. Examples of such work include:
- the training of local businesses to improve their skills in bidding for contracts;
 - ensuring that sufficient training opportunities exist to enable local people to take advantage of the employment opportunities offered; and
 - identifying and addressing potential housing shortages.
- 33 Some steps have already been taken. For example, Horizon has begun to support the development of the future generation of workers at Wylfa Newydd by investing in a Technical Apprenticeship Scheme based at Coleg Menai, the local Further Education College, and at Horizon offices outside North Wales. Welsh Government is also considering bringing forward plans to finance the building of additional social housing in Anglesey. However, there is an understandable reluctance on the part of the Welsh public sector to invest in such initiatives while there remains a

degree of uncertainty about whether or not Horizon will overcome the remaining hurdles in order to build Wylfa Newydd.

- 34 It is important that public sector consultees, including key partnerships in which the Council is involved, co-ordinate their work, sharing information and ensuring that they are clear about respective responsibilities. It is in the interests of the public sector in Wales to ensure that it works together to provide a comprehensive and consistent assessment of how best to maximise the opportunities offered by the Wylfa development and how to resource the mitigation of risks.
- 35 Inconsistencies between partners are likely to be exposed during the Planning Inspectorate's hearing of the DCO application, undermining the strength of the case supporting the need for Horizon to mitigate the risks in question. Under these circumstances, the costs of undesired and unforeseen adverse impacts may fall to the public purse. Equally, the public purse will bear the opportunity costs of any failure to maximise the potential benefits accruing from the Wylfa Newydd development.

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ISLE OF ANGLESEY
COUNTY COUNCIL**

AUDIT & GOVERNANCE COMMITTEE

FORWARD WORK PROGRAMME

27 June 2018

Contact Officer:	Marion Pryor, Head of Internal Audit & Risk
E-Mail:	MarionPryor@ynysmon.gov.uk
Telephone:	01248 756211

Date	Subject	Responsible Officer (including e-mail address)
<p>27 June 2018 24 July 2018 19 September 2018 4 December 2018 12 February 2019</p>	<p>Internal Audit Update</p> <ul style="list-style-type: none"> • An update on Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement. 	<p>Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk</p>
<p>27 June 2018 24 July 2018 19 September 2018 4 December 2018 12 February 2019</p>	<p>External Audit Progress Report</p> <ul style="list-style-type: none"> • An update on External Audit's work: <ul style="list-style-type: none"> ○ Performance Audit ○ Financial Audit 	<p>Performance Audit Lead – Wales Audit Office Gwilym.bury@audit.wales</p> <p>Financial Audit Manager – Deloitte cedge@deloitte.co.uk</p>
<p>27 June 2018</p>	<p>Review of the Audit and Governance Committee's Terms of Reference</p> <ul style="list-style-type: none"> • The Audit and Governance Committee should periodically review its terms of reference for appropriateness, with consideration given to sector guidance and the needs of the Council. 	<p>Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk</p>
<p>27 June 2018</p>	<p>Draft Report of the Head of Function (Resources) / S151 Officer regarding the Annual Finance and Governance Statement 2017/18</p> <ul style="list-style-type: none"> • The Audit and Governance Committee is requested to comment on the content of the draft Annual Finance and Governance Report 2017/18 and contribute to the evaluations, conclusions and recommendations proposed to further develop or strengthen elements of the Council's governance arrangements during 2018/19. 	<p>Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk</p> <p>Programme, Business Planning & Performance Manager GethinMorgan@ynysmon.gov.uk</p>

Date	Subject	Responsible Officer (including e-mail address)
27 June 2018	Internal Audit Annual Report 2017/18 <ul style="list-style-type: none"> The Public Sector Internal Audit Standards requires the chief audit executive to deliver an annual internal audit opinion and report that can be used by the Council to inform its governance statement. The annual internal audit opinion must conclude on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control. The Committee is asked to note the report from the Head of Internal Audit & Risk on the conclusion of the internal audit work carried out during 2017/18. 	Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk
24 July 2018	Annual Treasury Management Report 2017/18 <ul style="list-style-type: none"> The annual treasury report is a requirement of the Council's reporting procedures and covers the treasury activity for 2017/18. 	Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk
19 September 2018 12 February 2019	Outstanding Internal Audit Recommendations <ul style="list-style-type: none"> A report of all outstanding internal audit recommendations 	Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk
19 September 2018	Internal Audit Charter <ul style="list-style-type: none"> Annual review of the Internal Audit Charter will be submitted to the Committee for approval 	Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk
19 September 2018 12 February 2019	Corporate Risk Register <ul style="list-style-type: none"> In accordance with its terms of reference, the Audit and Governance Committee is required to review the Corporate Risk Register and, where appropriate, request a response from management on actions to manage risks. 	Insurance & Risk Manager JulieJones@ynysmon.gov.uk

Date	Subject	Responsible Officer (including e-mail address)
19 September 2018 12 February 2019	Progress made on External Regulatory Reports <ul style="list-style-type: none"> The Audit and Governance Committee is requested to consider the progress made on external regulatory reports, which are directly related to the issues of governance or the management of risk within the Council. 	Programme, Business Planning & Performance Manager GethinMorgan@ynysmon.gov.uk
19 September 2018	Report of the Head of Function (Resources) regarding the Annual Finance and Governance Report 2017/18 The Audit and Governance Committee is charged with approving the accounts on behalf of the Council. The Audit and Governance Committee is therefore required to: <ul style="list-style-type: none"> approve the Annual Finance and Governance Report 2017/18, including the Statement of Accounts 2017/18, receive the Appointed Auditor's report on the accounts and the ISA 260, and to approve the Final Letter of Representation. 	Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk
4 December 2018	Review of the Risk Management Strategy and Framework <ul style="list-style-type: none"> In accordance with its terms of reference, the Audit and Governance Committee is required to keep under review the Risk Management Strategy for the Council. 	Insurance & Risk Manager JulieJones@ynysmon.gov.uk
4 December 2018	Mid-year Report on Treasury Management for 2018/19 <ul style="list-style-type: none"> CIPFA's Treasury Management Practice Reporting requirements and management information arrangements recommend that local authorities should, as a minimum, report the treasury management position mid-year. The Committee is requested to note the current position on investments and borrowing. 	Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk

Date	Subject	Responsible Officer (including e-mail address)
12 February 2019	Internal Audit Strategy and Annual Plan 2019/20 <ul style="list-style-type: none"> The Public Sector Internal Audit Standards (2017) requires the chief audit executive to present the Internal Audit Strategy and Annual Plan to the Audit and Governance Committee for approval. 	Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk
12 February 2019	Treasury Management Strategy 2019/20 and Actual Prudential Indicators for 2019/20 <ul style="list-style-type: none"> CIPFA's Treasury Management Practice Reporting requirements and management information arrangements recommend that local authorities should, as a minimum, report annually on their treasury management strategy and plan, before the start of the year. The report will cover the actual Prudential Indicators for 2019/20 in accordance with the requirements of the Prudential Code. 	Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk
12 February 2019	Corporate Risk Register <ul style="list-style-type: none"> In accordance with its terms of reference, the Audit and Governance Committee is required to review the Corporate Risk Register and, where appropriate, request a response from management on actions to manage risks. 	Insurance & Risk Manager JulieJones@ynysmon.gov.uk
12 February 2019	Progress made on External Regulatory Reports <ul style="list-style-type: none"> The Audit and Governance Committee is requested to consider the progress made on external regulatory reports, which are directly related to the issues of governance or the management of risk within the Council. 	Programme, Business Planning & Performance Manager GethinMorgan@ynysmon.gov.uk

FUTURE REPORTS

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Date	Subject	Responsible Officer (including e-mail address)
April 2019 June 2019 July 2019 September 2019 December 2019 February 2020	Internal Audit Update <ul style="list-style-type: none"> • An update on Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement. 	Head of Internal Audit & Risk MarionPryor@ynysmon.gov.uk
April 2019 June 2019 July 2019 September 2019 December 2019 February 2020	External Audit Progress Report <ul style="list-style-type: none"> • An update on External Audit's work: <ul style="list-style-type: none"> ○ Performance Audit ○ Financial Audit 	Performance Audit Lead – Wales Audit Office Gwilym.bury@audit.wales Financial Audit Manager – Deloitte cedge@deloitte.co.uk
April 2020	Annual Report of the Audit & Governance Committee – Chair's Report <ul style="list-style-type: none"> • The Committee are asked to approve the Chair's Report for submission to full Council 	Head of Function (Resources) / S151 Officer MarcJones@ynysmon.gov.uk